



POLICY, FINANCE AND ADMINISTRATION COMMITTEE

PARKSIDE, STATION APPROACH, BURTON STREET, MELTON MOWBRAY

11 March 2014

PRESENT:-

Councillors J.B. Rhodes (Chairman), G.Bush,  
M.M. Gordon, E. Hutchison, P.M. Posnett, J.Wyatt

As substitutes:

Councillors T.Moncrieff and J.Orson

Guests:

Representatives from Agilisys - Adam Gibbons and Tim Pitts

Chief Executive, Strategic Director (KA), Strategic Director (CAM),  
Head of Central Services, Head of Communities & Neighbourhoods,  
People Manager, Change Manager, Solicitor to the Council,  
Committee Support Officer (JR)

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P78. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Simpson, O'Callaghan and Wright. An apology for absence was given by Councillor Hutchison as he needed to leave this meeting at 7.15pm to attend a Frisby Parish Council Meeting.

P79. DECLARATIONS OF INTEREST

Councillors Rhodes, Posnett and Orson declared personal interests in any matters relating to Leicestershire County Council due to their roles as County Councillors.

Minute P91 – Acquisition of Site

Councillors Rhodes and Posnett advised that they had not been involved in any decision making at Leicestershire County Council regarding this exempt item.

Minute P80 – Recommendations from other Committees  
Green Waste Club Subscriptions

Councillor Gordon declared a personal and pecuniary interest in matters relating to the above item due to her being involved in a previous discussion and a subscriber to the Green Waste Service.

(Councillor Gordon here left the meeting whilst the following item was considered.)

## P80. RECOMMENDATIONS FROM OTHER COMMITTEES

### Rural, Economic and Environmental Affairs Committee: 05 March 2014

#### Green Waste Club Subscriptions

Members had before them the recommendation from the REEA Committee regarding a supplementary estimate of £30k to subsidise the Green waste subscriptions. Members discussed the increase in charges proposed by the Supplier.

A motion was moved by Councillor Moncrieff to refer this recommendation back to the Rural, Economic and Environmental Affairs Committee for further consideration. This was seconded by Councillor Bush.

A vote was taken with 2 in favour, 4 against and 1 abstention.

Members indicated a wish for Officers to negotiate longer term agreement to set the fees for the remaining years of the contract and to report back to the Rural, Economic and Environmental Committee in September 2014.

Councillor Orson moved the original and proposed recommendation which was seconded by Councillor Posnett.

A vote was taken with 4 in favour, 2 against and 1 abstention. Councillors Moncrieff and Bush requested that their votes against be recorded.

### **RESOLVED**

- 1) Members approve a supplementary estimate of £30k to subsidise the Green Waste subscriptions;
- 2) Members instruct Officers to negotiate longer term agreement to set the fees for the remaining years of the contract and bring a report back to this committee in September 2014.

(Councillor Gordon here returned to the meeting)

Due to an Officer and Councillor needing to attend later meetings the Chair stated that exempt Item 6 would be brought forward on the agenda for discussion.

### **EXCLUSION OF THE PUBLIC**

**RESOLVED** that the Public be excluded during the consideration of the following item(s) of business in accordance with Part 1 of Schedule 12A of the Local Government Act 1972 (Access to Information: Exempt Information) under Paragraph 3.

## P81. ACQUISITION OF SITE

The Head of Communities & Neighbourhoods submitted a report seeking Members' approval to acquire a site in order to develop some of the Council's strategic priorities.

**RESOLVED** that all recommendations in the report are approved.

**(The meeting here returned to Public Session)**

(Councillor Hutchison here left the meeting at 7.10pm)

P82. **LEICESTER AND LEICESTERSHIRE ENTERPRISE PARTNERSHIP:  
KEY STRATEGIC PLANS**

The Strategic Director (CM) submitted a report which provided an overview of the Leicester and Leicestershire Enterprise Partnership's (LLEP) key strategic plans and the links to Council's local growth plan. Members were advised, by the Strategic Director (CM), that the submission date for the signing off of the Strategic Economic Plan (SEP) had been brought forward to the 21<sup>st</sup> March 2014. Due to the timescale Members supported the delegation to the Chief Executive, without consultation with the Chair of this Committee and nominated group spokespersons for this Committee, to approve the final submission.

Councillor Rhodes moved the recommendations subject to the amendment at Recommendation 2.1 to reflect the Chief Executive's sole delegation. Councillor Posnett seconded the motion.

The vote was unanimously in favour.

**RESOLVED**

- 1) to endorse in principle Leicester and Leicestershire Enterprise Partnership's Strategic Economic Plan (SEP), delegating to the Chief Executive authority to approve the final submission.
- 2) to support the submission of the City Deal (whilst there are still final minor negotiations underway with Cabinet Office), delegating the final approvals to the Chief Executive in consultation with the Chair of this committee and nominated group spokespersons for this committee.
- 3) to receive an outline of the European Structural and Investment Funds (ESIF) Strategy.

P83. **TRANSFORMATION – MY ACCOUNT**

The Strategic Director (KA) submitted a report seeking approval of the Business Case for My Account and to approve the consequential changes to the establishment.

The Strategic Director (KA) introduced representatives from the prospective supplier, Agilisys, Mr Adam Gibbons and Mr Tim Pitts. The Agilisys presentation introduced an ambitious Change Programme and Members were requested to view the presentation as a customer of the Council. Within the Presentation a demonstration was given of a customer accessing the digital service within an updated website allowing for essential secure transactions.

It was stated that Melton Borough Council shares a common vision with Agilisys which is very advanced for the size of the Council, and will be the first customer to benefit from the recently launched district version of the service. Assurances of security and customer confidentiality were given to Members who were advised that the system has been penetration tested by an independent company.

Councillor Rhodes moved the recommendations and Councillor Posnett seconded. The vote was unanimously in favour.

**RESOLVED**

- 1) to approve the Business Case at Appendix A to procure a My Account solution from Agilisys;
- 2) to note the revenue implications outlined in Section 5 and amend the establishment to delete a post of CRM Development Officer that is currently unfilled.

P84. **URGENT BUSINESS**

There were no items of urgent business to discuss.

The meeting which commenced at 6.30pm, closed at 8:05pm

Chairman