

3 June 2010

Dear Sir or Madam

A Special Meeting of the **POLICY, FINANCE AND ADMINISTRATION COMMITTEE** will be held in the Boardroom, Phoenix House, Nottingham Road, Melton Mowbray on **11 June 2010 at 2.00 p.m.** at which your attendance is requested.

Yours faithfully

Lynn Aisbett
Chief Executive

A G E N D A

No.	Item
1.	APOLOGIES FOR ABSENCE
2.	DECLARATIONS OF INTEREST
	EXCLUSION OF THE PUBLIC RECOMMENDED that the Public be excluded during the consideration of the following item of business in accordance with Part 1 of Schedule 12A of the Local Government Act 1972 (Access to Information : Exempt Information) under paragraph 3
3.	COUNCIL OFFICES : OJEU PROCESS AND APPOINTMENT OF MAIN CONTRACTOR The Corporate Director (CM) to submit a report updating Members on the outcome of the OJEU process for the main contractor to undertake construction of Melton Borough Council's new offices at Burton Road and approve the appointment of the successful contractor (which will now be subject to a 10 day standstill period)
To Follow	

No.	Item
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4.	RECOMMENDATIONS FROM OTHER COMMITTEES
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Special Community and Social Affairs Committee : 9 June 2010
Wilton Road: Public Conveniences

The recommendation from the Special Community and Social Affairs Committee to be held on 9 June 2010 regarding Wilton Road Public Conveniences be circulated to this Committee as soon as it is available

To :	Councillors	N.R.G. Angrave	P.M. Posnett
		M.C.R. Graham MBE (C)	J.T. Orson
		A. Jackson	J.B. Rhodes
		R. Marks	D.R. Wright (VC)
		M. O'Callaghan	Vacancy

All Councillors – for Information