

APPENDIX B

| Potential for Electronic Working | Benefits |
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| Receive Committee Papers and other communications from the Council electronically | This will enable Councillors to reduce the amount of paper that they need. Use of electronic searches to find key words. |
| Use of e-mail to engage with officers and constituents | Efficient and effective means of communication. |
| Use of Social Media to engage with community, peers from other councils and other key individuals, which could include in real time during committee meetings. | Enhancing the democratic process. Efficient and effective means of communication and of research activities |
| Undertaking internet based research to identify different ways of doing things and best practice, through for example using communities of practice | Understanding of what is working in other places. Ability to solve problems and issues |
| To make presentations and communicate key messages to audiences, | Selling key concepts |
| To catch up on key television programmes of relevance that may have been missed, e.g. documentaries or programmes featuring Melton. | Flexibility - anytime anywhere viewing |
| To develop skills and knowledge through access to e-learning packages. | To be a better councillor. Better outcomes for the community. |
| Organisation and time management through use of electronic calendars. | More efficient use of time. |
| Keeping up to date with current initiatives relevant to the role of the councillor. | Up to date knowledge base. |
| To enable downloading and sharing of photos/plans etc of Council relating issues | To share visual evidence/opportunities |