

POLICY, FINANCE & ADMINISTRATION COMMITTEE

23 JANUARY 2013

REPORT OF HEAD OF CENTRAL SERVICES

ITEMS FOR APPROVAL UNDER FINANCIAL PROCEDURE RULES

1.0 THE PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to submit requests for approval of this Committee under Financial Procedure Rules and to provide information on amounts approved under delegated powers and to report the impact of these on the Council's reserves and balances.

2.0 RECOMMENDATIONS

2.1 It is recommended that:

- a) the virements approved under delegated powers (para. 3.1.1 refers) be noted,
- b) the supplementary estimates approved under delegated powers (para. 4.1.1 refers) be noted,
- c) members approve the delegated authority given to the Head of Central Services to use up to £50k of the general fund working balance to fund the wind farm planning appeal (para 4.2.1 refers),
- d) members note the reinstatement of £18k bus shelter budget to the 2012-13 capital programme as approved by the Chief Executive under delegated authority (para 4.2.2 refers),
- e) the business case discussed in para 5.1 be approved, and additional funding of £6k be approved for the Scaford Brook play area improvements from Section 106 monies;
- f) the business case in respect of Fuel Poverty and Green Deal discussed in para 5.1 be approved and;
- g) the business case in respect of the Waterfield Leisure Centre Sauna/Steam Room refurbishment discussed in para 5.1 be approved; the net cost of £24k to be funded from capital receipts.

3.0 VIREMENTS

3.1 Delegated Authority

- 3.1.1 Since the last meeting the Head of Central Services has approved eighteen requests for virement within the same service totalling £774,520 and four requests between services totalling £18,330. More details of those requests in excess of £10,000 can be found in Appendix A.

4.0 SUPPLEMENTARY ESTIMATES

4.1 Delegated Authority

- 4.1.1 The following items have been approved under delegated authority in 2012-13 and funded from budget reduction money:

Budget Head	Reason	Amount
Policy, Finance & Administration C'tee		
Parkside - employee costs	Implementation of Living Wage	1,030
Public Conveniences - employee costs	Implementation of Living Wage	970
Christmas Lighting - materials purchased	Additional Christmas lights for Burton Street	8,000
Total		£10,000

4.2 Planning Application Appeal - Asfordby Wind Farm Site

4.2.1 At a meeting of the Rural, Economic and Environmental Affairs Committee held on 9th January 2013 it was approved that the Head of Central Services be given delegated authority to approve a supplementary estimate from the general fund working balance up to the sum of £50,000 in order to provide legal advocacy and high quality expert evidence at the planning appeal inquiry. Members of this committee are asked to approve this decision.

4.3 Asfordby Road Bus Shelter

4.3.1 At a meeting of the Rural, Economic and Environmental Affairs Committee held on 9th January 2013 it was noted that the Chief Executive under delegated powers approved the reinstatement of the £18,000 bus shelter budget to the 2012/13 capital programme and the allocation of such funds as are needed to provide a shelter at the Asfordby Road site. Members of this committee are asked to note this decision.

5.0 CAPITAL PROGRAMME

5.1 General Fund

5.1.1 The under mentioned schemes (Business Cases attached as Appendix B) are submitted for approval

Committee	Scheme	← Funding →		
		Amount	Year	Source
Community and Social Affairs Committee	Scalford Brook play area improvements	£24,000	2012-13	S106 monies
Community and Social Affairs Committee	Fuel Poverty and Green Deal	£387,000	2012-13	External Funding
Community and Social Affairs Committee	Waterfield Leisure Centre Sauna/Steam Room Refurbishment	£24,000	2012-13	Capital Receipts

5.1.2 Members are asked to approve an additional sum of £6k to the funding approved of £18k for the Scalford Brook play area improvements. This is in addition to the budget set of £18k by Full Council on 23 February 2012. The business case was approved at a meeting of the Community and Social Affairs Committee held on 22nd January 2013, where it was approved that a request be made to this committee for the additional funding for capital investment in the Scalford Brook Play Area improvement scheme.

5.1.3 At a meeting of the Community and Social Affairs Committee held on 22nd January 2013 a project mandate and business case was approved in respect of Fuel Poverty and Green Deal funding. This funding will be used to target vulnerable households and properties likely to be occupied by vulnerable households to achieve the Decent Homes standard. The business case is attached at Appendix B for approval by this committee. As the cost of the grants given is covered in full by external funding there are no financial implications of the scheme to the Council.

5.1.4 At a meeting of the Community and Social Affairs Committee held on 22nd January 2013 a project mandate and business case was approved in respect of the refurbishment of the Sauna/Steam Room at the Waterfield Leisure Centre, and that a request be made to this committee for the required funding of £24k to be met from capital receipts.

6.0 POLICY & CORPORATE IMPLICATIONS

6.1 Policy and corporate implications are considered for each new budget proposal as part of the Council's priority assessment process. The results of this are reported to members as part of the budget setting process.

7.0 FINANCIAL & OTHER RESOURCE IMPLICATIONS

7.1 The effect on the Council's General Fund balances and reserves will be reported to Full Council in February as part of the budget setting process.

8.0 LEGAL IMPLICATIONS/POWERS

8.1 Any legal implications arising from these movements in funds will have been addressed during the approval process.

9.0 COMMUNITY SAFETY

9.1 Individual budgets could have links to community safety issues. These are covered in any associated reports and financial forms that refer to these budgets as they progress through the decision making process. As community safety is a corporate priority this is considered as part of the priority assessment and budget setting process when considering individual budget proposals.

10.0 EQUALITIES

10.1 The equality issues of each specific budget are considered as they progress through the approval process.

11.0 RISKS

11.1 There will be risks associated with all budgets and these should be considered as part of the consideration of these individual budget proposals through the decision making process.

12.0 CLIMATE CHANGE

12.1 Individual budget heads could have climate change issues but these are considered individually as they progress through the approval process.

13.0 CONSULTATION

13.1 Any proposed adjustments to budgets are made in consultation with budget holders and the Management Team where appropriate.

14.0 WARDS AFFECTED

14.1 All wards are affected.

Contact Officer: Claire Burgess

Date: 3rd January 2013

Appendices: Appendix A – List of Virements
Appendix B(i) – Business Case: Scalford Brook play area Improvements –
(*To Follow*)
Appendix B(ii) - Business Case: Fuel Poverty and Green Deal funding
Appendix B(iii) – Business Case: Waterfield Leisure Centre Sauna/Steam
Room Refurbishment

Background Papers: Committee Papers
Budget Reduction/Virements/Supplementary Estimate Forms

Reference: X: C'tee, Council & Sub-C'tees/PFA/2012-13/230113/DG-Items for
Approval