

POLICY, FINANCE & ADMINISTRATION COMMITTEE

10 APRIL 2013

REPORT OF HEAD OF CENTRAL SERVICES

PROVISIONAL CAPITAL PROGRAMME YEAR END POSITION 2012-13

1.0 PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to provide information on the provisional Capital Programme year end position for 2012-13, including a range of performance measures and to give consideration for requests for carrying forward unspent budgets in 2012-13 to 2013-14 in respect of specific schemes.

2.0 RECOMMENDATIONS

- 2.1 **That those schemes in the 2012-13 Capital Programme totalling £3,045,000 and shown in the column headed “Amount C/Fwd to 2013-14 Scheme Specific” at Appendix A be carried forward and included in the Capital Programme as funded schemes.**
- 2.2 **That delegated authority be granted to the Head of Central Services to vary the amount of the agreed carry forward on any scheme subject to the spending on any scheme not exceeding the total approved amount.**
- 2.3 **Member approve an increase in the approved level of spending on the Job Centre plus relocation project and the associated funding as outlined in para 5.5.**

3.0 KEY ISSUES

- 3.1 It is seen as good practice for spend on the capital programme against budget to be at a reasonable level with slippage kept at a minimum. In order to monitor this during the year, progress against budget for each project within the capital programme is considered by the Council’s Programme Board on a quarterly basis.
- 3.2 In addition to the above, quarterly monitoring of the programme is reported to each of the policy committees and to members generally via the Members Newsletter.

4.0 POLICY AND CORPORATE IMPLICATIONS

- 4.1 Policy and corporate implications were addressed in setting the current year’s budget. There are no further policy and corporate implications arising from this report.

5.0 FINANCIAL IMPLICATIONS

5.1 Provisional Year End Position

- 5.2 The provisional year end position is now available for the 2012-13 Capital Programme and is shown at Appendix A and summarised in the table below:

	Authorised Funding 2012-13	Actual Spending 2012-13	Underspend 2012-13	Budget Spent	Amount C/fwd to 2013-14 Scheme Specific
	£'000	£'000	£'000	%	£'000
General Expenses					
Community & Social Affairs	4,672	3,036	1,636	65	1,419
Rural, Economic and Env Affairs	654	155	499	24	499
Policy Finance & Admin	739	322	417	44	397
Total General Expenses	6,065	3,513	2,552	58	2,315
Special Expenses					
Community & Social Affairs	24	0	24	0	24
Rural, Economic and Env Affairs	18	3	15	17	15
Total Special Expenses	42	3	39	7	39
Housing Revenue Account	1,803	1,112	691	62	691
Total – All Services	7,910	4,628	3,282	59	3,045

5.3 Overall the level of spending achieved is 59% of the authorised amount. This compares with a figure of 78% for 2011-12.

5.4 Of the carry forward amount shown in Appendix A and repeated in the table above £2,265,000 relates to schemes where the Council has made commitments or where the schemes have been delayed for reasons outside of its control. If the overall commitment level of £2,265,000 was taken into account and all schemes had progressed as predicted the overall spend on the capital programme would be 87% as indicated in the adjusted 2012-13 column below.

The breakdown for individual funds is as follows:-

	2011-12 Actual %	2012-13 Actual %	2012-13 Adjusted %
General Expenses	78	58	94
Special Expenses	0	7	7
HRA	78	62	66
Total	78	59	87

5.5 At its meeting on 25th September 2012 this committee approved a project mandate and business case in respect of accommodation works to enable the co-location of Job Centre Plus at the Parkside offices due to commence in April 2014. The report accompanying the mandate and business case requested a capital contribution of £30k towards these works which was approved. The report indicated that the balance of the costs would be funded by Job Centre Plus. In reality the works will be carried out by Melton Borough Council and an agreed contribution of up to £35,500 received from Job Centre Plus.

Members are therefore requested to increase the approved amount on this scheme to £65,500, to be funded from the previously agreed Council contribution of £30k plus the agreed contribution from Job Centre Plus capped at £35,500.

6.0 **LEGAL IMPLICATIONS**

6.1 Legal implications/powers were addressed in setting the current year's budget. There are no further legal implications arising from this report.

7.0 **COMMUNITY SAFETY**

7.1 Community issues were addressed in setting the current year's budget. There are no further community safety issues arising from this report.

8.0 **EQUALITIES**

8.1 Equality issues were addressed in setting the current year's budget. There are no further equalities issues arising from this report.

9.0 **RISKS**

9.1 There are no risks identified as a result of this report.

10.0 **CLIMATE CHANGE**

10.1 Climate change issues were addressed in setting the current year's budget. There are no further climate change issues arising from this report.

11.0 **CONSULTATION**

11.1 Consultation takes place with budget holders and Heads of Service to enable the appendices of this report to be completed.

12.0 **WARDS AFFECTED**

12.1 To varying degrees, all wards are affected by schemes included in the Councils' Capital Programme.

Contact Officer:	D Wallbanks
Date:	21 March 2013
Appendices:	Appendix A – Provisional Year End Position 2012-13
Background Papers:	Oracle Financial Reports
Reference:	X: Cttee, Council & Sub Cttees/PFA/2012-13/10-04-13-DG - Provisional Capital Programme Year End Position 2012-13