

AGENDA ITEM 13

POLICY, FINANCE AND ADMINISTRATION COMMITTEE

3 DECEMBER 2013

REPORT OF HEAD OF CENTRAL SERVICES

CAPITAL PROGRAMME MONITORING TO 31 OCTOBER 2013

1.0 PURPOSE OF THE REPORT

1.1 To update the Committee on the progress of schemes within the Capital Programme to 31 October 2013.

2.0 RECOMMENDATIONS

2.1 It is recommended that:-

(a) the progress made on each capital scheme be noted.

(b) Members are asked to approve a supplementary estimate, to be funded from capital receipts, to cover the additional costs of the Oracle Implementation project as detailed in paragraph 5.3

3.0 KEY ISSUES

3.1 Under the Capital Programme Project Appraisal System, monitoring of actual capital expenditure against authorised expenditure is undertaken on a regular basis and reported to the Management Team in its capacity as the Council's Programme Board. Appendix A gives details of the spending against budget for all schemes within this Committee up to 31 October which is the latest available information at the agenda date.

4.0 POLICY AND CORPORATE IMPLICATIONS

4.1 Policy and corporate implications were addressed in setting the current year's budget. There are no further policy and corporate implications arising from this report.

5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

5.1 The financial implications for each scheme are as set out in Appendix A

5.2 The overall position for all capital schemes falling within this Committee is as set out below.

Capital Schemes	Allocated Funding 2013/14 Budget	Authorised Funding 2013/14 (Business Case Approved)	Actual Expenditure to 31 Oct 2013	Balance to be Spent 2013/14 (Authorised funding less Actual)
	£'000	£'000	£'000	£'000
General Expenses	1,189	1,174	291	883

The forecast is generally in line with the budget with schemes progressing although expenditure has yet to be incurred. There are some exceptions to this.

The schemes in respect of the Contribution to the Countywide Broadband and transformation project for CRM have been transferred to future years as part of the overall capital programme review elsewhere on this agenda.

The scheme in respect of the Enterprise Document management system has been re-profiled as part of this review to take advantage of more favourable terms offered by the supplier, the forecast in Appendix A reflecting the anticipated cost in the current year.

The scheme in respect of the Electronic Working for Members has been removed from the programme also as part of the review on the basis that it is complete and the overall cost will be lower than originally expected.

- 5.3 The Oracle re-implementation project is expected to be over budget, this is because all tender responses were over the estimated cost and also due to unexpected consultancy required to implement receivables and advanced collections. As a result a request for a supplementary estimate for £40,000, to be funded from capital receipts, is requested to cover the additional costs.

6.0 LEGAL IMPLICATIONS

- 6.1 Legal implications/powers were addressed in setting the current year's programme. There are no further legal implications arising from this report.

7.0 COMMUNITY SAFETY

- 7.1 Individual schemes could have links to community safety issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

8.0 EQUALITIES

- 8.1 Individual schemes could have links to equalities issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

9.0 RISKS

- 9.1 These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

10.0 CLIMATE CHANGE

- 10.1 Individual schemes could have links to climate change issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

11.0 CONSULTATION

- 11.1 Consultation takes place between project managers and the Accountancy Assistant – Community Services to determine the information included in Appendix A. Reports are also prepared on a quarterly basis for the Programme Board.

12.0 WARDS AFFECTED

- 12.1 To varying degrees all wards are affected by capital schemes within this Committee

Contact Officer: David Wallbanks

Date: 13 November 2013

Appendices: Appendix A – Capital Programme Progress Report – Oct 2013

Background Papers: Oracle Financial Reports
Budget Holder Comments on Performance

Reference: X: Ctte,Council & SubCttes/PFA/2013-14/3-12-13/DG-Capital Prog.
Monitoring-Oct 2013