

AGENDA ITEM 10

POLICY, FINANCE AND ADMINISTRATION COMMITTEE

12 FEBRUARY 2014

REPORT OF HEAD OF CENTRAL SERVICES

CAPITAL PROGRAMME MONITORING TO 31 DECEMBER 2014

1.0 PURPOSE OF THE REPORT

1.1 To update the Committee on the progress of schemes within the Capital Programme to 31 December 2013.

2.0 RECOMMENDATIONS

2.1 It is recommended that:-

(a) the progress made on each capital scheme be noted, and;

(b) the business case for the Cemetery Chapel works outlined in Appendix B be approved for inclusion in the 2013/14 Special Expenses Capital Programme under the Community and Social Affairs committee.

3.0 KEY ISSUES

3.1 Under the Capital Programme Project Appraisal System, monitoring of actual capital expenditure against authorised expenditure is undertaken on a regular basis and reported to the Management Team in its capacity as the Council's Programme Board. Appendix A gives details of the spending against budget for all schemes within this Committee up to 31 December 2013 which is the latest available information at the agenda date.

4.0 POLICY AND CORPORATE IMPLICATIONS

4.1 Policy and corporate implications were addressed in setting the current year's budget. There are no further policy and corporate implications arising from this report.

5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

5.1 The financial implications for each scheme are as set out in Appendix A.

5.2 The overall position for all capital schemes falling within this Committee is as set out below.

Capital Schemes	Allocated Funding 2013/14 Budget	Authorised Funding 2013/14 (Business Case Approved)	Actual Expenditure to 31 Dec 2013	Balance to be Spent 2013/14 (Authorised funding less Actual)
	£'000	£'000	£'000	£'000
General Expenses	772	772	400	372

The forecast is generally in line with the budget with schemes progressing although expenditure has yet to be incurred. There are some exceptions to this.

Completion of the New Council Offices scheme will roll forward into 2014/15 because some of the works are proving more complex than envisaged as well as vacancies in the property team impacting upon delivery.

The Development of Transformational Change Programme covers expenditure over the life of the transformational programme to maintain the pace of the programme and pick up unanticipated items of expenditure. The balance of £19k will be carried forward to meet future needs in 2014/15.

The Transformational Welfare Reform scheme is related to feasibility designs with anticipated build costs falling within the 2014/15 budget. The remaining balance of £20k will be carried forward together with £5k from JCP co-location project to fund Digital Access.

6.0 LEGAL IMPLICATIONS

6.1 Legal implications/powers were addressed in setting the current year's programme. There are no further legal implications arising from this report.

7.0 COMMUNITY SAFETY

7.1 Individual schemes could have links to community safety issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

8.0 EQUALITIES

8.1 Individual schemes could have links to equalities issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

9.0 RISKS

9.1 These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

10.0 CLIMATE CHANGE

10.1 Individual schemes could have links to climate change issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

11.0 CONSULTATION

11.1 Consultation takes place between project managers and the Accountancy Assistant – Community Services to determine the information included in Appendix A. Reports are also prepared on a quarterly basis for the Programme Board.

12.0 WARDS AFFECTED

12.1 To varying degrees all wards are affected by capital schemes within this Committee

Contact Officer: Carol King

Date: 27 January 2014

Appendices: Appendix A – Capital Programme Progress Report – Dec 2013
Appendix B – Business case for Cemetery Chapel

Background Papers: Oracle Financial Reports
Budget Holder Comments on Performance

Reference: X: Ctte,Council & SubCttes/PFA/2013-14/12-2-14/DG-Capital Prog.
Monitoring-Dec 2013