

CAPITAL PROGRAMME PROGRESS REPORT - DECEMBER 2013

Project	Grant Funded	Business Case Approved	2013/14 Budget For Year	2013/14 Actual April 2013 to December 2013	2013/14 Forecast	2013/14 Variance (-) = Underspend	Project Manager	Comments
	Y/N	Y/N	£000	£000	£000	£000		
GENERAL EXPENSES								
New Council Offices	N	Y	175	41	172	-3	DB	Some works proving more complex than envisaged. Maintenance surveyor left in December 2013; remaining balance to be carried forward to 2014/15.
Website	N	Y	83	74	83	0	SJOC	Content in development. Project is live with an anticipated delivery date revised to the end of April 2014
CRM Integration	N	Y	3	1	1	-2	SJOC	Scheme complete.
Uniform Public Access	N	Y	7	0	7	0	JW	This has been subsumed into the EDM project because this will be delivering the public access project in its entirety.
Income Management	N	Y	10	0	5	-5	SO/SJOC	Work is progressing, expected end of year position will be an underspend of £5k. This will not be required.
Oracle Financials Upgrade	N	Y	300	172	300	0	RB	Planned implementation of upgrade on 1 March 2014. Some costs for additional work still uncertain but expected to be within budget.
Development of Transformational Change Programme	N	Y	34	0	15	-19	CC	The monies on this scheme are to cover expenditure over the life of the transformational programme to maintain the pace of the programme and pick up unanticipated items of expenditure. The balance of £19k will be carried forward to meet future needs in 2014/15.
Enterprise Document Management System	N	Y	33	22	33	0	CM/SG	System purchased and installation in progress. Phase 2 will be rolled out from 2014/15 onwards.
Job Centre Plus - Co Location Project	Y	Y	66	60	61	-5	DB	Scheme completed. Agreed that £5k of budget underspent be transferred to Welfare Reform to support Digital Access project.
Parkside Reception Improvements	N	Y	11	10	11	0	DB	Final works to be completed by end of March 2014.
Parkside - Improvements to Customer Meeting Points	Y	Y	25	20	25	0	DB	Additional works to improve sound proofing to be completed by the end of March 2014.
Transformation - Welfare Reform	N	Y	25	0	5	-20	CC	Spend is related to feasibility designs with anticipated build costs falling within the 2014/15 budget; remaining balance of £20k to be carried forward together with £5k from JCP co-location project to fund Digital Access.
TOTAL - GENERAL EXPENSES			<u>772</u>	<u>400</u>	<u>718</u>	<u>-54</u>		

KEY TO INITIALS:-

CC = Christian Coltart
 CM = Cass Marshall
 DB = David Blanchard
 JW = Jim Worley
 RB = Rebecca Barker
 SG = Sarah Goodwin
 SJOC = Sarah Jane O'Connor
 SO = Stuart Oliver