

AGENDA ITEM 11

POLICY, FINANCE AND ADMINISTRATION COMMITTEE

7 OCTOBER 2013

REPORT OF HEAD OF CENTRAL SERVICES

CAPITAL PROGRAMME MONITORING TO 31 AUGUST 2013

1.0 PURPOSE OF THE REPORT

- 1.1 To update the Committee on the progress of schemes within the Capital Programme to 31 August 2013.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that:-

(a) the progress made on each capital scheme be noted.

3.0 KEY ISSUES

- 3.1 Under the Capital Programme Project Appraisal System, monitoring of actual capital expenditure against authorised expenditure is undertaken on a regular basis and reported to the Management Team in its capacity as the Council's Programme Board. Appendix A gives details of the spending against budget for all schemes within this Committee up to 31 October which is the latest available information at the agenda date.

4.0 POLICY AND CORPORATE IMPLICATIONS

- 4.1 Policy and corporate implications were addressed in setting the current year's budget. There are no further policy and corporate implications arising from this report.

5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

- 5.1 The financial implications for each scheme are as set out in Appendix A
- 5.2 The overall position for all capital schemes falling within this Committee is as set out below.

Capital Schemes	Allocated Funding 2013/14 Budget	Authorised Funding 2013/14 (Business Case Approved)	Actual Expenditure to 31 Aug 2013	Balance to be Spent 2013/14 (Authorised funding less Actual)
	£'000	£'000	£'000	£'000
General Expenses	1,189	1,149	165	984

The forecast is generally in line with the budget with schemes progressing although expenditure has yet to be incurred. There are some exceptions to this.

The first exception relates to the Electronic working for Members scheme where the scheme spend is predicted to be lower than anticipated. All members have now been offered IT equipment and only the purchase of a printer remains to complete the programme of equipment requested. As a result the scheme cost will be adjusted as part of the capital programme review to be reported to the December meeting of this committee.

The second exception relates to the Countywide Broadband scheme where, based on current information, the scheme is expected to be completed in 2014/15. Accordingly this will be amended as part of the review mentioned above.

The third exception relates to two schemes associated with the transformation programme. In respect of the monies approved to develop the transformation programme these monies are intended to cover expenditure over the whole life of the project and enable the pace of the programme to be maintained to achieve the deliverables of the programme and meet any unanticipated expenditure. As such any unused monies will be carried forward at the end of the year to deliver this objective.

In relation to the CRM development project it is anticipated that this project will now be completed in 2014-15 to enable the focussed delivery of the Enterprise Document Management (EDM) and Content Management System (CMS) projects. This change will be implemented as part of the review mentioned above.

The last exception relates to the Oracle Financials Upgrade where a potential overspend on the project is predicted. Further clarification is being sought in respect of potential additional costs on the project and a report on the project will be submitted to the December meeting of this committee.

6.0 LEGAL IMPLICATIONS

6.1 Legal implications/powers were addressed in setting the current year's programme. There are no further legal implications arising from this report.

7.0 COMMUNITY SAFETY

7.1 Individual schemes could have links to community safety issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

8.0 EQUALITIES

8.1 Individual schemes could have links to equalities issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

9.0 RISKS

9.1 These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

10.0 CLIMATE CHANGE

10.1 Individual schemes could have links to climate change issues. These should be covered in any associated reports and forms linked to those schemes as they progress through the decision making process.

11.0 CONSULTATION

11.1 Consultation takes place between project managers and the Accountancy Assistant – Community Services to determine the information included in Appendix A. Reports are also prepared on a quarterly basis for the Programme Board.

12.0 WARDS AFFECTED

12.1 To varying degrees all wards are affected by capital schemes within this Committee

Contact Officer: David Wallbanks

Date: 11 September 2013

Appendices: Appendix A – Capital Programme Progress Report – Aug 2013

Background Papers: Oracle Financial Reports
Budget Holder Comments on Performance

Reference: X: Ctte,Council & SubCttes/PFA/2013-14/7-10-13/DG-Capital Prog.
Monitoring-Aug 2013