

## APPENDIX 1

### “Project Mandate”

Agenda item number: 1

Date of issue: 19<sup>th</sup> June 2015

Meeting: Policy Finance & Administration Committee

Date: 07/06/15

Report by: Ronan Browne Job title: People & Place Manager

Service : Communities & Neighbourhoods

Status:

Subject: Phase 1 – Melton Leisure Vision

---

#### 1 Purpose of report

The purpose of the report is to seek approval to fund the first phase of the Melton Leisure Vision. The first phase is key in building good foundations with clubs that will enable some improvement of facilities and the creation of Senior Level 6 grade footballing facilities and make available additional changing rooms to meet the demand of users of the KEVII sporting facilities.

---

#### 2 Recommendations

It is approved that £90,000 be allocated from the already identified £1million Leisure Vision pending a decision from the Policy, Administration and Finance Committee on phase 1 of the Leisure Vision.

---

#### 3 Background

A number of potential funding sources have been identified in order to help the Council bring the overall Leisure vision to fruition and achieve its aims. FA funding is a potential source and is the largest ‘National Governing Body’. To be able to access such funds there would need to be a football club located on the site and a grass roots football plan in place.

Melton Town FC currently do not have a home and have agreed to locate to KEVII site and make it their permanent home. In addition to the Senior Football team using the site as we progress into the 2016/17 season women’s football and junior football will also be located on the site.

Football has not been played on the site for a number of years and therefore some capital investment is needed to ensure that the new facilities meet the national FA level 6 gradings.

---

4 Legal, financial and IT implications

A lease is currently being written that will require Melton Town FC to pay an annual rent and be responsible for the maintenance of their main pitch and agreed additional charges for use of facilities.

£90,000 of capital money will be used but there is also a plan to apply for external funding using the football club and Melton Mowbray Rugby Club which may mean that the full £90,000 is not required for phase 1.

---

5 Initial Assessment of risk

A risk assessment has been undertaken and if phase one is not completed by the 1<sup>st</sup> October 2015 there would be a high risk that the football club could not move to the site thus putting at high risk the chances of gaining FA funding.

---

6 Equalities and diversity and staffing implications

An equalities impact assessment has been undertaken for the overall leisure vision. The project will have a positive impact on our community and enable a much wider diversity of user on the site.

There are no direct staff implications with phase 1.

---