

AGENDA ITEM 14

POLICY, FINANCE AND ADMINISTRATION COMMITTEE

2 DECEMBER 2014

REPORT OF HEAD OF CENTRAL SERVICES

CAPITAL PROGRAMME 2014-19

1.0 PURPOSE OF THE REPORT

- 1.1 To determine the Committee's Capital Programme for 2014-19 based on a review of spending in the current year's programme and schemes included in the programme for later years.

2.0 RECOMMENDATIONS

2.1 It is recommended that:-

- (i) the Committee notes the Capital Programme for 2014-19.
- (ii) Members consider the schemes being submitted in 2014-19 for funding as part of the budget setting process to ensure they meet the Council's priorities.
- (iii) the Project Mandate as summarised in Appendix C be approved for inclusion in the Capital Programme.
- (iv) Members approve the capitalisation of salaries to be added to the Enterprise Document Management System (EDM) project.
- (v) Members take a view on whether the new scheme submitted for approval in paragraph 3.2.2 be General or Special Expenses.

3.0 KEY ISSUES

3.1 Capital Programme 2014-19

- 3.1.1 The Capital Programme 2014-19 for this Committee is attached at Appendix A. The Programme gives the total cost of each scheme, the spending profile, the amounts authorised to be spent and the stage each scheme has reached within the Capital Programme Project Appraisal System.

3.2 Changes to the Programme

- 3.2.1 The changes that have been made to the Capital Programme for the current and future years are set out in Appendix B. The £10k reduction shown in the current year is a transformation project which was unfunded and so has been removed from the programme.
- 3.2.2 Details of a new scheme is set out in Appendix C & D and is submitted for approval for inclusion into the Capital Programme. The Project Mandate was approved by the Councils Programme Board on 13 October 2014 and is for £59k for improvements to the footbridge off Asfordby Road. It is not clear if such expenditure should be counted as special expenses. As such member guidance is sought and if it is considered this should be a special expense then The Council would need to update the definition accordingly as part of the budget setting report.
- 3.2.3 The capitalisation of salaries was agreed at this committee on 12 February 2014, as such it is recommended that the amount of £9,690 be added to the EDM project in 2015/16, being 20% of the Systems Analyst's time. This to be funded from Capital Receipts.

3.3 There may be a need for further funding on capital schemes arising from the transformation programme and these will be brought to this committee when sufficient detail is available, which may be after the budget for 2015/16 has been set. This is so that members can consider these on their merits for funding.

4.0 POLICY AND CORPORATE IMPLICATIONS

4.1 These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

5.1 All financial and resource implications have been addressed within paragraph 3.

6.0 LEGAL IMPLICATIONS

6.1 Individual schemes could have links to legal issues. These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

7.0 COMMUNITY SAFETY

7.1 Individual schemes could have links to community safety issues. These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

8.0 EQUALITIES

8.1 Individual schemes could have links to equalities issues. These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

9.0 RISKS

9.1 There will be risks associated with each of the individual projects and these should be considered as the schemes progress through the decision making process.

10.0 CLIMATE CHANGE

10.1 Individual schemes could have links to climate change issues. These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

11.0 CONSULTATION

11.1 In preparing the appendices to this report consultation takes place between Project Managers and the Accountancy Assistant – Community Services regarding changes to the existing programme and new schemes to be included. In addition, the capital programmes reports are submitted to the Council's Programme Board. The extent to which consultation has been undertaken on individual schemes is set out in the associated project mandates.

12.0 WARDS AFFECTED

12.1 To varying degrees all wards are affected by capital schemes within this Committee.

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Date: 3 November 2014

Appendices: Appendix A - Capital Programme 2014-19
Appendix B - Capital Programme Amendments
Appendix C – List of new schemes
Appendix D – Project Mandate

Background Papers: Capital Programme as per Budget Book
Programme Board Minutes

Reference: X: C'ttee, Council & Sub-C'ttee's /PFA/2014-15/2-12-14/DG - Capital Programme 2014-19