

Community Right to Bid

Nomination Form



The purpose of the Community Right to Bid legislation is to give communities a right to identify a building or land that is believed to be of value to their social interests or social wellbeing and gives them an opportunity to make a bid to buy the property on the open market if the property owner decides to sell. If your community group or organisation wants to nominate a building you should complete the following form.

Completed application forms should be returned to:

Emma Trahearn
Community Policy Officer, Communities and Neighbourhoods
Melton Borough Council
01664 502 552
etrahearn@melton.gov.uk

Section 1: Information about the property to be nominated

| | |
|--------------------------------|--|
| Name of the Property | |
| Address of the Property | |
| Postcode | |
| Property Owners Name | |
| Address | |
| Postcode | |
| Current Occupiers Name | |

Section 2: Information about your Community Organisation

| | | | |
|---------------------------------|--|----------------|--|
| Name of Organisation | | | |
| First name | | Surname | |
| Position in Organisation | | | |
| Email address | | | |
| Address | | | |
| Postcode | | | |
| Telephone | | Mobile | |

Section 3: What is your Organisation? (please tick)

| | | | |
|-----------------------|--|-----------------------|---------------------------------------|
| <input type="radio"/> | Constituted Community/Voluntary Group | <input type="radio"/> | Parish/Town Council |
| <input type="radio"/> | Neighbourhood Forum | <input type="radio"/> | Un-constituted Community Group |
| <input type="radio"/> | Company Limited by Guarantee | <input type="radio"/> | Community Interest Company |
| <input type="radio"/> | Industrial & Provident Society | <input type="radio"/> | Charity |

How many members do you have (this is particularly important for un-constituted community groups)?

Section 4: Supporting Information for Nomination

Any information entered in this section may be copied and passed onto the owner of the property you are nominating.

Why do you feel the property is an asset of community value? Please give as much information as possible.

Section 5: Information about future Use

If you were successful in securing this property, what would your organisation use this building for? Please provide as much information as possible.

Section 6: Boundary of Property

What do you consider to be the boundary of the property? Please provide as much detail as possible (please include a plan).

Section 7: Attachment Checklist

| | |
|--------------------------|---|
| <input type="checkbox"/> | Copy of the groups constitution (if you are a constituted group) |
| <input type="checkbox"/> | Name and home addresses of 21 members registered to vote in nominated are (if group is not constituted) |
| <input type="checkbox"/> | Site boundary plan |

Section 8: Declaration

I confirm that I have the authority to submit this nomination on behalf of the relevant body and that to the best of my knowledge the information contained in the application is complete and accurate.

| | |
|-------------------------------------|--|
| Signed | |
| Position in the organisation | |
| Dated (dd/MM/YYYY) | |