

2 October 2012

To : The Mayor and Members of Melton Borough Council

Dear Sir or Madam

You are summoned to a **MEETING OF THE COUNCIL** to be held at Parkside, Station Approach, Burton Street, Melton Mowbray, LE13 1GH on **Wednesday 10 October 2012 at 6.30 p.m.**

Yours faithfully

Lynn Aisbett
Chief Executive

AGENDA

Item No.	Item
1.	APOLOGIES FOR ABSENCE
2.	MINUTES (a) To confirm the minutes of the Meeting held on 18 July 2012; (b) To confirm the Minutes of the Extraordinary Meeting of the Council held on 11 September 2012
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting
4.	MAYOR'S ANNOUNCEMENTS Including an update on the activities of the Young Mayor
5.	LEADER'S ANNOUNCEMENTS

Item No.	Item
6.	<p>PUBLIC QUESTION TIME The Leader and Chairmen of Policy Committees to answer any questions from the public of which notice has been given in accordance with Council Procedure Rule 9 of the Constitution.</p> <p>The following question was received from Mr. Mark Twitney on 1 October 2012 which met the notice requirement :-</p> <p>‘Please will Melton Borough Council begin taking an audio recording of every full council meeting, and all committee and sub-committee meetings; and promptly publish the recordings on the Council website.</p> <p>This will ensure that an accurate record of every meeting is quickly available in the public domain - subject of course to the meeting having been open to the public.</p> <p>I believe this will help raise the standard of debate; and improve local democracy, by giving more people access to workings of the meetings; increasing Councillors accountability to the electorate; and enabling local media to provide more comprehensive coverage. It will also ensure that any disputes as to what was or wasn’t said by councillors, can be quickly resolved.</p> <p>This is already being done locally by Harborough District Council and should involve little or no additional cost. At its simplest an audio file could be recorded on a digital recorder and uploaded directly to the website.’</p> <p>The Leader to respond</p>
7.	<p>PETITIONS In accordance with Procedure Rule 24.1, the Chief Executive shall report the receipt of a petition to the next meeting of the Council where there shall be no debate or comment thereon.</p> <p>There are no petitions received</p>
8.	<p>RECOMMENDATIONS AND REPORTS FROM COMMITTEES (a) <u>Community & Social Affairs Committee : 19 September 2012</u> <u>Local Authority Mortgage Scheme (LAMS)</u></p> <p><u>RECOMMENDED</u> that approval be given to adding the following paragraph to the Annual Investment Strategy. This follows approval of the Local Authority Mortgage Scheme (LAMS) scheme at a meeting of the Community & Social Affairs Committee held on 19 September and subsequent approval by the Policy, Finance & Administration Committee on 25 September 2012.</p> <p>‘Local Authority Mortgage Scheme (LAMS) Under this scheme the Council will place funds of up to £1m, for a period of up to 5 years. This is classified as being a service investment, rather than a treasury management investment, and is therefore outside of the Specified/Non Specified categories of investments.’</p>

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	<p>(b) <u>Governance Committee : 20 September 2012</u> <u>Minute G35 – Monitoring Officer Role</u></p> <p>RECOMMENDED that Members approved adoption of Option 5, Head of Communications as a course of action to enable the Council to fill the statutory role of Monitoring Officer, for onward referral and approval by Full Council at its next meeting.</p> <p>The Council to consider the above recommendations</p>																											
9.	<p>QUESTIONS FROM MEMBERS</p> <p>(a) The Chairmen of Committees to answer any questions upon items of reports of Committees when those items are being received or under consideration by the Council in accordance with Council Procedure Rule 10.1 of the Constitution :-</p> <table data-bbox="341 752 1426 1115"> <tr> <td data-bbox="193 797 293 819">To Follow</td> <td data-bbox="341 752 1117 786">Development Committee</td> <td data-bbox="1254 752 1426 786">5 July 2012</td> </tr> <tr> <td></td> <td data-bbox="341 786 1117 819">Development Committee</td> <td data-bbox="1235 786 1426 819">26 July 2012</td> </tr> <tr> <td></td> <td data-bbox="341 819 1117 853">Ad Hoc Development Committee</td> <td data-bbox="1209 819 1426 853">2 August 2012</td> </tr> <tr> <td></td> <td data-bbox="341 853 1117 887">Development Committee</td> <td data-bbox="1193 853 1426 887">16 August 2012</td> </tr> <tr> <td></td> <td data-bbox="341 887 1117 965">Rural, Economic & Environmental Affairs Committee</td> <td data-bbox="1152 887 1426 920">4 September 2012</td> </tr> <tr> <td></td> <td data-bbox="341 965 1117 999">Ad Hoc Development Committee</td> <td data-bbox="1136 965 1426 999">13 September 2012</td> </tr> <tr> <td></td> <td data-bbox="341 999 1117 1032">Community & Social Affairs Committee</td> <td data-bbox="1136 999 1426 1032">19 September 2012</td> </tr> <tr> <td data-bbox="193 1088 293 1111">To Follow</td> <td data-bbox="341 1032 1117 1066">Governance Committee</td> <td data-bbox="1136 1032 1426 1066">20 September 2012</td> </tr> <tr> <td></td> <td data-bbox="341 1066 1117 1099">Policy, Finance & Administration Committee</td> <td data-bbox="1136 1066 1426 1099">25 September 2012</td> </tr> </table> <p>(b) The Mayor, the Leader and the Chairmen of Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the Borough of which due notice has been given in accordance with Council Procedure Rule 10.5.</p>	To Follow	Development Committee	5 July 2012		Development Committee	26 July 2012		Ad Hoc Development Committee	2 August 2012		Development Committee	16 August 2012		Rural, Economic & Environmental Affairs Committee	4 September 2012		Ad Hoc Development Committee	13 September 2012		Community & Social Affairs Committee	19 September 2012	To Follow	Governance Committee	20 September 2012		Policy, Finance & Administration Committee	25 September 2012
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10.	<p>MOTIONS ON NOTICE</p> <p>There are none received</p>																											
11.	<p>MEMBERS' REMUNERATION PACKAGE</p> <p>The Head of Communications to submit a report which presents the report of the independent Welland Partnership Remuneration Panel on the outcome of the review into the Members' Remuneration Package offered by Melton Borough Council.</p> <p>The Chair of the Remuneration Panel to present the panel's report and answer questions thereon</p>																											

Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES : DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PECUNIARY INTERESTS

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

You must state that you have a personal and non-pecuniary interest and the nature of your interest. You may stay, take part and vote in the meeting.

PERSONAL AND PECUNIARY INTERESTS

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS

If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct.