

Please note this meeting will be audio recorded



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**'PREVENT AGENDA' BRIEFING**

Councillors are invited to attend a briefing on the 'Prevent Agenda' by Will Baldet. This will take place at 4.30 p.m. in CC2 before Full Council.

6 October 2015

To : The Mayor and Members of Melton Borough Council

Dear Sir or Madam

You are summoned to a **MEETING OF THE COUNCIL** to be held at Parkside, Station Approach, Burton Street, Melton Mowbray, LE13 1GH on **Wednesday 14 October 2015 at 6.30 p.m.**

Yours faithfully

Lynn Aisbett  
Chief Executive

**AGENDA**

<b>Item No.</b>	<b>Item</b>
1.	<b>APOLOGIES FOR ABSENCE</b>
2.	<b>MINUTES</b> (1) To confirm the minutes of the ordinary meeting held on 22 July 2015; (2) To confirm the minutes of the extraordinary meeting held on 24 September 2015.
3.	<b>DECLARATIONS OF INTEREST</b> Members to declare any interest as appropriate in respect of items to be considered at this meeting
4.	<b>MAYOR'S ANNOUNCEMENTS</b> Including an update on the activities of the Young Mayor
5.	<b>LEADER'S ANNOUNCEMENTS</b>
6.	<b>PUBLIC QUESTION TIME</b> The Leader and Chairmen of Policy Committees to answer any questions from the public of which notice has been given in accordance with Council Procedure Rule 9 of the Constitution.  No questions were received by the deadline.

Item No.	Item																
7.	<p><b>PETITIONS</b></p> <p>In accordance with Procedure Rule 24.1, the Chief Executive shall report the receipt of a petition to the next meeting of the Council where there shall be no debate or comment thereon.</p> <p>There are no petitions received.</p>																
8.	<p><b>RECOMMENDATIONS AND REPORTS FROM COMMITTEES</b></p> <p>The Council to consider the following recommendation for approval:</p>																
	<p><b><u>Governance Committee: 28 September 2015 – Minute G31 Constitution Update</u></b></p> <p><b><u>RESOLVED</u></b> that the new design of the Committee Structure diagram as set out at Appendix A be approved and referred to the Full Council for adoption in the Constitution.</p> <p><i>(The report original submitted to the Governance Committee on 28 September 2015 is re-circulated with this agenda.)</i></p>																
9.	<p><b>QUESTIONS FROM MEMBERS</b></p> <p>(a) The Chairmen of Committees to answer any questions upon items of reports of Committees when those items are being received or under consideration by the Council in accordance with Council Procedure Rule 10.1 of the Constitution :-</p> <table data-bbox="341 1272 1423 1599"> <tbody> <tr> <td>Planning Committee</td> <td>16 July 2015</td> </tr> <tr> <td>Planning Committee</td> <td>6 August 2015</td> </tr> <tr> <td>Planning Committee</td> <td>27 August 2015</td> </tr> <tr> <td>Rural, Economic &amp; Environmental Affairs Committee</td> <td>2 September 2015</td> </tr> <tr> <td>Community &amp; Social Affairs Committee</td> <td>16 September 2015</td> </tr> <tr> <td>Planning Committee</td> <td>17 September 2015</td> </tr> <tr> <td>Governance Committee</td> <td>28 September 2015</td> </tr> <tr> <td>Policy, Finance &amp; Administration Committee</td> <td>30 September 2015</td> </tr> </tbody> </table> <p>(b) The Mayor, the Leader and the Chairmen of Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the Borough of which due notice has been given in accordance with Council Procedure Rule 10.5.</p> <p>There are no questions received under Procedure Rule 10.5(a).</p>	Planning Committee	16 July 2015	Planning Committee	6 August 2015	Planning Committee	27 August 2015	Rural, Economic & Environmental Affairs Committee	2 September 2015	Community & Social Affairs Committee	16 September 2015	Planning Committee	17 September 2015	Governance Committee	28 September 2015	Policy, Finance & Administration Committee	30 September 2015
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Item No.	Item
10.	<p><b>MOTIONS ON NOTICE</b></p> <p>In accordance with Procedure Rule 11.1, the following motion was received on 2 October 2015 from Councillor Greenhow as proposer and Councillor Bains as seconder:</p> <p><i>“Full Council resolves that an amendment be made to the Code of Conduct for Members and Officers dealing with Planning Matters as included in the Constitution, to include a new Para 4.7 as follows:</i></p> <p><i>Members should also be aware of the perception that members of the public often expect them to be advocates of their views in a representative capacity. This can be incompatible with the quasi judicial nature of the determination of planning applications and as an interest, although entirely non pecuniary in nature, Members should not participate in decisions that significantly affect, or have raised significant levels of representation (i.e. greater than 10) from their ward. This does not prejudice Members rights to contribute to the decision from the stand point of a Ward Member addressing the Committee under our speaking arrangements for planning committee.”</i></p>
11.	<p><b>WELLAND PARTNERSHIP INDEPENDENT REMUNERATION PANEL - REVIEW OF NON-ADMINISTRATION GROUP LEADER(S) ALLOWANCE</b></p> <p>The Head of Communications to submit a report asking the Council to consider the Welland Partnership Independent Remuneration Panel’s report regarding the review of Non-Administration Group Leader(s) Allowance.</p> <p>.</p>

# Advice on Members' Interests

## **COUNCIL MEETINGS - COMMITTEE MINUTES : DECLARATION OF INTERESTS**

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

## **PERSONAL AND NON-PECUNIARY INTERESTS**

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

**You must state that you have a personal and non-pecuniary interest and the nature of your interest.** You may stay, take part and vote in the meeting.

## **PERSONAL AND PECUNIARY INTERESTS**

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room\***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

## **DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS**

**If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.**

You may not attend a meeting or stay in the room as either an Observer Councillor or \*Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest\*.

## **BIAS**

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.\*

\*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct.