

Please note this meeting will be audio recorded.



Melton
Borough
Council
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8 December 2015

To : The Mayor and Members of Melton Borough Council

Dear Sir or Madam

You are summoned to a **MEETING OF THE COUNCIL** to be held at Parkside, Station Approach, Burton Street, Melton Mowbray, LE13 1GH on **Wednesday 16 December 2015 at 6.30 p.m.**

Yours faithfully

Lynn Aisbett
Chief Executive

AGENDA

Item No.	Item
1.	APOLOGIES FOR ABSENCE
2.	MINUTES To confirm the minutes of the Meeting held on 14 October 2015.
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting
4.	MAYOR'S ANNOUNCEMENTS
5.	LEADER'S ANNOUNCEMENTS
6.	PUBLIC QUESTION TIME The Leader and Chairmen of Policy Committees to answer any questions from the public of which notice has been given in accordance with Council Procedure Rule 9 of the Constitution. There were no questions received.

Item No.	Item
7.	<p>PETITIONS</p> <p>In accordance with Procedure Rule 24.1, the Chief Executive shall report the receipt of a petition to the next meeting of the Council where there shall be a debate or comment thereon.</p> <p>There were no petitions received.</p>
8.	<p>RECOMMENDATIONS AND REPORTS FROM COMMITTEES</p> <p><u>(a) Governance Committee: 23 November 2015 – Minute G.40 Annual Report on Equality and Diversity</u></p> <p><u>RESOLVED</u> that</p> <p>(2) delegated authority be given to the Head of Central Services in consultation with the Lead Member for Equalities to update the Single Equality Scheme with any comments received from the Council’s Management Team and submit the scheme to Full Council for inclusion in the Council’s Constitution;</p> <p>and:</p> <p>(5) the structure of Committees include the Lead Member for Equalities on this Committee and this change in arrangements take place in May 2016 when Committee seats were reviewed at the Annual Meeting. As this was a constitutional change, this be referred to Full Council for adoption.</p> <p><i>(The report submitted to the Governance Committee on 23 November 2015 (subsequently amended) is re-circulated with this agenda.</i></p> <p><u>(b) Governance Committee : 23 November 2015 – Minute G44 Constitutional Update</u></p> <p><u>RESOLVED</u> that the following new Delegations to Officers be approved and referred to Full Council for adoption in the Constitution :-</p> <p>(a) <u>To the Head of Communities and Neighbourhoods</u> In consultation with Head of Central Services to make any necessary changes to the Discretionary Business Rates Grant Scheme, that will improve the scheme to meet the purpose of providing targeted support to businesses.</p> <p>(b) <u>To the Head of Regulatory Services</u> To authorise officers to utilise the powers under the Anti-social Behaviour, Crime and Policy Act 2014 commensurate with their role and responsibilities.</p> <p>(c) <u>To the Head of Communities and Neighbourhoods</u> To authorise officers to utilise the powers under the Anti-social Behaviour, Crime and Policy Act 2014 commensurate with their role and responsibilities.</p> <p>(d) <u>To the Head of Communities and Neighbourhoods</u> To designate External Agencies Officers (ie. Regulated Social Landlords dealing with ASB, housing issues) to utilise the powers under the Anti-social Behaviour, Crime and Policy Act 2014 commensurate with their role and responsibilities, where this be determined to be appropriate. <i>(The report originally submitted to the Governance Committee on 23 November 2015 is re-circulated with this agenda.)</i></p>
Item	Item

No.																					
9.	<p>QUESTIONS FROM MEMBERS</p> <p>(a) The Chairmen of Committees to answer any questions upon items of reports of Committees when those items are being received or under consideration by the Council in accordance with Council Procedure Rule 10.1 of the Constitution :-</p> <table data-bbox="341 349 1423 752"> <tr> <td>Planning Committee</td> <td>8 October 2015</td> </tr> <tr> <td>Town Area Committee</td> <td>19 October 2015</td> </tr> <tr> <td>Planning Committee</td> <td>29 October 2015</td> </tr> <tr> <td>Rural, Economic & Environmental Affairs Committee</td> <td>4 November 2015</td> </tr> <tr> <td>Licensing Committee</td> <td>9 November 2015</td> </tr> <tr> <td>Town Area Committee</td> <td>16 November 2015</td> </tr> <tr> <td>Community & Social Affairs Committee</td> <td>18 November 2015</td> </tr> <tr> <td>Planning Committee</td> <td>19 November 2015</td> </tr> <tr> <td>Governance Committee</td> <td>23 November 2015</td> </tr> <tr> <td>Policy, Finance & Administration Committee</td> <td>1 December 2015</td> </tr> </table> <p>(b) The Mayor, the Leader and the Chairmen of Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the Borough of which due notice has been given in accordance with Council Procedure Rule 10.5.</p> <p>There are no questions received under Procedure Rule 10.5(a).</p>	Planning Committee	8 October 2015	Town Area Committee	19 October 2015	Planning Committee	29 October 2015	Rural, Economic & Environmental Affairs Committee	4 November 2015	Licensing Committee	9 November 2015	Town Area Committee	16 November 2015	Community & Social Affairs Committee	18 November 2015	Planning Committee	19 November 2015	Governance Committee	23 November 2015	Policy, Finance & Administration Committee	1 December 2015
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10.	<p>MOTIONS ON NOTICE</p> <p>There are no Motions on Notice.</p>																				
11.	<p>MID YEAR REPORT ON THE TREASURY MANAGEMENT ACTIVITIES AND PRUDENTIAL INDICATORS 2015-16</p> <p>The Head of Central Services to submit a report which meets the requirement under the treasury management regulatory framework for the Council to receive a mid year treasury review in addition to the annual report and strategy on treasury management as reported to Council on 4 February 2015. This report also incorporates the needs of the Prudential Code to ensure adequate monitoring of capital expenditure and the Council's prudential indicators (PI's). Revisions to future years are provided where required.</p>																				
12.	<p>GAMBLING ACT 2005 - STATEMENT OF PRINCIPLES</p> <p>The Head of Regulatory Services to submit a report to invite Members to consider and approve revisions to the Gambling Act 2005 Statement of Principles</p>																				
13.	<p>LICENSING ACT 2003 - REVIEW OF STATEMENT OF LICENSING POLICY</p> <p>The Head of Regulatory Service to submit a report to inform Members of this Council's responsibility to review its licensing policy and invite Members to approve this reviewed policy.</p>																				

Item No.	Item
14.	PROPOSED LEICESTER AND LEICESTERSHIRE COMBINED AUTHORITY The Chief Executive to submit a report seeking approval of the countywide proposal to create a Combined Authority for Leicester and Leicestershire.

Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES : DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PECUNIARY INTERESTS

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

You must state that you have a personal and non-pecuniary interest and the nature of your interest. You may stay, take part and vote in the meeting.

PERSONAL AND PECUNIARY INTERESTS

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS

If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct.