

12 February 2014

To : The Mayor and Members of Melton Borough Council

Dear Sir or Madam

You are summoned to a **MEETING OF THE COUNCIL** to be held at Parkside, Station Approach, Burton Street, Melton Mowbray, LE13 1GH on **Thursday 20 February 2014 at 6.30 p.m.**

Yours faithfully

Lynn Aisbett
Chief Executive

AGENDA

Item No.	Item
1.	APOLOGIES FOR ABSENCE
2.	MINUTES To confirm the minutes of the Meeting held on 5 February 2014
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting
4.	MAYOR'S ANNOUNCEMENTS Including an update on the activities of the Young Mayor
5.	LEADER'S ANNOUNCEMENTS
6.	PUBLIC QUESTION TIME The Leader and Chairmen of Policy Committees to answer any questions from the public of which notice has been given in accordance with Council Procedure Rule 9 of the Constitution. There are no questions received.

Item No.	Item						
7.	<p>PETITIONS</p> <p>In accordance with Procedure Rule 24.1, the Chief Executive shall report the receipt of a petition to the next meeting of the Council where there shall be no debate or comment thereon.</p> <p>There are no petitions received.</p>						
8.	<p>RECOMMENDATIONS AND REPORTS FROM COMMITTEES</p> <p><u>(a) Policy, Finance & Administration Committee: 12 February 2014 - Council Business Development Sub-Committee</u></p> <p>RECOMMENDED: That the Council Business Development Sub-Committee be disbanded as its work is complete.</p> <p><u>(b) Governance Committee: 28 January 2014 – Minute G69 Constitution Update</u></p> <p>RECOMMENDED:</p> <p>(1) to note that the Monitoring Officer had exercised her delegation for an amendment to the Contract Procedure Rules of the following revised OJEU thresholds which came into effect from 1 January 2014 and will apply for two years :-</p> <p style="padding-left: 40px;"><u>Goods and Services</u> New threshold: £172,514 (was £173,934)</p> <p style="padding-left: 40px;"><u>Works</u> New threshold: £4,322,012 (was £4,348,350)</p> <p>(2) to update the Delegations to Officers (Part 3) in light of the recent staffing restructure and other minor changes as set out at Appendix A.</p> <p>(3) to adopt the proposed Calendar of Meetings for 2014-15 as set out at Appendix B subject to any date/venue change for the Planning Meeting scheduled for the 22 May 2014 which coincides with the European Elections.</p> <p><i>A copy of the Monitoring Officer's report to the Governance Committee on 28 January 2014 has been re-circulated with this agenda.</i></p>						
9.	<p>QUESTIONS FROM MEMBERS</p> <p>(a) The Chairmen of Committees to answer any questions upon items of reports of Committees when those items are being received or under consideration by the Council in accordance with Council Procedure Rule 10.1 of the Constitution :-</p> <table data-bbox="343 1966 1428 2078"> <tr> <td>Governance Committee</td> <td>27 November 2013</td> </tr> <tr> <td>Planning Committee</td> <td>28 November 2013</td> </tr> <tr> <td>Policy, Finance & Administration Committee</td> <td>3 December 2013</td> </tr> </table>	Governance Committee	27 November 2013	Planning Committee	28 November 2013	Policy, Finance & Administration Committee	3 December 2013
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	Planning Committee Rural, Economic & Environmental Affairs Committee Planning Committee Licensing Committee Community & Social Affairs Committee Governance Committee Ad Hoc Policy, Finance & Administration Committee *Planning Committee	19 December 2013 8 January 2014 9 January 2014 14 January 2014 22 January 2014 28 January 2014 29 January 2014 30 January 2014
*To Follow	<p>(b) The Mayor, the Leader and the Chairmen of Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the Borough of which due notice has been given in accordance with Council Procedure Rule 10.5.</p> <p>There are no questions received under Procedure Rule 10.5(a).</p>	
10.	<p>MOTIONS ON NOTICE No motions were received in accordance with Procedure Rule 11.1</p>	
11.	<p>COUNCIL TAX 2014/15 The Head of Central Services to submit a report which enables the Council to calculate and set the Council Tax for 2014/15 as required under the Local Government Finance Act 1992.</p>	
To Follow	<p>The Leicestershire County Council figures are subject to approval at their meeting on 19 February 2014.</p>	

Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES : DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PECUNIARY INTERESTS

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

You must state that you have a personal and non-pecuniary interest and the nature of your interest. You may stay, take part and vote in the meeting.

PERSONAL AND PECUNIARY INTERESTS

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS

If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct.