

6 July 2010

To : The Mayor and Members of Melton Borough Council

Dear Sir or Madam

You are summoned to a **MEETING OF THE COUNCIL** to be held at the Baptist Church, Leicester Road, Melton Mowbray on **Wednesday 14 July 2010 at 6.30 p.m.**

Yours faithfully

Lynn Aisbett
Chief Executive

AGENDA

Item No.	Item
1.	APOLOGIES FOR ABSENCE
2.	MINUTES (a) To confirm the Minutes of the Meeting of the Council held on 21 April 2010 (b) To confirm the Minutes of the Annual Meeting of the Council held on 12 May 2010
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting
4.	MAYOR'S ANNOUNCEMENTS Including an update on the activities of the Young Mayor
5.	LEADER'S ANNOUNCEMENTS
6.	QUESTIONS BY MEMBERS OF THE PUBLIC The Leader and Chairmen of Policy Committees to answer any questions from the public of which notice has been given in accordance with Council Procedure Rule 9 of the Constitution. There are no questions received.

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7.	<p>PETITIONS</p> <p>In accordance with Procedure Rule 24.1, the Chief Executive shall report the receipt of a petition to the next meeting of the Council where there shall be no debate or comment thereon.</p> <p>There are no petitions received at the date of the agenda distribution.</p>																								
8.	<p>RECOMMENDATIONS AND REPORTS FROM COMMITTEES</p>																								
9.	<p>QUESTIONS FROM MEMBERS</p> <p>(a) The Chairmen of Committees to answer any questions upon items of reports of Committees when those items are being received or under consideration by the Council in accordance with Council Procedure Rule 10.1 of the Constitution :-</p> <table data-bbox="343 757 1417 1193"> <tr> <td>Special Overview, Scrutiny & Audit Committee</td> <td>21 April 2010</td> </tr> <tr> <td>Policy, Finance & Administration Committee</td> <td>21 April 2010</td> </tr> <tr> <td>Development Committee</td> <td>29 April 2010</td> </tr> <tr> <td>Rural, Economic & Environmental Affairs Committee</td> <td>26 May 2010</td> </tr> <tr> <td>Overview, Scrutiny & Audit Committee</td> <td>8 June 2010</td> </tr> <tr> <td>Special Community & Social Affairs Committee</td> <td>9 June 2010</td> </tr> <tr> <td>Development Committee</td> <td>10 June 2010</td> </tr> <tr> <td>Special Policy, Finance & Administration Committee</td> <td>11 June 2010</td> </tr> <tr> <td>Standards Committee</td> <td>17 June 2010</td> </tr> <tr> <td>Community & Social Affairs Committee</td> <td>23 June 2010</td> </tr> <tr> <td>Special Community & Social Affairs Committee</td> <td>29 June 2010</td> </tr> <tr> <td>Policy, Finance & Administration Committee</td> <td>29 June 2010</td> </tr> </table> <p>(b) The Mayor, the Leader and the Chairmen of Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the Borough of which due notice has been given in accordance with Council Procedure Rule 10.5.</p>	Special Overview, Scrutiny & Audit Committee	21 April 2010	Policy, Finance & Administration Committee	21 April 2010	Development Committee	29 April 2010	Rural, Economic & Environmental Affairs Committee	26 May 2010	Overview, Scrutiny & Audit Committee	8 June 2010	Special Community & Social Affairs Committee	9 June 2010	Development Committee	10 June 2010	Special Policy, Finance & Administration Committee	11 June 2010	Standards Committee	17 June 2010	Community & Social Affairs Committee	23 June 2010	Special Community & Social Affairs Committee	29 June 2010	Policy, Finance & Administration Committee	29 June 2010
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10.	<p>LICENSING COMMITTEE : MEMBERSHIP</p> <p>The Chairman of the Licensing Committee, Councillor Marks</p> <p>(a) to report that there were 2 vacancies on Licensing Committee;</p> <p>(b) to advise the Committee is not required to be politically balanced;</p> <p>(c) to request nominations for membership to the 2 vacancies</p>																								

Minutes to follow

Item No.	Item
11.	<p data-bbox="328 237 1433 309">LISTENING TO COMMUNITIES – STATUTORY GUIDANCE ON THE DUTY TO RESPOND TO PETITIONS</p> <p data-bbox="328 313 1342 347">The Monitoring Officer to submit a report which requests the Council to</p> <ul style="list-style-type: none"> <li data-bbox="328 387 1449 533">(a) consider and approve a Petitions Scheme under the provisions of the Local Democracy, Economic Development and Construction Act 2009 which imposed a duty on local authorities to respond to petitions – Appendix A; <li data-bbox="328 573 1449 752">(b) note that the Overview, Scrutiny and Audit Committee had considered the Petitions Scheme at its meeting on 8 June 2010 and to consider its recommendation that with regard to an Officer giving evidence, the Overview, Scrutiny and Audit Committee also consider any petitions under the 750 signature threshold; <li data-bbox="328 792 1174 826">(c) approve that the Constitution be amended accordingly; <li data-bbox="328 866 1449 967">(d) note that a review of the scheme and the procedure for the E-Petition element of the scheme be considered by the Council prior to the 15 December 2010 deadline; <li data-bbox="328 1008 1449 1108">(e) to agree a supplementary estimate of up to £7,000 to purchase an E-Petition facility to meet the 15 December 2010 deadline for this requirement
12.	<p data-bbox="328 1155 639 1189">URGENT BUSINESS</p> <p data-bbox="328 1193 1214 1227">To consider any other item(s) that the Mayor considers urgent</p>

Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES : DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PREJUDICIAL INTEREST

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non-prejudicial interest. You also have a personal and non-prejudicial interest if the issue relates to an interest you must register.

You must state that you have a personal and non-prejudicial interest and the nature of your interest. You may stay, take part and vote in the meeting (*unless the interest is also prejudicial).

PERSONAL AND PREJUDICIAL INTEREST

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a personal and prejudicial interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Standards Committee.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a personal and prejudicial interest*.

BIAS AND PREDETERMINATION

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) or where you have given the impression that you have firmly and fixedly made up your mind on the issue prior to the meeting (predetermination) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A Personal and Prejudicial Interest will take precedence over Bias and Predetermination

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to the Code of Conduct and Guidance.