Melton Borough Council

Melton Local Development Framework

Melton Local Development Scheme

2011

Melton Local Development Framework
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Contents

1   Introduction

1.1   Planning shapes the places where people live and work and the country we live in. The Melton Local Plan provides the planning framework for the Borough. It was adopted in 1999 and we have taken the decision to bring it up to date. We are replacing it with a new plan that will be called the Melton Local Development Framework. The new plan will cover the period to 2026 and will set out a clear vision for the area, together with a strategy for delivering it.

1.2   A Local Development Framework (LDF) is a collection of local development documents produced by the local planning authority which collectively delivers the planning strategy for its area. There is a glossary of terms in Appendix 4 to help readers with the range of terms that are used in this document.

1.3   The Melton Local Development Scheme (MLDS) sets out our programme for preparing the documents we intend to prepare over the next three years as part of the LDF.

1.4   This is our third Local Development Scheme. There has been almost universal slippage in preparing LDFs and the Coalition Government has said it will be making changes to the planning system to reflect its localism agenda. Much of this detail has yet to emerge and given that the preparation of local development frameworks takes place within a legal framework provided by regulations, we have started to think about how our work over the next three years and beyond will be influenced by changes to the system.

1.5   It is our intention to keep to the timetables set out in this document. Further information on progress can be found on our website which is regularly updated.

2   Key Documents and Stages

2.1   The Local Development Framework is a portfolio of documents, which provide the basis for decisions to be made on planning applications.

2.2   **Development Plan Documents** (DPDs) have statutory status in a similar way to the Local Plan. They carry the most weight for making decisions on planning applications. They are subject to an independent examination by an Inspector and undergo rigorous procedures of community involvement and consultation.

2.3   **Supplementary Planning Documents** (SPDs) are intended to expand upon, or provide further details to, policies in Development Plan Documents. New or replacement SPDs will go through a consultation process in accordance with the Statement of Community Involvement. Once adopted SPDs will form part of the LDF as non-statutory documents. Supplementary Planning Documents will not be subject to examination but will be informed by community involvement. The Council will continue to use currently approved SPG documents as long as the policies they relate to in the adopted local

plan remain 'saved'. A list of the current SPG documents and the Melton Local Plan policies they relate to is contained in Appendix 5.

2.4   The **Statement of Community Involvement** (SCI) sets out how we will engage and consult with the public and other stakeholders during the production of the LDF and when dealing with planning applications.

2.5   The **Annual Monitoring Report** (AMR) assesses the implementation of the Local Development Scheme and the effectiveness of our planning policies.

2.6   The process of producing Development Plan Documents can be broken into a number of stages, outlined in the diagram below. The involvement and consultation of stakeholders and local communities will be an important part of each stage, particularly in the early stages of considering the issues and options available. **Sustainability Appraisals** will also form an integral part of each stage of preparation.
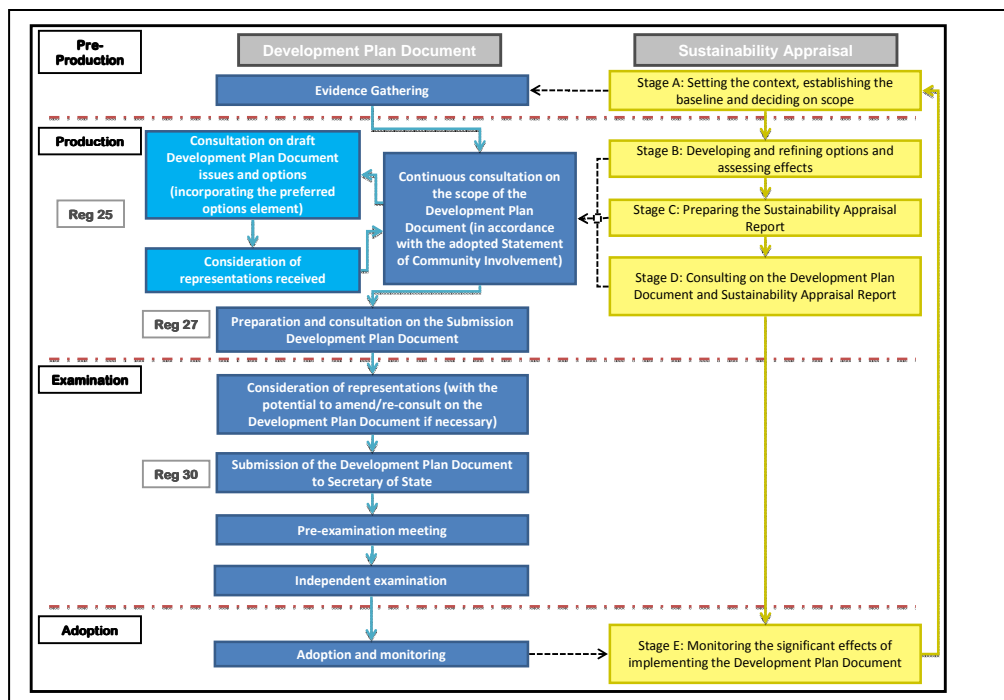
3   Melton Local Development Framework Programme

3.1   The Melton Local Development Framework (MLDF) will replace the adopted Melton Local Plan. It will guide and control development in Melton Borough.

3.2   Government guidance on the preparation of the local development framework says that we should prepare a Core Strategy document first to set out the vision, objectives and strategic policies for the Borough. The Core Strategy is the main document and all other local development framework documents will need to relate to it.

3.3   We have had regard to national and regional planning guidance and our own corporate plan and sustainable community strategy in identifying the key issues for the Melton Local Development Framework to contend with:

        o   Meeting the need for development
        o   Where development will take place
        o   Meeting housing needs
        o   Meeting economic needs
        o   Tackling traffic congestion
        o   Improving Melton Mowbray Town Centre
        o   Protecting the countryside
        o   Tackling climate change
        o   Better design
        o   Growth at Melton Mowbray

3.4   This has helped us to decide how we want Melton to look in the future and how we should deliver an appropriate planning framework to realise that vision. The diagram in Appendix 3 shows the structure of the Melton Local Development Framework.

        Our Local Development Framework so far

3.5   The **Melton Statement of Community Involvement** (MSCI) was prepared in accordance with the timetable in the initial MLDS. It was submitted to the Secretary of State for examination in April 2006 and adopted in October 2006. We will update the SCI to reflect changes to plan-making Regulations.

3.6   The **Melton Core Strategy** (Issues and Options) document was published for a six weeks consultation period in April 2006 in accordance with the initial MLDS programme. The Melton Core Strategy (Preferred Options) was published in January 2008 for consultation in accordance with the first revision to the MLDS. This LDS identifies our programme for completing the Core Strategy.

3.7   We have also subjected the Core Strategy to the **Sustainability Appraisal** as it has been developed. We consulted statutory bodies on the scope of the Sustainability Appraisal in April 2006. We have also published each stage of the Sustainability Appraisal for consultation alongside each version of the Core Strategy.

Our Local Development Framework work for 2011-2014

3.8   We set out below the documents that we will be working on over the three year period between 2011 and 2014 and the timetable for their preparation. The table sets out a schedule of proposed new Local Development Documents to be prepared, including those steps that have already been completed, together with their roles and the main milestones to adoption.

3.9   Appendix 1 is a simple timeline chart providing an overview of the timetable for preparing the new Local Development Documents. The programme management details are set out in profiles for each individual document at Appendix 2.

3.10   Within the MLDS period the Council intends to wok on the following LDDs:

- Core Strategy DPD
- Sustainable Urban Extension Area Action Plan
- Land Allocations DPD
- Developer Contributions SPD/Community Infrastructure Levy Schedule

3.11   We will also prepare a Proposals Map DPD that will illustrate the policies and proposals of these DPDs as they affect geographic areas of the borough. The Proposals Map will be revised at the same time that any DPD is adopted.

3.12   Development Plan Documents are subjected to Sustainability Appraisal (SA), an iterative process that covers the wider sustainability issues of policy making. The SA will help us to make decisions by providing information on the possible effects of proposals and policies against social, economic and environmental criteria. The outputs will be subject to public consultation alongside the DPD or SPD being produced.

3.13   The **Core** Strategy sets out the long-term spatial vision for the borough and strategic policies required to deliver the vision. During 2011-14 we expect to adopt the Melton Core Strategy.

3.14   We are planning for housing growth at Melton Mowbray in the form of an urban extension. Our **Sustainable Urban Extension Area Action Plan** will provide a planning framework to guide the design of homes and related infrastructure to ensure the needs and aspirations of future and existing residents can be met.

3.15   The **Developer Contributions SPD** and **Community Infrastructure Levy Schedule** will provide detailed guidance for developers, businesses and the community on the scope and level of contributions we will require to deliver infrastructure and other development related requirements through the development process.

3.16   The **Land Allocations and Settlement Boundaries DPD** will provide a policy framework containing land allocations and site specific proposals up to 2026 and will also define settlement boundaries. The DPD will include the identification of sites for housing, gypsy and traveller sites, employment, retail, recreation/open

space, nature conservation and other land uses and will contain policies relating to proposals that require site specific conditions such as design guidance and protection of open areas.

3.17 The Melton Local Plan policies that will be replaced by the DPDs when they are adopted are listed in Appendix 5.

3.18 We will monitor this Local Development Scheme each year through our Annual Monitoring Report.

Programme beyond 2014

3.19 We expect to adopt the Core Strategy, Sustainable Urban Extension AAP and Developer Contributions/Community Infrastructure Levy Schedule within the period of this Local Development Scheme. Beyond the three year period we intend to continue with our Land Allocations and Settlement Boundaries DPD and commence work on the following:

3.20 The **Generic Development Control Policies DPD** will set out criteria based policies against which planning applications for the development and use of land and buildings will be considered. The precise details of the programme of preparation will be included in future reviews of the MLDS.

3.21 The **Melton Mowbray Town** Centre Area Action Plan **DPD** will set out detailed policies and site proposals to address identified redevelopment/regeneration opportunities with the aim of enhancing the vitality and viability of Melton Mowbray Town Centre. The precise details of the programme of preparation will be included in future reviews of the MLDS.

3.22 Our future work on providing guidance and advice through **Supplementary Planning Documents** will focus on our principal SPD on Housing Need. Following the adoption of the Land Allocations and Settlement Boundaries DPD we intend to prepare SPDs in the form of development briefs for allocated housing and business sites. The programme for these documents and any other form of SPD (e.g. design guidance) will be detailed in future reviews of the MLDS.

Table 1: Schedule of Proposed Local Development Documents

Document	Status	Brief description	Chain of Conformity	Geographic Coverage	Issues and Options/ Scope of Sustainability Appraisal	Publication	Submission	Examination	Adoption
Statement of Community Involvement	Local Development Document	The Council's strategy for community involvement	n/a	Borough-wide	February 2011	March 2011	n/a	n/a	July 2011
Core Strategy	Development Plan Document	A document setting out the development strategy and associated primary policies	National PPS and RSS – all other LDDs will conform to the Core Strategy	Borough-wide	April 2006 (I&O) January 2008 (PO) COMPLETED	September 2011	December 2011	February 2012	July 2012
Sustainable Urban Extension	Area Action Plan	A document that will give design guidance for development of an urban extension to Melton Mowbray	Will conform to the Core Strategy	Land Allocation at Melton Mowbray	May 2011 (Stakeholder) November 2011 (Community Consultation)	April 2012	June 2012	September 2012	November 2012
Land Allocations and Settlement Boundaries	Development Plan Document	A document designating land allocations & settlement	Will conform to the Core Strategy	Borough-wide	November 2012	September 2013	December 2013	May 2014	August 2014

Document	Status	Brief description	Chain of Conformity	Geographic Coverage	Issues and Options/ Scope of Sustainability Appraisal	Publication	Submission	Examination	Adoption
		boundaries							
Community Infrastructure Levy	CIL Schedule	Schedule setting out CIL payments	Will conform to the Core Strategy	Borough-wide	March 2012	August 2012	November 2012	January 2013	April 2013
Developer Contributions SPD	Supplementary Planning Document	A document that will give detailed guidance on Developer Contributions (CIL & S.106)	Will conform to the Core Strategy		March 2012	August 2012	n/a	n/a	April 2013

4   Programme Management

4.1   This section gives an account of how we will manage the LDF programme, the resources that will be allocated, and how risks will be managed.

Resources

4.2   The Council's Planning Policy team is responsible, on a day-to-day basis, for the preparation of the MLDF. The team is led by the Principal Policy Officer and includes three policy officers. The team is supported by other services within the Council. Consultants are engaged on specific projects to provide specific technical expertise or where there is a need for independent advice and support. There are also contributions from various departments of Leicestershire County Council, particularly on transportation, conservation and environmental issues.

4.3   We have prepared a budget profile to provide for the preparation and publication of LDDs and for the development of our evidence base. This profile is used to inform our medium-term financial strategy to ensure that the budget needed to support the MLDF programme is available. Contributions from the revenue budget are earmarked for a reserve fund which is used to ensure that sufficient resources are available to fund the plan preparation process.

4.4   We also have access to resources made available through the Regional Growth Fund which provides grants to support the delivery of housing growth.

Governance Structures

4.5   Our MLDF Task Group oversees the preparation of MLDF documents and makes recommendations to the Rural, Economic and Environmental Affairs Committee. The Rural, Economic and Environmental Affairs Committee can approve SPDs and all pre-submission stages of DPDs and the SCI. Full Council approves the submission and adoption of DPDs and the SCI.

4.6   We also work in partnership, as is the case with the delivery of the Sustainable Urban Extension which is facilitated by a Masterplanning and Delivery Steering Group. The membership of the group includes public sector and development industry organisations who have an interest in the project. It is chaired by the authority and reports to the MLDF Task Group.

Managing the Programme

4.7   Performance against the LDS programme is reviewed on a monthly basis and a regularly updated progress report is published on our website. The AMR will consider if any changes need to be made to the LDDs, and if there is a need to revise the MLDS.

Risk Assessment

4.8   We have assessed the risks to the programme set out in this LDS and these are regularly reviewed. The risks with a high impact and high chance of occurring are set out below, together with a summary of the actions we are taking to reduce the possibility of them occurring or their impact, or both:

Scale and Complexity of Representations

4.9   There will be good opportunities for stakeholders and the local community to be informed of and participate in the preparation of all development documents that make up the MLDF. This will help develop consensus and identify key issues of concern earlier in the process. We have also invested in consultation software that will enable an increasing number of consultations to be carried out online, which will then be simpler to summarise, manipulate and report.

Staff capacity

4.10   We have established good working relationships over the years with consultants and other planning authorities which will allow us to draw upon experienced and skilled staff if necessary, subject to funding.

Competing demands on service (including corporate activity and major planning applications)

4.11   The MLDF programme is prioritised against the other work of the Policy and Performance team.

DPD fails test of soundness

4.12   We will minimise this risk by working closely with the Government Office and the Planning Inspectorate at key stages and in the run up to submission of Development Plan Documents. We will also undertake an independent 'test of soundness' and legal compliance audits.

Appendix 1: Timetable for Local Development Documents (2011-2013)

	2011								2012											2013												2014		
	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M
Core Strategy DPD																																				
Sustainable Urban Extension AAP																																				
Land Allocations and Settlement Boundaries DPD																																				
CIL Schedule																																				

Key

Preparation	Document preparation, evidence gathering and stakeholder engagement
	Generation of Options including consultation
	Consultation on the Pre-Submission document (Publication)
	Submission of DPD
	Independent examination
Adoption	

Appendix 2: Description of Local Development Documents

Statement of Community Involvement

Overview

Role and subject	Document setting out our strategy and approach to community and stakeholder involvement in the LDF process and for planning applications.
Geographic coverage	Borough-wide
Status	Local Development Document
Priority	High
Chain of conformity	All consultation arrangements for LDDs and planning applications will conform to the Statement of Community Involvement.
Saved Local Plan Policies to be replaced	Not applicable

Timetable

Stage		Dates
Production	Consultation on Issues and Options	February 2011
	Publication	March 2011
	Consideration of representations	May 2011
Adoption		July 2011

Management

Lead officer	Principal Policy Officer
Lead service	Communities
Governance	The Melton Local Development Framework Task Group oversees preparation of the Statement of Community Involvement and makes recommendations to the Rural, Economic and Environmental Affairs Committee. The Rural, Economic and Environmental Affairs Committee makes recommendations to Full Council on the submission and adoption of the Statement of Community Involvement. Full Council approves the submission and adoption of the Statement of Community Involvement.
Resources	MLDF budget Planning Policy staff Regulatory Services staff Specialist consultants are used particularly in the preparation of evidence and Sustainability Appraisal Key stakeholder input, particularly the Melton Community Partnership and Highway Authority
Stakeholder & Community Involvement	Stakeholder involvement will be essential at each stage of production and the arrangements for this will be in line with the Town and Country Planning Regulations and the Statement of Community Involvement.
Monitoring and Review	Development Plan Documents will be kept under regular review and an Annual Monitoring Report on their effectiveness published.

Core Strategy Development Plan Document

Overview

Role and subject	The document will set out the vision, strategy and primary policies for spatial development in the borough to cover the period to 2026. The Core Strategy will not allocate strategic sites for development.
Geographic coverage	Borough-wide
Status	Development Plan document
Priority	Very High
Chain of conformity	It must be in general conformity with National Planning Policy and the Regional Spatial Strategy and have regard to the Melton Sustainable Community Strategy.
Saved Local Plan Policies to be replaced	See Appendix 5

Timetable

Stage *(Completed)*		Dates
Pre-production	*Document preparation, evidence gathering and stakeholder engagement*	*September 2004 to March 2006*
Production	*Consultation on Issues and Options*	*April 2006 to June 2006*
	Consideration of representations and stakeholder discussions	*July 2006 to December 2007*
	Consultation on Preferred Options	*January 2008 to March 2008*
	Consideration of representations and preparation of the Publication version of the Core Strategy	April 2008 to August 2011
	Publication and consultation on the Core Strategy Submission document	September 2011 to October 2011
Examination	Consideration of representations (with the potential to amend/re-consult if necessary)	October 2011 to December 2011
	Submission of DPD	December 2011
	Pre-examination meeting	February 2012
	Independent examination	April 2012
Adoption		July 2012

Management

Lead officer	Principal Policy Officer
Lead service	Communities
Resources	MLDF budget Planning Policy staff Staff from other services as appropriate Policy preparation and consultation software Specialist consultants are used particularly in the preparation of evidence and Sustainability Appraisal Key stakeholder input, particularly the Melton Community Partnership and Highway Authority
Stakeholder & Community Involvement	Stakeholder involvement will be essential at each stage of production and the arrangements for this will be in line with the Town and Country Planning Regulations and the Statement of Community Involvement.
Monitoring & Review	Development Plan Documents will be kept under regular review and an Annual Monitoring Report on their effectiveness published.

Sustainable Urban Extension Area Action Plan

Overview

Role and subject	A document that will give detailed design guidance for the development of an urban extension to Melton Mowbray.
Geographic coverage	Land Allocations at Melton Mowbray
Status	Development Plan Document
Priority	Very High
Chain of conformity	Will conform to the Core Strategy

Timetable

Stage *(Completed)*		Dates
Pre-production	*Document preparation, evidence gathering and stakeholder engagement*	*January 2010 to January 2011*
Production	Consultation on Issues and Options & Scope of Sustainability Appraisal	May 2011
	Consideration of representations and stakeholder discussions	June 2011 to October 2011
	Consultation on Preferred Options	November 2011
	Consideration of representations and preparation of the Publication version of the AAP	January 2012 to March 2012
	Publication and consultation on the AAP Submission document	February 2012 to April 2012
Examination	Consideration of representations (with the potential to amend/re-consult if necessary)	May 2012 to June 2012
	Submission of DPD	June 2012
	Pre-examination meeting	July 2012
	Independent examination	September 2012
Adoption		November 2012

Management

Lead officer	Principal Policy Officer
Lead service	Communities
Resources	MLDF budget Planning Policy staff Staff from other services as appropriate Policy preparation and consultation software Specialist consultants are used particularly in the preparation of evidence Key stakeholder input, particularly the development industry and local community
Stakeholder & Community Involvement	Stakeholder involvement will be essential at each stage of production and the arrangements for this will be in line with the Town and Country Planning Regulations and the Statement of Community Involvement.
Monitoring & Review	Development Plan Documents will be kept under regular review and an Annual Monitoring Report on their effectiveness published.

Land Allocations and Settlement Boundaries Development Plan Document

Overview

Role and subject	To provide a policy framework containing land allocations and site specific proposals up to 2026 and defines settlement boundaries. The DPD will include the identification of sites for housing, gypsy and traveler sites, employment, retail, recreation/open space, nature conservation and other land uses and will contain policies relating to proposals that require site specific conditions such as design guidance and protection of open areas. The LDD will also define settlement envelopes for Melton Mowbray and villages.
Geographic coverage	Borough-wide, except for Melton Mowbray Town Centre and adjoining area.
Status	Development Plan document
Priority	High
Chain of conformity	It must be in general conformity with the Core Strategy, National Planning Policy and the Regional Spatial Strategy and have regard to the Melton Sustainable Community Strategy.
Saved Local Plan Policies to be replaced	See Appendix 5

Timetable

Stage		Dates
Pre-production	Document preparation, evidence gathering and stakeholder engagement	November 2012 to January 2013
	Consulting statutory bodies on the scope of the Sustainability Appraisal	January 2013
Production	Draft Development Plan Document Issues and Options (incorporating the preferred options element and consultation)	March 2013 to April 2013
	Publication and consultation on the Submission document	September 2013
Examination	Consideration of representations (with the potential to amend/re-consult if necessary)	October 2013 to November 2013
	Submission of DPD	December 2013
	Pre-examination meeting	July 2011
	Independent examination	May 2014
Adoption		August 2014

Management

Lead officer	Principal Policy Officer
Lead service	Communities
Resources	MLDF budget Planning Policy Staff from other services as appropriate Policy preparation and consultation software Specialist consultants are used particularly in the preparation of evidence and Sustainability Appraisal Key stakeholder input, particularly the Highway Authority
Stakeholder & Community Involvement	Stakeholder involvement will be essential at each stage of production and the arrangements for this will be in line with the Town and Country Planning Regulations and the Statement of Community Involvement.
Monitoring & Review	Development Plan Documents will be kept under regular review and an Annual Monitoring Report on their effectiveness published.

Community Infrastructure Levy Schedule

Overview

Role and subject	A schedule that will indentify payments required under the Community Infrastructure Levy
Geographic coverage	Borough-wide
Status	CIL Schedule
Priority	High
Chain of conformity	It must be in conformity with the Core Strategy

Timetable

Stage	Dates
Preparation of Schedule (including stakeholder engagement)	October 2010 to December 2010
Consultation on Draft Schedule (Publication)	August 2012
Submission of Schedule	November 2012
Independent examination	January 2013
Adoption	April 2013

Management

Lead officer	Planning Policy Officer
Lead service	Communities
Resources	MLDF budget Planning Policy staff Staff from other services as appropriate Policy preparation and consultation software Specialist consultants are used particularly in the preparation of evidence Key stakeholder input, particularly Housing Associations
Stakeholder & Community Involvement	Stakeholder involvement will be essential at each stage of production and the arrangements for this will be in line with the Town and Country Planning Regulations and the Statement of Community Involvement.
Monitoring and Review	CIL Schedule will be kept under regular review and an Annual Monitoring Report on effectiveness published.

Developer Contributions Supplementary Planning Document

Overview

| Role and subject	A document that will give detailed guidance on the requirements for developer contributions
Geographic coverage	Borough-wide
Status	Supplementary Planning Document
Priority	High
Chain of conformity	It must be in conformity with the Core Strategy

Timetable

Stage	Dates
Preparation of Draft SPD	March 2012
Consultation on Draft SPD	March 2012 to August 2012
Consideration of consultation representations	November to March 2013
Estimated Date for Adoption	April 2013

Management

Lead officer	Planning Policy Officer
Lead service	Communities
Resources	MLDF budget Planning Policy staff Staff from other services as appropriate Policy preparation and consultation software Specialist consultants are used particularly in the preparation of evidence Key stakeholder input
Stakeholder & Community Involvement	Stakeholder involvement will be essential at each stage of production and the arrangements for this will be in line with the Town and Country Planning Regulations and the Statement of Community Involvement.
Monitoring and Review	Supplementary Planning Document will be kept under regular review and an Annual Monitoring Report on their effectiveness published.

Appendix 3: Local Development Framework Structure Diagram
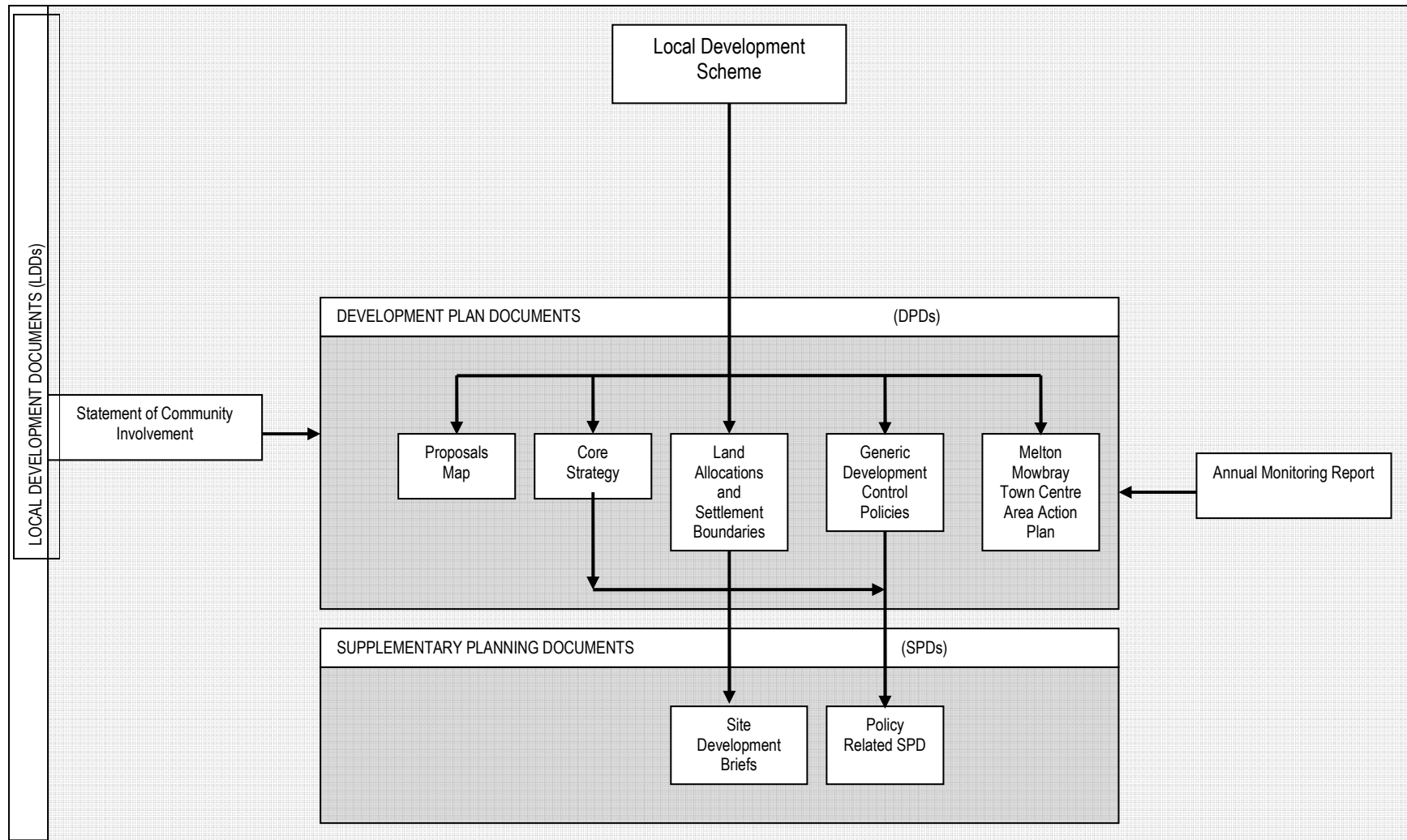
Appendix 4: Glossary

AAP   Area Action Plans

Area Action Plans will be DPDs. They will focus on the implementation of key opportunity areas and will be relevant to a wide range of circumstances including urban expansion areas, new settlements, regeneration areas and areas sensitive to change.

AMR   Annual Monitoring Report

The Annual Monitoring Report will monitor and assess the implementation of the LDS and whether LDD policies are being achieved. The AMR will review plan progress against targets and milestones and seek reasons if they are not being met. The SA will have specific monitoring requirements and will be useful in developing AMR contextual indicators.

Chain of Conformity
This term describes the relationship between documents, plans and policies and how closely they must correspond with one another and reflect other planning strategies and policies. 'Conformity' can take a number of forms ranging from 'having regard to' to 'must conform to'.

DPD   Development Plan Documents

They are statutory development plan documents and subject to an independent examination by an inspector. They will undergo rigorous procedures of community involvement and consultation. The recommendations of the examination inspector will be binding.

LDD   Local Development Document

Local Development Document is the generic name for all documents contained within the Local Development Framework.

LDF   Local Development Framework

The Local Development Framework will contain a portfolio of Local Development Documents that will establish a local planning authority's policies for meeting the economic, environmental and social aims for their area as it affects the development and use of land.

LDS   Local Development Scheme

The Local Development Scheme will set out the timetable, targets and milestones for the preparation of LDF documents.

HMA   Housing Market Area

PPG   Planning Policy Guidance
PPS   Planning Policy Statement

These are Government statements and guidance on national planning policy.

Proposals Map

The Proposals Map will be a DPD and illustrate the policies and proposals of other DPDs and 'saved' policies that have a geographic designation or specific land use implication. The map will be an Ordnance Survey base map and where necessary include inset maps.

RPG Regional Planning Guidance

Regional Planning Guidance was the former strategic planning guidance for the region.

RSS Regional Spatial Strategy

A Regional Spatial Strategy establishes the planning strategy at the regional level that informs the preparation of LDFs, local transport plans and sub-regional strategies and programmes. All DPDs must conform generally to the RSS.

Saved

A term that confirms that an adopted development plan or policy will continue to operate for a period of three years from the commencement of the Planning and Compulsory Purchase Act, or from the date of adoption of an emerging plan. The period may be extended for a plan or particular policies with the agreement of the Secretary of State.

SPD Supplementary Planning Documents

Supplementary planning documents will elaborate on policies and proposals in DPDs. They will not have development plan status. They will be considered as a material planning consideration and their weight will be reflected by their status. SPDs are likely to take the form of design guides, development briefs and issue or thematic based documents.

SCI Statement of Community Involvement

A Statement of Community Involvement establishes a local authority's strategy on community and stakeholder consultations on the LDF and planning applications.

SA Sustainability Appraisal

Sustainability Appraisal will assess the social, economic and environmental impacts of the policies and proposals of LDDs. It is an iterative process that will commence from the outset of document preparation.

SEA   Strategic Environmental Assessment

A Strategic Environmental Assessment is a required under European Union regulations and will assess the policies and proposals of DPDs likely to have a significant environmental impact. It will be incorporated within the Sustainability Appraisal process.

Appendix 5: Saved Melton Local Plan Policies

In accordance with the Planning and Compulsory Purchase Act, policies in local plans were saved automatically for 3 years from the date of commencement of Section 38 of the Planning & Compulsory Purchase Act 2004. At the end of that period- 28 September 2007, they ceased to form part of the development plan except for those policies 'saved' by the Secretary of State.

The policies 'saved' by the Secretary of State are listed below. Only these Melton Local Plan policies continue to be part of the development plan. This table also sets out how each 'saved' policy in the Melton Local Plan will be integrated into the new Local Development Framework as it is progressed.

		Policies that will be replaced by the following DPDs			
		Core Strategy	Land Allocations and Settlement Boundaries	Generic Development Control	Melton Mowbray Town Centre Area Action Plan
Chapter 2: Overall Strategy					
Policy	**Title**				
OS1	Development within village and town envelopes	X	X		
OS2	Development within the countryside	X			
OS3	Infrastructure	X			
Chapter 3: Housing					
H2	Proposed Allocations: Melton Mowbray		X		
H6	Residential development within village envelopes		X	X	
H7	Affordable Housing on Allocated Sites		X		
H8	Other Affordable Housing Sites	X			
Hl0	Amenity Open Space in New Housing: Developments			X	
H11	Outdoor Playing Space in New Housing Developments			X	
H12	Dieppe Way Melton Mowbray		X		
H15	Uplands/Pochin Close Melton Mowbray		X		
H17	Access Housing	X		X	
H2l	Gypsy Caravan and Travelling Showpeople's sites	X	X		
Chapter 4: Industry and Employment					
EM2	Employment Allocations in the Borough		X		
EM3	Existing Commitments	X			
EM4	Holwell Works Asfordby	X			
EM6	Kirby Lane (South) Melton Mowbray	X			
EM7	Dalby Road Former Melton Mowbray Airfield	X			
EM8	Airfield Sites	X			
EM9	Existing Rural Industries	X			
EMl0	Employment Development	X		X	

	Outside of Town or Village Envelopes				
EMl2	Hazardous Substance			X	
Chapter 5: Transportation					
Tl	Road Improvements	X			
T3	Suitable Road Layouts For Public Transport			X	
T5	Melton Chord Rail Link	X			
T6	Provision for Cyclist and Pedestrians in New Developments			X	
Chapter 6: Countryside and the Built Environment					
C1	Development of Agricultural Land		X		
C2	Farm-based Diversification	X			
C3	Agricultural Buildings		X		
C4	Stables, Riding Schools and Kennels		X		
C5	Stables Outside Town and Village Envelopes		X		
C6	Re-use and Adaptation of Rural Buildings For a Commercial, Industrial or Recreational Use	X			
C7	Re-use and Adaptation of Rural Buildings For Residential Use in the Open Countryside	X	X		
C10	Residential Mobile Homes		X		
C11	Residential Extensions in the Open Countryside		X		
C12	Replacement Dwellings in the Open Countryside		X		
C13	Sites of Ecological, Geological or Other Scientific Importance	X			
C14	Nature Conservation Value	X			
C15	Wildlife Habitat Protection	X			
C16	Trees and Woodland		X		
Chapter 7: The Built Environment and Conservation					
BE1	The Siting and Design of Buildings	X			
BE9	Historic Parks and Gardens		X		
BE11	Archaeological Sites of County or District Significance		X		
BEl2	Protected Open Areas		X		
BE13	Special Considerations		X		
Chapter 8: Shops and Offices					
S1	Proposed Retail Allocations		X		
S3	Primary Shopping Frontages				X
S4	Secondary Shopping Frontages				X
S5	Accommodation above Ground Floor				X
S6	Village and Neighbourhood Centres				X
S7	Retailing in Asfordby and Bottesford				X
Chapter 9: Advertisements and Shop Fronts					
AD5	Shop Fronts				X
Chapter 10: Education and Community Facilities					
CF1	New Education Facilities on Land Used for Educational Purposes	X			

CF2	New Health Care Facilities on Land Occupied by Existing Hospitals and Surgeries / Clinics	X			
CF4	Loss of Local Community Facilities	X			
Chapter 11: Recreation and Leisure					
R1	Recreation Allocations		X		
R3	Recreation Facilities in the Open Countryside		X		
R4	Floodlights		X		
R8	Footpaths		X		
R9	Cycleways		X		
R10	Protection of Disused Railway for Walking, Cycling or Horse Riding		X		
R11	Grantham Canal		X		
Chapter 13: Utilities and Other Services					
UT3	Development in Essential Washland Areas	X			