

APPENDIX 1

Matrix of LOCAL PLANNING APPLICATION REQUIREMENTS

Leicestershire, Leicester and Rutland(March 2011)

| Local List Item | Justification, which should include details of policy driver (national, regional or adopted local policy) | Thresholds and Triggers | | Where to find further information & help |
|--|---|--|--|---|
| | | Type of application or development | Constraint – geographical or built | Web links |
| Affordable Housing statement | Planning Policy Statement 3 – Housing | Residential or mixed use development | Triggers set out in local policies | Planning Policy Statement 3 Housing |
| Air Quality Assessment | Planning Policy Statement 23 – Planning and Pollution Control | All Major operational development Unlikely to be required for householder applications | Inside or adjacent to an AQMA (Air Quality Management Area) | Planning Policy Statement 23: Planning & Pollution DEFRA - Air Quality Management Areas |
| Biodiversity Survey and Report | ODPM Circular 06/2005: Biodiversity and Geological Conservation – Statutory Obligations and their Impact within the Planning System Planning Policy Statement 9 – Biodiversity and Geological Conservation | Major operational development and some minor applications, including householders. | Refer to Biodiversity Survey and Report / Ecological Survey / Protected Species Survey and Report : Local Requirements for Protected Species / Local Requirements for Designated Sites and Priority Habitats | ODPM Circular 06/2005 Planning Policy Statement 9: Biodiversity and Geological Diversity Leicestershire and Rutland Environmental Records Centre (LRERC) (http://www.leics.gov.uk/index/environment/naturalenvironment.htm) |
| Assessment against Building For Life Criteria (whether by an accredited BFL assessor or not) | Planning Policy Statement 1 – delivering sustainable development | All major residential development (This information is best contained within the Design and Access Statement) | | CABE Building For Life. |
| Environmental Impact Assessment | Town and Country Planning (Environmental Impact Assessment) Regulations 1999 | In accordance with the 1999 Regulations (Schedules 1 and 2 type development) | | EIA circulars and further information EIA Regulations |

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| Evidence to accompany applications for uses normally associated with a town centre | Planning Policy Statement 4 - Planning for Sustainable Economic Growth | A Retail Assessment to accompany all applications as identified in PPS4 A sequential assessment is required for all applications as identified in PPS4 Developments affected include retail, leisure, office, cultural and tourist uses located in and outside town centres. | | Planning Policy Statement 4: Planning for Sustainable Economic Growth Planning for Town Centres: Practice guidance on need, impact and the sequential approach |
| Flood Risk Assessment | Planning Policy Statement 25 – Development and Flood Risk | In line with matrix issued by Environment Agency – See Environment Agency Flood Risk Matrix | | Policy Statement and Practice Guide to PPS25 FRA & general advice to applicants and agents Environment Agency - Planning resources Flood Risk Standing Advice |
| Heritage Statement (including Historical, Archaeological features and scheduled Ancient Monuments) | Planning Policy Statement 5 – Planning for the Historic Environment | Applications affecting a nationally or locally listed building or their setting (including applications for listed building consent) Applications in and affecting a conservation area Application affecting a registered Historic Battlefield Applications affecting nationally and locally designated parks and gardens Application affecting a Scheduled Ancient Monument Applications affecting archaeological sites –including Scheduled Ancient Monuments | Listed Buildings Locally Listed Buildings Conservation Areas Scheduled Ancient Monuments Nationally and locally designated parks and gardens Historic Battlefields | Policy Statement & Practice Guide to PPS5 |

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| Land contamination assessment | Planning Policy Statement 23 – Planning and Pollution Control. | Applications for sites where historical or current use of land or nearby land may have resulted in contamination of the land, such as industrial, agricultural, landfill etc. Examples may include Rural building conversions to other uses. Conversion or redevelopment of petrol filling stations Redevelopment of industrial and manufacturing sites, including factories and spray works, Mineral and Waste applications Applications for sites where previous or proposed alteration to the topography of the land or nearby land, for instance through infilling of the land, may result in the land being contaminated. | Sites where there is known/suspected contamination issues with land and/or previous uses. | Planning Policy Statement 23: Planning & Pollution Advice on Land contamination from Environment Agency |
| Landfill statement | Landfill Regulations | Any development which involves landfill | | Landfill (England and Wales) Regulations 2002 |
| Lighting assessment | Planning Policy Statement 1 – Delivering Sustainable development | Applications including/for floodlighting, or a significant amount of external lighting | | Lighting in the Countryside: Towards Best Practice |
| Noise Impact assessment | Planning Policy Guidance Note 24 – Planning and Noise | Applications for noise sensitive development adjacent to major road/transport infrastructure. Applications for uses that involve activities that may generate significant levels of noise. | | PPG 24 Planning & Noise |
| Open Space assessment | Planning Policy Guidance Note 17 – Planning for Open Space, Sport and Recreation | Major residential or mixed development | | PPG 17 - Planning for Open Space, Sport and Recreation |

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| Planning obligations / draft Head(s) of Terms | Circular 05/05 Community Infrastructure Levy Regulations 2010 (Part II) | Major residential development | | Planning Obligations - Best Practice Circular 05/05 - Planning Obligations |
| Structural survey | Planning Policy Statement 4 and 7 | Conversion of rural buildings outside of settlement boundaries to other uses | | PPS7 – Sustainable Development in Rural Areas Planning Policy Statement 4: Planning for Sustainable Economic Growth |
| Transport assessment/Travel plan | Planning Policy Guidance Note 13 – Transport | All development where there are likely to be significant transportation implications. All major development that would require full planning permission or where details submitted as part of reserved matters submission All minor development that would require full planning permission or where details submitted as part of reserved matters submission | | PPG 13 - Transport DfT - Guidance on Transport Assessment DfT guidance on Travel Plans A Guide on Travel Plans for Developers Good Practice Guidelines - Delivering Travel Plans through the Planning Process Circular 02/2007 - Planning and Strategic Road Network |
| Energy statement | Planning Policy Statement 1 – delivering sustainable development Planning Policy Statement 22 – Renewable Energy | All stand-alone renewable energy installations and major development for residential, mixed use, commercial, retail, community or leisure uses. Please note: This information is best contained within the Design and Access Statement, Please ensure clear labelling within DAS as to avoid the application be declared invalid where Energy Statement required. | | Building Research Establishment BREEAM Companion Guide to PPS 22 |

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| Statement on Sustainable Construction | Planning Policy Statement 1 – delivering sustainable development | All major development for residential, mixed use, commercial, retail, community or leisure uses. Please note: That whilst this information can be contained in a separate document the information is best contained within the Design and Access Statement. Please ensure clear labelling within DAS as to avoid the application be declared invalid where a Statement on Sustainable Construction is required. | | Building Research Establishment BREEAM Companion Guide to PPS 22 |
| SAC and Special Protection Area (SPA) report | EC Habitats Directive | All developments | Within River Mease Catchment Area or Rutland Water Special Protection Area | ODPM Circular 06/2005 |

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| <p>Telecommunication information as follows:</p> <ol style="list-style-type: none"> 1. Acoustic report 2. Area of search details 3. Details of alternative sites 4. Relationship to schools and other electronic communications equipment 5. ICNIRP declaration 6. Supplementary information template (Annex F of Code of Best Practice) 7. Technical information (frequency modulation characteristics, power output) 8. Technical justification 9. Visual impact assessment | <p>Planning Policy Guidance Note 8 – Telecommunications Code of Practice on Mobile Network Development</p> | All Telecoms development | | <p>Code of Best Practice on Mobile Phone Network Development</p> |