

## POLICY, FINANCE & ADMINISTRATION COMMITTEE

20 APRIL 2011

### REPORT OF HEAD OF CENTRAL SERVICES

#### PROVISIONAL CAPITAL PROGRAMME YEAR END POSITION 2010-11

##### 1.0 PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to provide information on the provisional Capital Programme year end position for 2010-11, including a range of performance measures and to give consideration for requests for carrying forward unspent budgets in 2010-11 to 2011-12 in respect of specific schemes.

##### 2.0 RECOMMENDATIONS

- 2.1 **That those schemes in the 2010-11 Capital Programme totalling £1,745,000 and shown in the column headed “Amount C/Fwd to 2011-12 Scheme Specific” be carried forward and included in the Capital Programme as funded schemes.**
- 2.2 **That delegated authority be granted to the Head of Central Services to vary the amount of the agreed carry forward on any scheme subject to the spending on any scheme not exceeding the total approved amount.**

##### 3.0 KEY ISSUES

- 3.1 It is seen as good practice for spend on the capital programme against budget to be at a reasonable level with slippage kept at a minimum. In order to monitor this during the year, progress against budget for each project within the capital programme is considered by the Council’s Programme Board on a quarterly basis.
- 3.2 In addition to the above, quarterly monitoring of the programme is reported to each of the policy committees and to members generally via the Members Newsletter.

##### 4.0 POLICY AND CORPORATE IMPLICATIONS

- 4.1 Policy and corporate implications were addressed in setting the current year’s budget. There are no further policy and corporate implications arising from this report.

##### 5.0 FINANCIAL IMPLICATIONS

###### 5.1 Provisional Year End Position

- 5.2 The provisional year end position is now available for the 2010-11 Capital Programme and is shown at Appendix A and is summarised in paragraph 5.3 below.

	Authorised Funding 2010-11	Actual Spending 2010-11	Underspend 2010-11	Budget Spent	Amount C/fwd to 2011-12 Scheme Specific
	£'000	£'000	£'000	%	£'000
<b>General Expenses</b>					
Community & Social Affairs	575	489	86	85	86
Rural, Economic and Env Affairs	97	71	26	73	24
Policy Finance & Admin	4,825	3,531	1,294	73	1,261
<b>Total General Expenses</b>	<b>5,497</b>	<b>4,091</b>	<b>1,406</b>	<b>74</b>	<b>1,371</b>
<b>Special Expenses</b>					
Community & Social Affairs	115	110	5	96	0
<b>Total Special Expenses</b>	<b>115</b>	<b>110</b>	<b>5</b>	<b>96</b>	<b>0</b>
<b>Housing Revenue Account</b>	<b>1,315</b>	<b>941</b>	<b>374</b>	<b>72</b>	<b>374</b>
<b>Total – All Services</b>	<b>6,927</b>	<b>5,142</b>	<b>1,785</b>	<b>74</b>	<b>1,745</b>

5.3 Overall the level of spending achieved is 74% of the authorised amount. This compares with a figure of 91% for 2009-10.

5.4 Of the carry forward amount shown in Appendix A and repeated in the table above £1,492,000 relates to schemes where the Council has made commitments or where the schemes have been delayed for reasons outside of its control. Of this sum, £1,245,000 relates to the main Council Offices project and related development of the town station site. If these two schemes were excluded the level of commitments on other projects amounts to £247,000. If the overall commitment level of £1,492,000 were taken into account and all schemes had progressed as predicted the overall spend on the capital programme would be 96% as indicated in the adjusted 2010-11 column below.

The breakdown for individual funds is as follows:-

	2009-10 Actual %	2010-11 Actual %	2010-11 Adjusted %
General Expenses	86	74	99
Special Expenses	63	96	96
HRA	100	71	84
Total	91	74	96

5.5 In order to assess the performance further, a number of performance indicators have been calculated for schemes completed in the year. These measure the extent to which projects are completed in the year and also compare how actual spending compared to predicted expenditure. A comparator to the position for 2009-10 is also provided.

## Number and % of schemes completed in the year

	2009-10 No. of Schemes completed	2009-10 No. of schemes	2009-10 Actual %	2010-11 No. of Schemes completed	2010-11 No. of schemes	2010-11 Actual %
General Expenses	12	25	48	8	17	35
Special Expenses	2	6	33	4	4	100
HRA	13	13	100	4	11	36
<b>Total</b>	<b>27</b>	<b>44</b>	<b>61</b>	<b>16</b>	<b>32</b>	<b>50</b>

## Completed Projects within +5% of estimated year end position

	2009-10 No. within +5%	2009-10 Potential Total	2009-10 Actual %	2010-11 No. within +5%	2010-11 Potential Total	2010-11 Actual %
General Expenses	10	12	83	8	8	100
Special Expenses	2	2	100	4	4	100
HRA	11	13	85	4	4	100
<b>Total</b>	<b>23</b>	<b>27</b>	<b>85</b>	<b>16</b>	<b>16</b>	<b>100</b>

The above tables indicate that there has been a decrease overall in the % of projects completed in the year as planned but a favourable increase in project costs that were completed within the estimated year end budget position when comparing the two financial years. This represents a much improved position when compared to previous years and emphasises the importance and benefits of the performance management system in place for capital projects.

In terms of the reduced % of projects completed as planned this is mainly due to project delays caused by circumstances outside the control of the Council or where commitments to projects have been made but not yet completed.

### 6.0 LEGAL IMPLICATIONS

6.1 Legal implications-powers were addressed in setting the current year's budget. There are no further legal implications arising from this report.

### 7.0 COMMUNITY SAFETY

7.1 Community issues were addressed in setting the current year's budget. There are no further community safety issues arising from this report.

### 8.0 EQUALITIES

8.1 Equality issues were addressed in setting the current year's budget. There are no further equalities issues arising from this report.

### 9.0 RISKS

9.1 There are no risks identified as a result of this report.

### 10.0 CLIMATE CHANGE

10.1 Climate change issues were addressed in setting the current year's budget. There are no further climate change issues arising from this report.

## 11.0 **CONSULTATION**

11.1 Consultation takes place with budget holders and Heads of Service to enable the appendices of this report to be completed.

## 12.0 **WARDS AFFECTED**

12.1 To varying degrees, all wards are affected by schemes included in the Councils' Capital Programme.

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Contact Officer: D Wallbanks  
Date: 5 April 2011  
Appendices: Appendix A – Provisional Year End Position 2010-11  
Background Papers: Oracle Financial Reports  
Reference: X: Cttee, Council & Sub Cttees-PFA-2010-11-20-04-11-DG - Provisional Capital Programme Year End Position 2010-11