

12 April 2011

Dear Sir or Madam

A Meeting of the **POLICY, FINANCE AND ADMINISTRATION COMMITTEE** will be held at Scafford Hall, Melton Road, Melton Mowbray, Leicestershire, LE14 4UB on **Wednesday 20 April 2011 at 5.30 p.m.** at which your attendance is requested.

Yours faithfully

Lynn Aisbett
Chief Executive

A G E N D A

No.	Item
1.	APOLOGIES FOR ABSENCE
2.	MINUTES (a) To confirm the Minutes of the Policy, Finance and Administration Sub-Committee held on 4 February 2011 (b) To confirm the Minutes of the Special Meeting of the Committee held on 22 February 2011 (c) To confirm the Minutes of the Committee held on 2 March 2011
3.	DECLARATIONS OF INTEREST
4.	RECOMMENDATIONS FROM OTHER COMMITTEES
5.	PROVISIONAL CAPITAL PROGRAMME YEAR END POSITION 2010-11 The Head of Central Services to submit a report to provide information on the provisional Capital Programme year end position for 2010-11, including a range of performance measures and to give consideration for requests for carrying forward unspent budgets in 2010-11 to 2011-12 in respect of specific schemes
6.	CARRY FORWARD OF REVENUE BUDGETS The Head of Central Services to submit approval requests from budget holders to carry forward underspent budgets from 2010/11 to 2011/12
7.	ITEMS FOR APPROVAL UNDER FINANCIAL PROCEDURE RULES The Head of Central Services to submit a report to submit requests for approval of this Committee under Financial Procedure Rules and to provide information on amounts approved under delegated powers

No.	Item
8.	<p>CORPORATE ISSUES The Chief Executive to submit a report which requested Members to agree the Council's Corporate Plan and Improvement Plan to assist in settling the direction of the Council following the Election</p>
9.	<p>URGENT BUSINESS To consider any other items that the Chairman considers urgent</p>

To : Councillors

N.R.G. Angrave	J.T. Orson
M.C.R. Graham MBE (C)	P.M. Posnett
A. Jackson	J.B. Rhodes
R. Marks	D.R. Wright (VC)
M. O'Callaghan	Vacancy