



Item 6  
**APPENDIX B**

## PROJECT MANDATE

**STRICTLY PRIVATE & CONFIDENTIAL**

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**Project name** Melton Mowbray – Partnership Scheme in Conservation Area (PSICA)

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<b>Author:</b>	J Worley, Head of Regulatory Services
<b>Project Manager:</b>	Richard Spooner, Planning Conservation Officer

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**Purpose** \_\_\_\_\_ To seek authority to dedicate funds to the PSiCa project for Melton Mowbray Town Centre.

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**Project Classification**  
**CAPITAL**

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**External Funding****(i) Source and Quantity**

£50,000 from English Heritage – initially for the three year scheme but also for a subsequent year;

£35,000 from Leicestershire County Council – initially for the three year scheme but also for a subsequent year.

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**Costing Overview**
**Cap/Rev**

	£	Comment
Initial costs	<b>15,000</b>	
External funding	<b>85,000</b>	
Net cost	<b>15,000</b>	
Ongoing savings	<b>0</b>	
Phasing	All finds must be committed in year 2011/12	

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**Responsible Officer** Mr Richard Spooner, Planning Conservation Officer

**Background**

Partnership Schemes in Conservation Areas is an English Heritage initiative designed to target funding for the preservation and enhancement of conservation areas. They are based on partnerships between English Heritage, local authorities as lead partner and other funding partners.

Partnership schemes make grants available to owners of individual properties, within a conservation area, who want to carry out repairs or other appropriate work. The funding comes from English Heritage, local authorities, the property owner and any other potential sources.

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<b>Project objectives</b>	The project would secure funding to facilitate the offer of grants to listed buildings and other historic assets in the Melton Mowbray Conservation Area. These, in combination with private investment from property owners, will facilitate repairs and improvements to properties in the Conservation Area which, in turn, will improve its overall appearance and character. In the previous 4 years of the scheme, £400,000 of grant (£60,000 from MBC) has secured improvement to over 30 town centre properties and has stimulated overall investment of around £550,000. It is anticipated that this impact would continue proportionately in 2011/12 (i.e scope exists for a further 10 properties to be improved)
<b>Scope</b>	The funds are limited and the timetable restricted to 2011/12. The funds must be dedicated to properties in the Melton Mowbray Conservation Area.
<b>Constraints</b>	See 'Scope' above
<b>Interfaces (internal/ external)</b>	The project is dependent upon securing finding from external agencies (see 'Funding' section above)
<b>Impact on services</b>	The Conservation Planning Officer is able to accommodate the administration of the project within his day to day duties.
<b>Outline Business Case (reasons)</b>	The operation of the scheme will ensure that English Heritage match funds the joint contribution made to the scheme by both this Council and Leicestershire County Council. In effect this means that every £1 contributed by this Council will generate another £3 of partnership funding (£1 LCC & £2 EH), thus quadrupling potential funding for repair and restoration of historic buildings within the conservation area, which in turn will generate additional funding.
<b>Project tolerances (critical success factors)</b>	Exhaustion of available funds

**Completion criteria/ exit strategy** there is no obligation on MBC to commit funding in the event that other partners are unable to similarly commit. MBC is not obliged to commit beyond the period 2011/12 or sum of £15000.

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**Reference to any associated documents or products**

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**List customer(s), the user(s) and any other known stakeholders**

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All residents and visitors to the town centre

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Businesses and property owners in the town centre

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Special interest groups: Melton Civic Society, Melton Historical Society

**Will an equalities impact assessment be undertaken on the proposal**

No