

Meeting of the Council 20 July 2011

ITEM 12 : REVIEW OF THE COUNCIL'S CONSTITUTION 2010/11

At the request of the Chair of the OSA Committee, the Constitution Review Task Group met on 18 July 2011 to reconsider the 2010/11 review. To assist the Task Group, all Members were asked to forward any concerns prior to the meeting. It was noted that no concerns were received.

The Task Group agreed the following changes to the report for referral to the Council for consideration – the numbering specifically relates to the list at Appendix A :-

Item No.	Item Name	Task Group Recommendation
7	Substitute Members	It was agreed that the proposed scheme include provision for all Committees and not just those listed in Appendix A of the report.
9	Urgent Motions	<p>It was agreed that the following be added at 10.5 (b) :-</p> <p><u>Notice of questions</u></p> <p>10.5 A Member may only ask a question under Rule 10.3 or 10.4 if either:</p> <p>(a) they have given at least six working days notice in writing of the question to the Proper Officer; or</p> <p>(b) following despatch of the agenda, the question is received at least 3 working days before the date of the meeting;</p> <p>(c) the question relates to urgent matters, they have the consent of the chairman to whom the question is to be put and the content of the question is given to the Proper Officer by 10.00 a.m. on the day of the meeting; and, in either case</p> <p>(d) the Proper Officer or Chief Executive may amend a question of which written notice is given under this Procedure Rule to exclude any inappropriate language.</p> <p>With regard to recommendation (2), it was agreed that the Public Speaking Procedure Rules only be reviewed if the Chair of the Development Committee considers this is needed.</p>

21	Calendar of Meetings 2011 12	This item had been superseded by events and therefore had been withdrawn.
22	PFA Committee – Terms of Reference	<p>The Chairman considered the wording of the TOR to be misleading, therefore it was agreed that the TOR be reworded to read as follows :-</p> <p>The Committee shall not have the power to appoint a sub-committee to determine restructuring proposals, save in relation to appointments where Member approval is required.</p>
	New Item	
	New Officer Delegation	<p>The Task Group considered a new delegation to the Head of Central Services relating to the approval at PFA on 5 July 2011 of hire charges for the Civic Suite at Parkside as follows :-</p> <p><i>To let civic suite rooms during normal working hours free of charge; or at reduced rates out of hours, to charities and partners, if rooms are not let within 14 days of the proposed letting date.</i></p>