



POLICY, FINANCE AND ADMINISTRATION COMMITTEE

SCALFORD HALL, MELTON ROAD, MELTON MOWBRAY

20 APRIL 2011

PRESENT:-

Councillors M.C.R. Graham (Chairman)
N.R.G. Angrave, R. Marks, M. O'Callaghan,
J.T. Orson, P.M. Posnett, J.B. Rhodes, D.R. Wright

Chief Executive
Chief Accountant, Human Resources Officer
Senior Democracy Officer, Central Services Administration Assistant

P92. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor Jackson.

P93. MINUTES

- (a) The minutes of the sub-committee meeting held on 4 February 2011 were confirmed and authorised to be signed by the Chairman.
- (b) The minutes of the meeting held on 22 February 2011 were confirmed and authorised to be signed by the Chairman.
- (c) The minutes of the meeting held on 2 March 2011 were confirmed and authorised to be signed by the Chairman.

P94. DECLARATIONS OF INTEREST

There were no declarations of interest.

P95. RECOMMENDATIONS FROM OTHER COMMITTEES

There were no recommendations from other committees.

The Chairman, in exercising his statutory powers, agreed that the following item be considered as a matter of urgency due to the issue being raised following despatch of the agenda.

P96. URGENT ITEM : GREEN TRAVEL PLAN

The Human Resources Officer submitted a report on behalf of the Head of Communications (copies of which had previously been circulated to Members) which submitted the Green Travel Plan for the Council for approval.

RESOLVED that the Council's Green Travel Plan be approved.

P97. PROVISIONAL CAPITAL PROGRAMME YEAR END POSITION 2010-11

The Chief Accountant submitted a report on behalf of the Head of Central Services (copies of which had previously been circulated to Members) which provided information on the provisional Capital Programme year end position for 2010-11, including a range of performance measures and gave consideration for requests for carrying forward unspent budgets in 2010-11 to 2011-12 in respect of specific schemes.

RESOLVED that

- (1) those schemes in the 2010-11 Capital Programme totalling £1,745,000 be carried forward and included in the Capital Programme as funded schemes;
- (2) delegated authority be granted to the Head of Central Services to vary the amount of the agreed carry forward on any scheme subject to the spending on any scheme not exceeding the total approved amount.

P98. CARRY FORWARD OF REVENUE BUDGETS

The Chief Accountant submitted a report on behalf of the Head of Central Services (copies of which had previously been circulated to Members) which submitted for approval requests from budget holders to carry forward under spent budgets from 2010/11 to 2011/12.

RESOLVED that

- (1) the requests set out in the report for budgets to be carried forward from 2010/11 to 2011/12 be approved;
- (2) Full Council be asked to approve those items shown in Appendix A which are in excess of £50,000 in accordance with Financial Procedure Rules;
- (3) once the final year end position is known the actual under spend be compared to the amount requested and the Head of Central Services be given delegated authority to amend the actual amount carried forward.

P99. ITEMS FOR APPROVAL UNDER FINANCIAL PROCEDURE RULES

The Chief Accountant submitted a report on behalf of the Head of Central Services

(copies of which had previously been circulated to Members) which submitted requests for approval of this Committee under Financial Procedure Rules and provided information on amounts approved under delegated powers.

RESOLVED that

- (1) the virements approved under delegated powers be noted;
- (2) the budget reductions approved under delegated powers be noted;
- (3) the supplementary estimates approved under delegated powers be noted;
- (4) the exemption from contract procedure rules as outlined in the report be approved.

P100. **CORPORATE ISSUES**

The Chief Executive

- (a) submitted a report (copies of which had previously been circulated to Members) which was to agree the Council's Corporate Plan and Improvement Plan to assist in settling the direction of the Council following the Election;
- (b) stated that a pilot for a performance management system would be presented to the next meeting of the Committee to be held in June 2011.

RESOLVED that

- (1) the Corporate Plan be approved;
- (2) the Improvement Plan be approved;
- (3) the update reports from the Performance Management Task Group and the Extraordinary Efficiency Task Group be noted.

The meeting which commenced at 5.30 p.m., closed at 5.40 p.m.

Chairman