APPENDIX ONE: CONSULTEE LIST

Name	Designation	Organisation
Alan Pearson	Chair	Melton Active
Martin James	Secretary	Melton Ramblers Association
Bill Forbes		Friends of Melton Country Park
John Southerington	Feoffee	Melton Town Estates
Andrew Cooper		Melton Town Estates
Ramon Selvon	Head of Waste Management	Melton Mowbray Borough Council
Ronan Browne	Neighbourhood Regeneration Manager	Melton Mowbray Borough Council
Lorraine Davies	Clerk	Asfordby Parish Council
Phil Green	Chair	Melton Mowbray Rugby Union Football Club
Barbara Taylor	Clerk	Bottesford Parish Council
Elizabeth Crowther	Clerk	Clawson Hose and Harby Parish Council
Ged McDougall	County Development Manager	English Cricket Board
Elizabeth Ashridge	Physical Activity Development Officer	Melton Borough Council
Kelly Ellis	County Development Manager	Leicestershire & Rutland Football Association
Matt Bartle	Funding and Facilities Manager	The Football Association
lan Wakefield	Chair	Asfordby Amateur Football Club
Ross Baxter	Regional Funding and Facilities Manager (Midlands and East)	The Rugby Football Union
Clare Matchett	Contract Administration Officer (Waste Management)	Melton Borough Council
	Depot Coordinator(Environmental Maintenance)	
	Allotment Officer	
	Cemetery Administration Officer	
Zoe Underwood	Customer Services	Melton Borough Council
Fred Seddon	Vice Chair	Bottesford Parish Council

Name	Designation	Organisation				
Rodger Turnbull	Chair	Bottesford Parish Council				
Ann Dames	Councillor	Clawson Hose and Harby Parish Council				
John Rachstraw	Councillor	Clawson Hose and Harby Parish Council				
John Machin	Chairman	Clawson Hose and Harby Parish Council				
		Old Dalby Cricket Club				
Karen Hebb	Club Development Officer	Asfordby Amateur Football Club				
Steve Hazeldene	Secretary	Asfordby Amateur Football Club				
Shaza Marks	(Planning) Policy Officer	Melton Borough Council				
John Berry	Regional Planner	Sport England				
Dave Stock	Sports Development Manager (Facilities & Business Development)	Leicestershire & Rutland Sport				
Eric Smethurst	Parish Clerk	Waltham on the Wolds & Thorpe Arnold Parish Council				
Ms L Frances	Parish Clerk	Barkestone, Plungar and Redmile Parish Council				
Mrs Judith Putnam	Parish Clerk	Broughton & Old Dalby Parish Council				
Mrs Clarinda Tompkin	Parish Clerk	Buckminster Parish Council				
Mr Christopher J Hill	Parish Clerk	Eaton Parish Council				
Mrs Sue Booth	Parish Clerk	Frisby Parish Council				
Sue McGrath	Parish Clerk	Garthorpe Parish Council				
Mrs Diane Horsfield	Parish Clerk	Hoby with Rotherby Parish Council				
Mrs Alice Cox	Parish Clerk	Knossington & Cold Overton Parish Council				
Mr Peter O'Connor	Parish Clerk	Somerby Parish Council				
Mr Philip Challoner	Parish Clerk	Twyford & Thorpe Parish Council				

APPENDIX TWO: SITE VISIT PROFORMAS

Non T	echnical Visual Quality Assessment - Individual Pitch Assessment	
KKP Site reference Number of pitches Community Use?	Site Name Pitch ID(s) Pitch Type	
Pitch Issues:		
Background information:	Number of games played on pitch each season	
	Number of games cancelled due to unfitness of pitch (excluding frozen pitches) % of games cancelled per season	

Assessment Criteria (please rank each of the following aspects for each pitch with an 'X' in the coloured box to the right of the chosen answer)

Element	Rating Guidance notes								Guidance notes	Comments	
About the winter pitch/cricket field											
Grass cover - entire pitch / cricket field	>94%		85-94%		70-84%	60-69%		<60%		W here, 90% + grass cover should be given 'Excellent'; less than 60% should be considered 'very poor'	
Length of grass	Excellent		Good		P	or		Very Poor		The ideal length of grass will vary between sports	
Size of pitch / cricket field	Ye	es fully	'		No-butade	quate		No - not adequate		Does it meet the NGB standard? See pitch sizes tab for dimensions	
Adequate safety margins	Υe	es - fully			No-butade	quate		No - not adequate		Does it meet the NGB standard? See pitch sizes tab for dimensions	
Slope of pitch / cricket outfield (gradient and cross fa	Flat		Slight		Gentle	Moderate		Severe		Cricket wickets should be flat.	
Evenness of pitch / cricket field	Excellent		Good		Po	or		Very Poor		W here field is comletely level = 'Excellent'	
Problem Areas: Evidence of Dog fouling		None			Yes -	som e		Yes - lots		If no evidence, assume none. May wish to refer to user survey	
Problem Areas: Evidence of Glass/ stones/ litter		None			Yes -	some		Yes - lots		If no evidence, assume none. May wish to refer to user survey	
Problem Areas: Evidence of Unofficial use		None			Yes -	some		Yes - lots		eg informal, casual use, unbooked use, kids kickabout etc. If no evidence, assume none .May wish to refer to user survey	
Problem Areas: Evidence of Damage to surface		None			Yes -	some		Yes - lots		eg. golf divots, car-parking on field etc. If no evidence, assume none.May wish to refer to user survey	
Training; Estimated number of hours per week in se	0	1	to 2 hrs		2 to	4 hrs		4+		Training which takes place on the pitch area	
Changing Accomodation											
Changing Accomodation			Yes					No		Is the pitch served by changing facilities	
About the equipment/ wicket	•					•					
Winter Sports Only- Goal Posts - quality	Ex	xcellent			G	od		Poor		Upright, straight, painted , for football, goals are there safe net hooks at both ends. If posts are dismantled after game, or are removable goals, assume Excellent.	
Cricket Only - Is the wicket protected when not used			Yes					No		Is the wicket protected when not in use - can be roped off or covered.	
Line markings - quality	E)	xcellent			Go	od		Poor		e.g. Have they been painted recently; are lines straight and clear etc	
Training area			Yes					No		eg nets/ goals/ grids off main body of pitch	

Non Ted	chnical	Visual Qua	lity	Asses	ssm	ent	- Tenn	is/	Netball/ E	Basl	ketba	II Courts
KKPref												
Site name:	<u> </u>											
Number of courts -		Tennis		Netball	П		Basketball		Five-a-side	T	┌──	vermarked?
General Playground	or										1	
specific sports cou	ırt area?											
Court surface				Mana	geme	nt				Com	munity L	Jse?
	Artificial turf, C	lay, Grass, Macadam, Polyme	nic, Shale			C	ub, LA - Parks, F	arish	Council, Public, School			
lement	u	rank each of the follow	0 - 7 -				Rating				Comme	
				Jone		V	- some		V 1.			
oidence of moss/lichen (all oose gravel (macadam surt				Vone Vone					Yes - lots			
doles or rips in surface (ma				Jone Jone			és - some és - some		Yes - lots Yes - lots		<u></u>	
noies or nps in surface (ma Grip underfoot	cadam, art. grass	or polymenc surfaces)		Good			quate		Poor			
ine markings - quality				iood			equate		Poor			
urrounding fencing				iood			equate		Poor		 	
ize of courts			Yes	: - fully			t adequate		No - not adequate			
Adequate safety margins			Yes	: - fully			t adequate		No - not adequate			
lope of courts			Hat	Slight		Gentle	Moderate		Severe			
Problem Areas: Evidence of	Glass/ stones/ lit	ter	١	Vone		Yes	- some		Yes - lots			
Problem Areas: Evidence of	inappropriate u	se	1	Vone		Yes	- some		Yes - lots			
Access for disabled players	ie: ramps onto	courts, width of gates		iood		Ad	equate		Poor			
Changing Accomod	ation											
Changing Accomodation				Yes					Nο			
About the equipmen	nt											
About the equipme				iood		Ad	equate		Poor			
Posts and net									No			
	notin use?			Yes					No			

	Non T	echnical Visua	l Quality	Ass	sessment	- 1	Bowling	g g	reen	
KKPref										
Site name:										
Number of greens										
Flat/crown		Community Use?								
	teria (please	rank each of the following asp	ects for each pitch v	with ar		d bo	x to the right	of the		
Assessment Cri Element About the greens	teria (please	rank each of the following asp	ects for each pitch v	with ar	n X' in the coloured	d bo:	× to the right	of the	Comments	
Element	teria (please	rank each of the following asp	Over 70%	with ar		d bo	x to the right	of the		
Element About the greens	teria (please	rank each of the following asp		with ar	Rating	d box		of the		
Element About the greens Grass cover	teria (please	rank each of the following asp	Over 70%	with ar	Rating 40-69%	d box	less than 40%	of the		
Element About the greens Grass cover Evenness of surface		rank each of the following asp	Over 70% Good	with ar	Rating 40-69% Adequate	d box	less than 40% Poor	of the		
Element About the greens Grass cover Evenness of surface Signs of wear and tear	ding	rank each of the following asp	Over 70% Good None	with ar	Rating 40-69% Adequate Yes - some	d bo	less than 40% Poor Yes - lots	of the		
Element About the greens Grass cover Evenness of surface Signs of wear and tear Condition of ditches/board	ding rd areas	rank each of the following asp	Over 70% Good None Good	with ar	Rating 40-69% Adequate Yes - some Adequate		less than 40% Poor Yes - lots Poor	of the		
Element About the greens Grass cover Evenness of surface Signs of wear and tear Condition of ditches/board	ding rd areas ng area fenced?	rank each of the following asp	Over 70% Good None Good Good	with ar	Rating 40-69% Adequate Yes - some Adequate		less than 40% Poor Yes - lots Poor Poor	of the		

Access for disabled players/spectators - ie: ramps onto greens, width of gates	Good	Adequate		2	Poor			
Ancillary facilities								
Changing Accomodation	Yes				No			
Toilets	Yes				Nο			
Car parking	Yes			No				
General comments about the site:								

Yes - some

Yes - lots

None

Problem Areas: Evidence of inappropriate use on the green

	Non Techni	cal Visua	ΙQ	ualit	ty /	Asse	ssr	nent - M	U	GAs
KKPref										
Site name:	•									
Number of :										
MUGA surface	·	Con	nmun	ity Use?						
	Artificial turf, Clay, Grass, Macadam, Pol	ymeric, Shale								
Assessment C	riteria (please rank each of the follo	owing aspects for	each p	itch with	an 🌣		oloui	red box to the rig	ht of	the chosen answer)
About the MUGA	L(s)									
Evidence of moss/lichen	(all surfaces)	None		Ye	es – sor	ne		Yes - lots		
Loose gravel (macadam :	surface)	None		Ye	es - sor	ne		Yes - lots		
Holes or rips in surface	(macadam, art. grass or polymeric surfaces)	None		Ye	Yes - some			Yes - lots		
Grip underfoot		Good		Ad	Adequate			Poor		
ine markings - quality		Good		A	Adequate			Poor		
Surrounding fencing		Good		А	kdequa	te		Poor		
Adequate safety margin:	s (where appropriate)	Yes - fully		No- b	outade	quate		No - not adequate		
Slope of courts		Flat Sligh	t	Gentle		Moderate		Severe		
Problem Areas: Evidence	e of Glass/ stones/ litter	None		Ye	es – sor	ne		Yes - lots		
Problem Areas: Evidence	e of inappropriate use	None		Ye	es - sor	ne		Yes - lots		
Access for disabled play	ers - ie: ramps onto courts, width of gates	Good		А	kdequa	te		Poor		
Condition of posts/nets	/goals	Good		А	kdequa	te		Poor		
Roodlights		Yes	:		-		No			
ls the MUGA left open :	at all times	Yes	:				No			
Youth shelters/seating a	round MUGA	Yes	:					No		
•		I								1

Non	Technical	Visual Quality Assessr	ment - Changing Accomoda	ation
KKP Site reference Site Name: Changing Accom Name			Assessment undertaken by: Date of Assessment:	
Capacity of changing ro	oms;	(Number of teams	that can change at any one time in the facility)	
Changing Accomodation	n Issues:			

Assessment Criteria (please rank each of the following aspects for each pitch with an 'X' in the coloured box to the right of the chosen answer)

Element		Rating								Guidance notes	Comments	
About the Changing Accomodat	ion											
Overall Quality	Excellent		Good		Average		Poor		No changing		Perceived quality of changing accommodationDoes it look well maintained, clean, safe etc	
Evidence of vandalism	None		١	es - so	me	Yes - lots		Yes - lots Damage to			Damage to pavillion, graffiti, broken glass etc	
Showers	Yes - Good		Yes	- OK		Yes -poor			No		Are there showers facilities, what is their quality (if known)	
Toilets	Yes - Good		Yes	- OK		Yes -poor			No		Are there toilets - what is their condition (if known)	
Parking	C	Good				ОК		Poor			Is there enough for circa 20 cars, bays marked out etc	
Links to public transort	(Good			c				Poor/non		Is the site close to public transport links, proximity to bus stop, train station, hubs.	
Security	(Good			ОК				Poor		Does the accomodation look secure - secure doors/windows, evidence of breakins (may get info from User Surveys)	
Segregated changing		Yes						No			accomodation be used by both male and female teams at same time	