

# MELTON BOROUGH COUNCIL PLAYING PITCH ASSESSMENT UPDATE

## APPENDIX ONE: CONSULTEE LIST

Name	Designation	Organisation
Alan Pearson	Chair	Melton Active
Martin James	Secretary	Melton Ramblers Association
Bill Forbes		Friends of Melton Country Park
John Southerington	Feoffee	Melton Town Estates
Andrew Cooper		Melton Town Estates
Ramon Selvon	Head of Waste Management	Melton Mowbray Borough Council
Ronan Browne	Neighbourhood Regeneration Manager	Melton Mowbray Borough Council
Lorraine Davies	Clerk	Asfordby Parish Council
Phil Green	Chair	Melton Mowbray Rugby Union Football Club
Barbara Taylor	Clerk	Bottesford Parish Council
Elizabeth Crowther	Clerk	Clawson Hose and Harby Parish Council
Ged McDougall	County Development Manager	English Cricket Board
Elizabeth Ashridge	Physical Activity Development Officer	Melton Borough Council
Kelly Ellis	County Development Manager	Leicestershire & Rutland Football Association
Matt Bartle	Funding and Facilities Manager	The Football Association
Ian Wakefield	Chair	Asfordby Amateur Football Club
Ross Baxter	Regional Funding and Facilities Manager (Midlands and East)	The Rugby Football Union
Clare Matchett	Contract Administration Officer (Waste Management) Depot Coordinator (Environmental Maintenance) Allotment Officer Cemetery Administration Officer	Melton Borough Council
Zoe Underwood	Customer Services	Melton Borough Council
Fred Seddon	Vice Chair	Bottesford Parish Council

## MELTON BOROUGH COUNCIL PLAYING PITCH ASSESSMENT UPDATE

Name	Designation	Organisation
Rodger Turnbull	Chair	Bottesford Parish Council
Ann Dames	Councillor	Clawson Hose and Harby Parish Council
John Rachstraw	Councillor	Clawson Hose and Harby Parish Council
John Machin	Chairman	Clawson Hose and Harby Parish Council
		Old Dalby Cricket Club
Karen Hebb	Club Development Officer	Asfordby Amateur Football Club
Steve Hazeldene	Secretary	Asfordby Amateur Football Club
Shaza Marks	(Planning) Policy Officer	Melton Borough Council
John Berry	Regional Planner	Sport England
Dave Stock	Sports Development Manager (Facilities & Business Development)	Leicestershire & Rutland Sport
Eric Smethurst	Parish Clerk	Waltham on the Wolds & Thorpe Arnold Parish Council
Ms L Frances	Parish Clerk	Barkestone, Plungar and Redmile Parish Council
Mrs Judith Putnam	Parish Clerk	Broughton & Old Dalby Parish Council
Mrs Clarinda Tompkin	Parish Clerk	Buckminster Parish Council
Mr Christopher J Hill	Parish Clerk	Eaton Parish Council
Mrs Sue Booth	Parish Clerk	Frisby Parish Council
Sue McGrath	Parish Clerk	Garthorpe Parish Council
Mrs Diane Horsfield	Parish Clerk	Hoby with Rotherby Parish Council
Mrs Alice Cox	Parish Clerk	Knossington & Cold Overton Parish Council
Mr Peter O'Connor	Parish Clerk	Somerby Parish Council
Mr Philip Challoner	Parish Clerk	Twyford & Thorpe Parish Council

# MELTON BOROUGH COUNCIL PLAYING PITCH ASSESSMENT UPDATE

## APPENDIX TWO: SITE VISIT PROFORMAS

### Non Technical Visual Quality Assessment - Individual Pitch Assessment

**KKP Site reference** 
**Site Name**

**Number of pitches** 
**Pitch ID(s)** 
**Pitch Type**

**Community Use?**

**Pitch Issues:**

**Background information:**

Number of games played on pitch each season

Number of games cancelled due to unfitness of pitch (excluding frozen pitches)

% of games cancelled per season

**Assessment Criteria** (please rank each of the following aspects for each pitch with an 'X' in the coloured box to the right of the chosen answer)

Element	Rating						Guidance notes	Comments
<b>About the winter pitch/cricket field</b>								
Grass cover - entire pitch / cricket field	>94%	85-94%	70-84%	60-69%	<60%		Where, 90%+ grass cover should be given 'Excellent'; less than 60% should be considered 'Very poor'	
Length of grass	Excellent	Good	Poor		Very Poor		The ideal length of grass will vary between sports	
Size of pitch / cricket field	Yes - fully		No- but adequate	No - not adequate			Does it meet the NGB standard? See pitch sizes tab for dimensions	
Adequate safety margins	Yes - fully		No- but adequate	No - not adequate			Does it meet the NGB standard? See pitch sizes tab for dimensions	
Slope of pitch / cricket outfield (gradient and cross fall)	Flat	Slight	Gentle	Moderate	Severe		Cricket wickets should be flat.	
Evenness of pitch / cricket field	Excellent	Good	Poor		Very Poor		Where field is completely level = 'Excellent'	
Problem Areas: Evidence of Dog fouling	None		Yes - some	Yes - lots			If no evidence, assume none. May wish to refer to user survey	
Problem Areas: Evidence of Glass/ stones/ litter	None		Yes - some	Yes - lots			If no evidence, assume none. May wish to refer to user survey	
Problem Areas: Evidence of Unofficial use	None		Yes - some	Yes - lots			eg informal, casual use, unbooked use, kids kickabout etc. If no evidence, assume none. May wish to refer to user survey	
Problem Areas: Evidence of Damage to surface	None		Yes - some	Yes - lots			eg golf divots, car-parking on field etc. If no evidence, assume none. May wish to refer to user survey	
Training ; Estimated number of hours per week in season	0	1 to 2 hrs	2 to 4 hrs	4+			Training which takes place on the pitch area	
<b>Changing Accomodation</b>								
Changing Accomodation	Yes		No				Is the pitch served by changing facilities	
<b>About the equipment/ wicket...</b>								
Winter Sports Only- Goal Posts - quality	Excellent	Good	Poor				Upright, straight, painted, for football, goals are there safe net hooks at both ends. If posts are dismantled after game, or are removable goals, assume Excellent.	
Cricket Only - Is the wicket protected when not used	Yes		No				Is the wicket protected when not in use - can be roped off or covered.	
Line markings - quality	Excellent	Good	Poor				e.g. Have they been painted recently; are lines straight and clear etc	
Training area	Yes		No				eg nets/ goals/ grids off main body of pitch	







# MELTON BOROUGH COUNCIL PLAYING PITCH ASSESSMENT UPDATE

## Non Technical Visual Quality Assessment - Changing Accomodation

KKP Site reference

Site Name:

Changing Accom  
Name

Assessment undertaken by:

Date of Assessment:

Capacity of changing rooms;

(Number of teams that can change at any one time in the facility)

Changing Accomodation Issues:

**Assessment Criteria (please rank each of the following aspects for each pitch with an 'X' in the coloured box to the right of the chosen answer)**

Element	Rating							Guidance notes	Comments	
<b>About the Changing Accomodation</b>										
Overall Quality	Excellent	Good	Average	Poor	No changing					Perceived quality of changing accommodationDoes it look well maintained, clean, safe etc
Evidence of vandalism	None	Yes - some			Yes - lots					Damage to pavillion, graffiti, broken glass etc
Showers	Yes - Good	Yes - OK	Yes -poor		No					Are there showers facilities, what is their quality (if known)
Toilets	Yes - Good	Yes - OK	Yes -poor		No					Are there toilets - what is their condition (if known)
Parking	Good		OK		Poor					Is there enough for circa 20 cars, bays marked out etc
Links to public transort	Good		OK		Poor/non					Is the site close to public transport links, proximity to bus stop, train station, hubs.
Security	Good		OK		Poor					Does the accomodation look secure - secure doors/windows, evidence of breakins ( may get info from User Surveys)
Segregated changing	Yes			No						accomodation be used by both male and female teams at same time