

POLICY, FINANCE AND ADMINISTRATION COMMITTEE**7 DECEMBER 2011****REPORT OF HEAD OF CENTRAL SERVICES****CAPITAL PROGRAMME 2011-2012 TO 2015-2016****1.0 PURPOSE OF THE REPORT**

- 1.1 To determine the Committee's Capital Programme for 2011-2016 based on a review of spending in the current year's programme and schemes included in the programme for later years.

2.0 RECOMMENDATIONS**2.1 It is recommended that:-**

- (i) the Committee notes the Capital Programme for 2011-2016,**
- (ii) Members consider the schemes being submitted in 2011-2016 for funding as part of the budget setting process to ensure they meet the Council's priorities and;**
- (iii) the Project Mandates as summarised in Appendix C be approved for inclusion in the Capital Programme.**

3.0 KEY ISSUES**3.1 Capital Programme 2011-2016**

- 3.1.1 The Capital Programme 2011-2012 to 2015-2016 for this Committee is attached at Appendix A. The Programme gives the total cost of each scheme, the spending profile, the amounts authorised to be spent and the stage each scheme has reached within the Capital Programme Project Appraisal System.
- 3.1.2 It should be noted that no other IT schemes have been submitted for future years at this stage as this is awaiting a revision of the IT strategy which is on hold pending the work recommended by our consultants SOCITM.

3.2 Changes to the Programme

- 3.2.1 The changes that have been made to the Capital Programme for the current and future years are set out in Appendix B. Of the £130,000 that has been reduced in the current year £99,000 has been transferred to 2012-13, and the balance of £31,000 represents items removed from the programme. Of this sum the scheme for I-Procurement had allocated funding in the current year. This scheme, intended for the purchase of a reporting tool, has been transferred to 2012-13 and added to the related scheme for Business Intelligence to enable a suitable, council wide, solution to be procured. As a result of transferring the scheme, the allocated funding of £5,000 will be added back to the capital receipts reserve.
- 3.2.2 Details of 2 new schemes are set out in Appendix C and are submitted for approval for inclusion into the Capital Programme. The Project Mandate for the Web Site project was approved by the Councils Programme Board on 14th November and the Electronic Working for Members scheme will be considered by the Overview and Scrutiny Committee at its meeting on 13th December 2011.

In relation to the Electronic Working for Members Scheme, Members should note that the sum included in Appendices A and C is the total cost, although an alternative option of an equal split of £11k in 2012/13 and 2013/14 is also a possible funding option set out in the mandate.

- 3.2.3 The above changes result in £262,000 of schemes in 2012-2013 being submitted for consideration for funding in 2012-2013 as part of the budget setting process all related to General Expenses, being the £347,000 shown in Appendix A less the £85k already approved for the new build project.

4.0 POLICY AND CORPORATE IMPLICATIONS

- 4.1 These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

- 5.1 All financial and resource implications have been addressed within paragraph 3.

6.0 LEGAL IMPLICATIONS

- 6.1 Individual schemes could have links to legal issues. These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

7.0 COMMUNITY SAFETY

- 7.1 Individual schemes could have links to community safety issues. These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

8.0 EQUALITIES

- 8.1 Individual schemes could have links to equalities issues. These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

9.0 RISKS

- 9.1 There will be risks associated with each of the individual projects and these should be considered as part of the consideration of these individual schemes through the decision making process. There is also the risk that the Council is unable to fund all of the schemes in the Capital Programme and therefore raises public expectations.

10.0 CLIMATE CHANGE

- 10.1 Individual schemes could have links to climate change issues. These should be covered in any associated reports and forms linked to these schemes as they progress through the decision making process.

11.0 CONSULTATION

- 11.1 In preparing the appendices to this report consultation takes place between Project Managers and the Accountancy Assistant – Community Services regarding changes to the existing programme and new schemes to be included. In addition, the capital programmes reports are submitted to the Council's Programme Board. The extent to which consultation has been undertaken on individual schemes is set out in the associated project mandates.

12.0 WARDS AFFECTED

- 12.1 To varying degrees all wards are affected by capital schemes within this Committee.

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Appendices: Appendix A - Capital Programme 2011-2016
Appendix B - Capital Programme Amendments
Appendix C – List of new schemes and copies of project mandates

Background Papers: Capital Programme as per Budget Book
Programme Board Minutes

Reference: X:\Cttee, Council & Sub Cttees/PFA/2011-12/7-12-11/DG - Capital Programme
2011-2016