

24 January 2012

To : The Mayor and Members of Melton Borough Council

Dear Sir or Madam

You are summoned to a **MEETING OF THE COUNCIL** to be held at Parkside, Station Approach, Burton Street, Melton Mowbray, LE13 1GH on **Wednesday 1 February 2012 at 6.30 p.m.**

Yours faithfully

Lynn Aisbett  
Chief Executive

## AGENDA

Item No.	Item
1.	<b>APOLOGIES FOR ABSENCE</b>
2.	<b>MINUTES</b> To confirm the Minutes of the Meeting of the Council held on 14 December 2011
3.	<b>DECLARATIONS OF INTEREST</b> Members to declare any interest as appropriate in respect of items to be considered at this meeting
4.	<b>MAYOR'S ANNOUNCEMENTS</b>
5.	<b>LEADER'S ANNOUNCEMENTS</b>
6.	<b>QUESTIONS BY MEMBERS OF THE PUBLIC</b> The Leader and Chairmen of Policy Committees to answer any questions from the public of which notice has been given in accordance with Council Procedure Rule 9 of the Constitution.  There are no questions received

Item No.	Item
7.	<p><b>PETITIONS</b></p> <p>In accordance with Procedure Rule 24.1 and Part 2 of the Petitions Scheme, the Chief Executive shall report the receipt of a petition to the next meeting of the Council where there shall be no debate or comment thereon.</p> <p>There are no petitions received</p>
8.	<p><b>RECOMMENDATIONS AND REPORTS FROM COMMITTEES</b></p> <p><u>Community and Social Affairs Committee : 24 January 2012</u>  <u>Revenue Budget Proposals 2012/13 - Housing Revenue Account</u></p> <p>(a) Subject to the following recommendation being approved at the Community and Social Affairs Committee at its meeting on 24 January 2012, the Council to consider the following :-</p> <p><b>RECOMMENDED</b> that an average rent increase of 7.20% for Council dwellings for 2012/13 be approved with effect from 2 April 2012 and that when a property is re-let the rent is brought in line with the Government's formula rent.</p> <p>(b) The Council to approve the above recommendation</p>
9.	<p><b>CAPITAL PROGRAMME 2012-13</b></p> <p>The Head of Central Services to submit a report to approve the Council's Capital Programme for 2012/13 for all funds and the sources from which that funding will be taken as recommended by the Policy, Finance and Administration Committee at its meeting held on 25 January 2012</p>
10.	<p><b>REVENUE BUDGET 2012-13</b></p> <p>The Head of Central Services to submit a report which provides information on the budget issues facing the Council in 2012/13, seek a decision on the level of the budget requirement including any growth or savings and agree the level of Council Tax for Borough Council purposes</p>
11.	<p><b>PRUDENTIAL INDICATORS AND TREASURY MANAGEMENT STRATEGY</b></p> <p>The Head of Central Services to submit a report which outlines the Council's prudential indicators for 2012/13 – 2014/15 and sets out the expected treasury operations for this period</p>
12.	<p><b>BY-ELECTION : 15 DECEMBER 2011 –</b>  <b>ALLOCATION OF SEATS ON COMMITTEES, SUB-COMMITTEES</b>  <b>AND CATTLE MARKET WORKING GROUP</b></p> <p>The Chief Executive to submit a report the purpose of which is as follows :-</p> <p>(a) Following the by-election for the Frisby on the Wreake Ward held on 15 December 2011 and the resulting change in political balance, it is a requirement that the Council reconsiders and determines the allocation of seats on Committees and Sub-Committees in accordance with the political balance rules set out in the Local Government and Housing Act 1989, S15-17 (as amended) for the period to the Annual Meeting in May 2012</p> <p>(b) The Council is also requested to consider and determine the proposals of the political groups for the membership of the Cattle Market Working Group for the period to the Annual Meeting in 2012</p>

Appendix A to follow

# Advice on Members' Interests

## **COUNCIL MEETINGS - COMMITTEE MINUTES : DECLARATION OF INTERESTS**

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

## **PERSONAL AND NON-PREJUDICIAL INTEREST**

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non-prejudicial interest. You also have a personal and non-prejudicial interest if the issue relates to an interest you must register.

**You must state that you have a personal and non-prejudicial interest and the nature of your interest.** You may stay, take part and vote in the meeting (\*unless the interest is also prejudicial).

## **PERSONAL AND PREJUDICIAL INTEREST**

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a personal and prejudicial interest, the nature of the interest and you must leave the room\***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Standards Committee.

You may not attend a meeting or stay in the room as either an Observer Councillor or \*Ward Councillor or as a member of the public if you have a personal and prejudicial interest\*.

## **BIAS**

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A Personal and Prejudicial Interest will take precedence over Bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.\*

\*There are some exceptions – please refer to the Code of Conduct and Guidance.