

Presentation by Voluntary Action Leicestershire

Prior to the meeting, at 5.30 p.m. there will be a presentation for Members by Voluntary Action Leicestershire

15 February 2012

To : The Mayor and Members of Melton Borough Council

Dear Sir or Madam

You are summoned to a **MEETING OF THE COUNCIL** to be held at Parkside, Station Approach, Burton Street, Melton Mowbray, LE13 1GH on **Thursday 23 February 2012 at 6.30 p.m.**

Yours faithfully

Lynn Aisbett
Chief Executive

AGENDA

Item No.	Item
1.	APOLOGIES FOR ABSENCE
2.	MINUTES (a) To confirm the Minutes of the Meeting of the Council held on 1 February 2012 (b) To confirm the Minutes of the Extraordinary Meeting of the Council held on 15 February 2012
To follow	
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting
4.	MAYOR'S ANNOUNCEMENTS Including an update on the activities of the Young Mayor
5.	LEADER'S ANNOUNCEMENTS
6.	QUESTIONS BY MEMBERS OF THE PUBLIC The Leader and Chairmen of Policy Committees to answer any questions from the public of which notice has been given in accordance with Council Procedure Rule 9 of the Constitution. There are no questions received.

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7.	<p>PETITIONS In accordance with Procedure Rule 24.1 and Part 2 of the Petitions Scheme, the Chief Executive shall report the receipt of a petition to the next meeting of the Council where there shall be no debate or comment thereon</p>																
8.	<p>RECOMMENDATIONS AND REPORTS FROM COMMITTEES <u>Overview, Scrutiny and Audit Committee : 7 February 2012</u> <u>Minute OS41/11 : Revised Counter Fraud Strategy</u></p> <p><i>RECOMMENDED</i> that the revised Counter Fraud Strategy and associated documents be endorsed for Council approval.</p> <p>The Council to consider the above recommendation</p>																
9.	<p>QUESTIONS FROM MEMBERS</p> <p>(a) The Chairmen of Committees to answer any questions upon items of reports of Committees when those items are being received or under consideration by the Council in accordance with Council Procedure Rule 10.1 of the Constitution :-</p> <table border="0" data-bbox="341 887 1422 1211"> <tr> <td>Development Committee</td> <td>1 December 2011</td> </tr> <tr> <td>Overview, Scrutiny and Audit Committee</td> <td>13 December 2011</td> </tr> <tr> <td>Ad Hoc Development Committee</td> <td>20 December 2011</td> </tr> <tr> <td>Development Committee</td> <td>22 December 2011</td> </tr> <tr> <td>Ad Hoc Rural, Economic & Environmental Affairs Committee</td> <td>11 January 2012</td> </tr> <tr> <td>Community & Social Affairs Committee</td> <td>24 January 2012</td> </tr> <tr> <td>Policy, Finance & Administration Committee</td> <td>25 January 2012</td> </tr> <tr> <td>Development Committee</td> <td>2 February 2012</td> </tr> </table> <p>(b) The Mayor, the Leader and the Chairmen of Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the Borough of which due notice has been given in accordance with Council Procedure Rule 10.5</p> <p>(c) Councillor O'Callaghan submitted the following question on 6 February 2012 :-</p> <p><i>The papers for the Town Area Working Group gave a cost from General Expenses of running the Town Cemetery.</i></p> <p><i>Can the Leader give a breakdown of the cost running each of the various services connected with the town including the direct elements eg grass cutting etc and also the indirect elements (administration, finance etc) eg.</i></p> <p><i>War Memorial Country Park Cemetery etc</i></p> <p>The Leader to respond</p>	Development Committee	1 December 2011	Overview, Scrutiny and Audit Committee	13 December 2011	Ad Hoc Development Committee	20 December 2011	Development Committee	22 December 2011	Ad Hoc Rural, Economic & Environmental Affairs Committee	11 January 2012	Community & Social Affairs Committee	24 January 2012	Policy, Finance & Administration Committee	25 January 2012	Development Committee	2 February 2012
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<p>10.</p> <p>To follow</p>	<p>SETTING OF COUNCIL TAXES</p> <p>The Head of Central Services to submit a report the purpose of which is to submit the council tax calculations required under the Local Government Finance Act 1992</p> <p>The Leicestershire County Council figures are subject to approval at their meeting on 22 February 2012 and the Police Authority on 21 February 2012</p>
<p>11.</p> <p>To follow</p>	<p>LOCALISM ACT – STANDARDS AND THE APPOINTMENT OF INDEPENDENT PERSONS</p> <p>The Monitoring Officer to submit a report to inform Members of the specific change following the Localism Act in relation to the need to appoint an 'Independent Person' from 1 July 2012 and two potential options for doing so</p>

Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES : DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PREJUDICIAL INTEREST

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non-prejudicial interest. You also have a personal and non-prejudicial interest if the issue relates to an interest you must register.

You must state that you have a personal and non-prejudicial interest and the nature of your interest. You may stay, take part and vote in the meeting (*unless the interest is also prejudicial).

PERSONAL AND PREJUDICIAL INTEREST

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a personal and prejudicial interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Standards Committee.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a personal and prejudicial interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A Personal and Prejudicial Interest will take precedence over Bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to the Code of Conduct and Guidance