

FULL COUNCIL

18 APRIL 2012

REPORT OF THE MONITORING OFFICER

REVIEW OF THE COUNCIL'S CONSTITUTION 2010/11

1.0 PURPOSE OF THE REPORT

- 1.1 The Council is requested to consider a list of amendments to the Constitution that were considered by a Constitution Review Task Group on 12 March 2012. The detail and associated appendices are enclosed at Appendix A.
- 1.2 The Council is also requested to consider the introduction of a Substitute Policy.

2.0 RECOMMENDATIONS

- 2.1 To approve the proposed changes set out at Appendix A.**
- 2.2 To approve a Substitute Policy as set out at Appendix B.**
- 2.3 The Constitution be amended in accordance with 2.1 and 2.2**

3.0 KEY ISSUES

- 3.1 Since the last review of the Constitution in 2010/11, items have been collated and these were considered by the Constitution Review Task Group on 12 March 2012.

4.0 POLICY AND CORPORATE IMPLICATIONS

- 4.1 The Constitution is subject to annual review and due to it being a living document there may be requirements for change, which become apparent throughout the year. These may be collated for the next Constitution Review Task Group or, if urgent, may be considered at the next Full Council Meeting.
- 4.2 The proposed revisions to the Scheme of Delegations to Officers provide that the Monitoring Officer has delegated authority to authorise amendments to the Constitution following legislative or other statutory changes and minor procedural and operational changes. Such changes to be reported to the Overview, Scrutiny & Audit Committee.

5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

- 5.1 There are no financial and resource implications relating to this report.

6.0 LEGAL IMPLICATIONS/POWERS

6.1 Specific legal implications relating to each proposed amendment are noted in the Task Group minutes and were taken into account when considering the relevant item.

7.0 COMMUNITY SAFETY

7.1 There are no community safety implications relating to this report.

8.0 EQUALITIES

8.1 There are no specific equalities implications relating to this report.

9.0 RISKS

9.1 Any risk implications relating to each proposed amendment are noted in the Task Group minutes and were taken into account when considering the relevant item.

10.0 CLIMATE CHANGE

10.1 It is proposed that the revised Constitution be available electronically to Members and Officers to meet the Council's corporate commitment to the paperlight project.

11.0 CONSULTATION

11.1 There has been internal consultation with Management Team on the delegations for Heads of Service.

12.0 WARDS AFFECTED

12.1 All wards are indirectly affected by this report.

Contact Officer : Christine Marshall, Monitoring Officer
Date : 11 April 2012

Appendices : Appendix A – Constitution Review – Proposed Amendments
Appendix B – Substitute Policy

Background Papers : Constitution 2011