Appendix A



MEMBER CONDUCT: COMPLAINT FORM

Your details

1. Please provide us with your name and contact details

Title:	Mrs	
First name:	Lyn	
Last name:	Summerland	
Address:		
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Daytime telephone:		
Evening telephone:		
Mobile telephone:		

Your address and contact details will not usually be released unless necessary or to deal with your complaint.

However, we will tell the following people that you have made this complaint:

- the member(s) you are complaining about
- the monitoring officer of the authority
- the parish clerk (if applicable)

We will tell them your name and give them a summary of your complaint. We will give them full details of your complaint where necessary or appropriate to be able to deal with it. If you have serious concerns about your name and a summary, or details of your complaint being released, please complete Section 5 of this form.

- You should confirm whether there are any witnesses to the alleged conduct and provide their names and contact details if possible.
- You should provide any relevant background information.

Please provide us with the details of your complaint. Continue on a separate sheet if there is not enough space on this form.

My husband and I attended a meeting with Mr & Mrs Chambers whom I know have made an official complaint against Mr Bush at the British Legion 0n the 25th March 2013. 7pm. This was advertised in the Melton Times as for concerned residents of potential development in the SOUTH I wonder why that venue, as it appeared completely wrong considering there is a much more appropriate place i.e. THE EDGE for all the community. It soon became apparent, the people present where all pro opening a alley way adjacent Mrs Chamber property in Meadow Way which is involved in a dispute Mr Bush is one of the main forces.

- 1 Mr Bush chaired this meeting and completely failed to keep control of the persons present which subjected Mr& Mrs Chambers to verbal abuse being accused of planting items in the footpath & fabricating the facts of which we know not be true because we are also objecting as well after being on the receiving end for many years.
- 2. Mr Bush was not impartial and did not behave in a professional manner.
- 3. Allowed one particular person too effectively to take over.
- 4. We would never have attended if we had known this was on the agenda because of the implications that is going through a process.
- 5. We left feeling humiliated, and in disbelief thinking this man was elected to serve all South Melton people not a chosen few.
- 6. Mr Bush has no MORAL COMPASS.

We respectfully request this complaint is passed on to the highest level ie Mr Byron Rhodes& the Chief Executive.

PS it would be interesting to see the minutes, would they be a true reflection.

nly complete this next section if you are requesting that your identity is kept confidential

In the interests of fairness and natural justice, we believe members who are complained about have a right to know who has made the complaint and the detail of the complaint. We are unlikely to withhold your identity or the details of your complaint unless there is good reason to do so.

Please note that requests for confidentiality or requests for suppression of complaint details will not automatically be granted. The Monitoring Officer/ Governance Committee will consider the request alongside the substance of your complaint. We will then contact you with the decision. If your request for confidentiality is not granted, we will usually allow you the option of withdrawing your complaint.

However, it is important to understand that in certain exceptional circumstances where the matter complained about is very serious, we can

2.	Please tell us which complainant type best describes you:
χ[Member of the public
	An elected or co-opted member of an authority
	An independent member of the standards committee
П	Member of Parliament
	Local authority monitoring officer
	Other council officer or authority employee
	Other ()

Making your complaint

3. Please provide us with the name of the member(s) you believe have breached the Code of Conduct and the name of their authority:

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4. Please explain in this section (or on separate sheets) what the member has done that you believe breaches the Code of Conduct. If you are complaining about more than one member you should clearly explain what each individual person has done that you believe breaches the Code of Conduct.

It is important that you provide all the information you wish to have taken into account. For example:

- You should be specific, wherever possible; about exactly what you are alleging the member said or did. For instance, instead of writing that the member insulted you, you should state what it was they said.
- You should provide the dates of the alleged incidents wherever possible. If you cannot provide exact dates it is important to give a general timeframe.

proceed with an investigation or other action and disclose your name ever you have expressly asked us not to.	n if
Places provide us with details of why you believe we should withhold your	

	Please provide us with details of why you believe we should withhold your name and/or the details of your complaint:
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Additi	onal Help
5.	Complaints must be submitted in writing. This includes fax and electronic submissions. However, in line with the requirements of the Disability Discrimination Act 2000, we can make reasonable adjustments to assist you if you have a disability that prevents you from making your complaint in writing.
	We can also help if English is not your first language by providing translation services.
	If you need any support in completing this form, please let us know as soon as possible.
	Should you have any queries or questions regarding the completion of this form please contact Angela Tebbutt, Monitoring Officer on 01664 502461.
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