

**Please note this meeting
will be audio recorded**



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16 February 2016

To : The Mayor and Members of Melton Borough Council

Dear Sir or Madam

You are summoned to a **MEETING OF THE COUNCIL** to be held at Parkside, Station Approach, Burton Street, Melton Mowbray, LE13 1GH on **Wednesday 24 February 2016 at 6.30 p.m.**

Yours faithfully

Lynn Aisbett
Chief Executive

AGENDA

Item No.	Item
1.	APOLOGIES FOR ABSENCE
2.	MINUTES To confirm the minutes of the Meeting held on 10 February 2016.
3.	DECLARATIONS OF INTEREST Members to declare any interest as appropriate in respect of items to be considered at this meeting
4.	MAYOR'S ANNOUNCEMENTS
5.	LEADER'S ANNOUNCEMENTS
6.	PUBLIC QUESTION TIME The Leader and Chairmen of Policy Committees to answer any questions from the public of which notice has been given in accordance with Council Procedure Rule 9 of the Constitution. The following question was received from Mr Peter Faulkner on 2 February 2016 which met the notice requirement for this meeting:

Item No.	Item																
6. cont./	<p><i>I would like to ask the Chair of the REEA committee the following question.</i></p> <p><i>At the last REEA committee meeting the Head of Regulatory Services stated that there was only one operators license application made during the 2013 time recording period. This was license number PO01 which was a renewal application made by PMC Executive Cars. Could the Chair please confirm that this was the only application for an operators license made during the time recording period?</i></p> <p>The Chairman of the Rural, Economic, and Environmental Affairs Committee to respond.</p>																
7.	<p>PETITIONS</p> <p>In accordance with Procedure Rule 24.1, the Chief Executive shall report the receipt of a petition to the next meeting of the Council where there shall be no debate or comment thereon.</p> <p>There are no petitions received.</p>																
8.	<p>RECOMMENDATIONS AND REPORTS FROM COMMITTEES</p>																
9.	<p>QUESTIONS FROM MEMBERS</p> <p>(a) The Chairmen of Committees to answer any questions upon items of reports of Committees when those items are being received or under consideration by the Council in accordance with Council Procedure Rule 10.1 of the Constitution :-</p> <table data-bbox="341 1137 1437 1469"> <tbody> <tr> <td>Planning Committee</td> <td>9 December 2015</td> </tr> <tr> <td>Ad Hoc Rural, Economic & Environmental Affairs Committee</td> <td>15 December 2015</td> </tr> <tr> <td>Planning Committee</td> <td>7 January 2016</td> </tr> <tr> <td>Rural, Economic & Environmental Affairs Committee</td> <td>13 January 2016</td> </tr> <tr> <td>Policy, Finance & Administration Committee</td> <td>26 January 2016</td> </tr> <tr> <td>Community & Social Affairs Committee</td> <td>27 January 2016</td> </tr> <tr> <td>Planning Committee</td> <td>28 January 2016</td> </tr> <tr> <td>Governance Committee</td> <td>1 February 2016</td> </tr> </tbody> </table> <p>(b) The Mayor, the Leader and the Chairmen of Committees to answer any questions on any matters in relation to which the Council has powers or duties or which affect the Borough of which due notice has been given in accordance with Council Procedure Rule 10.5.</p>	Planning Committee	9 December 2015	Ad Hoc Rural, Economic & Environmental Affairs Committee	15 December 2015	Planning Committee	7 January 2016	Rural, Economic & Environmental Affairs Committee	13 January 2016	Policy, Finance & Administration Committee	26 January 2016	Community & Social Affairs Committee	27 January 2016	Planning Committee	28 January 2016	Governance Committee	1 February 2016
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10.	<p>MOTIONS ON NOTICE</p> <p>Motions received in accordance with Procedure Rule 11.1</p> <p>No motions were received by the deadline.</p>																
11.	<p>COUNCIL TAX 2016/17</p> <p>The Head of Central Services to submit a report which enables the Council to calculate and set the Council Tax for 2016/17 as required under the Local Government Finance Act 1992.</p> <p>The Leicestershire County Council figures are subject to approval at their meeting on 17 February 2016.</p>																

Item No.	Item
12.	<p data-bbox="327 174 1428 246">MELTON FOOD ENTERPRISE ZONE : UPDATE AND DEVELOPMENT OF THE 'LOCAL DEVELOPMENT ORDER'</p> <p data-bbox="327 246 1444 398">The Head of Regulatory Services to submit a report to update Members of progress made on the above project and seek authority to pursue a 'Local Development Order' in its connection, with the detailed content to be determined by the Rural, Economic and Environmental Affairs Committee.</p>

Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES : DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PECUNIARY INTERESTS

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

You must state that you have a personal and non-pecuniary interest and the nature of your interest. You may stay, take part and vote in the meeting.

PERSONAL AND PECUNIARY INTERESTS

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS

If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct.