

11th February 2015

Dear Sir or Madam

A Meeting of the **RURAL, ECONOMIC AND ENVIRONMENTAL AFFAIRS COMMITTEE** will be held in Council Chamber 1, Parkside on **Wednesday 4th March 2015 6:30 p.m.** at which your attendance is requested.

Yours faithfully

Lynn Aisbett
Chief Executive

A G E N D A

| No | Item | | | | |
|------------------|---|------------|--------------------|------------------|--|
| 1. | APOLOGIES FOR ABSENCE | | | | |
| 2. | <p>MINUTES</p> <p>To confirm the Minutes of the last meeting of the Committee held on 7th January 2015</p> | | | | |
| 3. | DECLARATIONS OF INTEREST | | | | |
| 4. | RECOMMENDATIONS FROM OTHER COMMITTEES | | | | |
| 5. | <p>UPDATE ON DECISIONS</p> <p>The Head of Communities and Neighbourhoods to submit an update on decisions report.</p> | | | | |
| 6. | <p>WASTE TASK GROUP</p> <p>The Committee to provide nominations for the following Task Group as appropriate and to consider the terms of reference and appoint Members thereto:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Task Group</th> <th style="text-align: center;">Terms of Reference</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Waste Task Group</td> <td>To provide guidance in respect of the procurement of a replacement waste contract.</td> </tr> </tbody> </table> | Task Group | Terms of Reference | Waste Task Group | To provide guidance in respect of the procurement of a replacement waste contract. |
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| 7. | <p>CAPITAL PROGRAMME MONITORING APRIL 2015 TO JAN 2015</p> <p>The Head of Central Services to submit a report to update the Committee on the progress of schemes within the Capital Programme to 31 January 2015.</p> |
| 8. | <p>REVENUE BUDGET MONITORING APRIL TO DEC 2014</p> <p>The Head of Central Services to submit a report to provide information on actual expenditure and income incurred on this Committee's services compared to the latest approved budget for the period 1st April 2014 to 31st December 2014.</p> |
| 9. | <p>FOOD AND FARMING LOCAL DEVELOPMENT ORDER</p> <p>The Head of Regulatory Services to report to the Committee the Council's successful 'Expression of Interest' in respect of a Local Development Order (LDO) relating to the food industry within the Borough and to seek authority to proceed with a formal submission for support towards the establishment of the LDO.</p> |
| 10. | <p>LICENSING FEES- CONFIRMATION OF TAXI FEES FOR 2015/16</p> <p>The Head of Regulatory Service to submit a report to consider the charges to operate from 1st April 2015 with regard to the provisional conclusions agreed on 3rd September 2014.</p> |
| 11. | <p>URGENT BUSINESS</p> <p>EXCLUSION OF THE PUBLIC</p> <p>RECOMMENDED that the Public be excluded during the consideration of the following item of business in accordance with Part 1 of Schedule 12A of the Local Government Act 1972 (Access to Information : Exempt Information) under paragraph 3</p> |
| 12. | <p>EXEMPT: WASTE UPDATE</p> <p>The Head of Regulatory Services to update the Committee on the progress that has been made with regard to various issues relating to our waste collection services.</p> |

To : Councillors

| | |
|-----------------|----------------------------|
| P. Baguley | J. Moulding |
| G. Bush | J.T Orson (Chairman) |
| G. E. Botterill | J.B Rhodes |
| J. Douglas | M. Sheldon (Vice-Chairman) |
| E. Holmes | |
| E. Hutchinson | |
| V. Manderson | |

Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES: DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PECUNIARY INTERESTS

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

You must state that you have a personal and non-pecuniary interest and the nature of your interest. You may stay, take part and vote in the meeting.

PERSONAL AND PECUNIARY INTERESTS

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS

If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct.