

10th February 2014

Dear Sir or Madam

A Meeting of the **RURAL, ECONOMIC AND ENVIRONMENTAL AFFAIRS COMMITTEE** will be held at Council Chamber 1, Parkside on **Wednesday 5th March 2014 at 6:30 p.m.** at which your attendance is requested.

Yours faithfully

Lynn Aisbett
Chief Executive

A G E N D A

No.	Item
1.	APOLOGIES FOR ABSENCE
2.	MINUTES To confirm the Minutes of the last meeting of the Committee held on 8 th January 2014.
3.	DECLARATIONS OF INTEREST
4.	RECOMMENDATIONS FROM OTHER COMMITTEES
5.	UPDATE ON DECISIONS The Head of Communities and Neighbourhoods to submit an update on decisions from previous meetings of the Committee.
6.	CAPITAL PROGRAMME MONITORING APRIL TO JAN 2014 The Head of Central Services to submit a report to update the Committee on the progress of schemes within the Capital Programme to 31 January 2014.

7.	REVENUE BUDGET MONITORING APRIL TO DEC 2013
	The Head of Central Services is to submit a report to provide information on actual expenditure and income incurred on this Committee's services compared to the latest approved budget for the period 1 st April 2013 to 31 st December 2013
8.	REVIEW OF CHARGES 2014-15: TAXI LICENSING
	The Head of Regulatory Services to submit a report to recommend changes to these charges to operate from 1 st April 2014, in addition to those agreed on 4th September 2013.
9.	ALCOHOL INFORMATION SCHEME
	The Head of Regulatory Services to submit a report to update members in respect of the Alcohol Information Scheme which was part of the Leicester and Leicestershire Alcohol Improvement Scheme.
10.	HACKNEY CARRIAGE TARIFF INCREASE
	The Head of Regulatory Services to submit a report to present to the Committee a request made by the Melton Mowbray Taxi Drivers' Association to consider an increase in the current tariff charges.
11.	TAXI LICENSING AND ENFORCEMENT POLICIES
	The Head of Regulatory Services to present a report to invite members to consider and approve a new Hackney Carriage and Private Hire policy.
12.	TOWN CENTRE PERFORMANCE 2013
	The Head of Communities and Neighbourhoods to submit a report for members to note and comment on the Town Centre Performance Report 2013.
13.	BUSINESS SURVEY
	The Head of Communities and Neighbourhoods to submit a report to update the Committee in relation to the evaluation outcomes of the Business Survey undertaken by Melton Borough Council in August 2013.
13b.	THORPE END CAR PARK ORDER
To follow	The Head of Central Services to submit a report seeking Members approval to remove Thorpe End Car Park from the current Car Parking Order and cease its use as a Pay & Display Car Park to enable redevelopment of the site and to include the Rutland Arms site in the Car Parking Order to use as a long/short/residents car park and enable enforcement of the use of the site.

14.	CATTLE MARKET UPDATE
Exempt Appendix B to follow	The Strategic Director and Corporate Property Officer are to submit a report to update the Committee on the outcome of the recent meeting of the Cattle Market Working Group regarding way forward in respect of the Cattle Market and the Leicestershire Food Enterprise Centre project.
15.	URGENT BUSINESS
To :	Councillors P. Baguley G. E. Botterill J. Douglas E. Holmes E. Hutchinson J. Illingworth T. Moncrieff J.T Orson (Chairman) J.B Rhodes M. Sheldon (Vice-Chairman)

Advice on Members' Interests

COUNCIL MEETINGS - COMMITTEE MINUTES: DECLARATION OF INTERESTS

Interests need not be declared at Full Council in relation to Committee Minutes which do not become the subject of debate at Full Council (ie. Minutes referred to solely on a page by page basis when working through the Minutes of each Committee.)

An interest must be declared at Full Council as soon as it becomes apparent that a relevant Committee Minute is to be debated – this applies even if an interest has been declared at Committee and is recorded in the Minutes of that Committee.

PERSONAL AND NON-PECUNIARY INTERESTS

If the issue being discussed affects you, your family or a close associate more than other people in the area, you have a personal and non pecuniary interest. You also have a personal interest if the issue relates to an interest you must register under paragraph 9 of the Members' Code of Conduct.

You must state that you have a personal and non-pecuniary interest and the nature of your interest. You may stay, take part and vote in the meeting.

PERSONAL AND PECUNIARY INTERESTS

If a member of the public, who knows all the relevant facts, would view your personal interest in the issue being discussed to be so great that it is likely to prejudice your judgement of the public interest and it affects your or the other person or bodies' financial position or relates to any approval, consent, licence, permission or registration then **you must state that you have a pecuniary interest, the nature of the interest and you must leave the room***. You must not seek improperly to influence a decision on that matter unless you have previously obtained a dispensation from the Authority's Governance Committee.

DISCLOSABLE PECUNIARY INTERESTS AND OTHER INTERESTS

If you are present at any meeting of the Council and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting, if the interest is not already registered, you must disclose the interest to the meeting. You must not participate in the discussion or the vote and you must leave the room.

You may not attend a meeting or stay in the room as either an Observer Councillor or *Ward Councillor or as a member of the public if you have a pecuniary or disclosable pecuniary interest*.

BIAS

If you have been involved in an issue in such a manner or to such an extent that the public are likely to perceive you to be biased in your judgement of the public interest (bias) then you should not take part in the decision-making process; you should leave the room. **You should state that your position in this matter prohibits you from taking part.** You may request permission of the Chair to address the meeting prior to leaving the room. The Chair will need to assess whether you have a useful contribution to make or whether complying with this request would prejudice the proceedings. A personal, pecuniary or disclosable pecuniary interest will take precedence over bias.

In each case above, you should make your declaration at the beginning of the meeting or as soon as you are aware of the issue being discussed.*

*There are some exceptions – please refer to paragraphs 13(2) and 13(3) of the Code of Conduct.