

APPENDIX A

“Project Mandate”

Agenda item number:

Date of issue:

Meeting: Programme Board

Date: 6th October 2014

Report by: Jane Galilee

Jobtitle: Estates Manager

Service: Central

Status: Prepared for Management Team to consider

Subject: Chapel Street - Car Park

1 Purpose of report

To ensure funds are available for the refurbishment of the above facility to prevent further deterioration to its physical condition (surfaces and relining) and enable it to be used safely.

2 Recommendations

£124,000 (inc say 5% for fees) is earmarked in the capital budget for 2017/18

3 Background

Chapel Street is a shortstay car park which has recently been extended following the purchase and demolition of the Rutland Arms. The car park is heavily used throughout the week and especially on Market Day (Tuesday) by cars. It requires resurfacing, possibly re-marking out and further specialist parking bays provided for disabled etc.

The main recommended works comprise the following;

Re-surface, refurbishment and marking out of the car park

4 Legal, financial and IT implications

Legally MBC are responsible for the car park surfaces.

5 Initial Assessment of risk

The car parks need the surface work to prevent trip hazards.

The required specialist parking bays are inadequate and below standard..
