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22 Apr 2014

Our Ref: FW-13-12875

Donna Bradbury
Project Support (Funding Officer)
Melton Borough Council
Council Offices
Nottingham Road
Melton Mowbray
LE13 0UL

Dear Donna

Melton Mowbray WW1 Commemoration Event

Thank you for your application to the Heritage Lottery Fund. I am the Grants Officer who will be dealing with your application, and it would be helpful if you could direct all enquiries to me, quoting your project reference number, shown above.

There is strong competition for our funds and your application will be considered as part of a competitive batch with other projects where we will assess the relative strengths of applications alongside the available budget.

A decision on your application will be made at the next available meeting after the eight week assessment period has passed. Your application has been provisionally allocated to a meeting that will take place on 18 June 2014. Please note that, if your project is successful, you will need to wait for our agreement before making any public announcements or starting your project.

We do what we can to assist and give guidance to applicants. However, we cannot make commitments on behalf of our Trustees. Only statements in writing which are specifically expressed as representing decisions of the Trustees can be taken as a commitment by the Trustees.

Please do not hesitate to contact me if you have any queries arising from this letter.

Yours sincerely

Sarah Finch
Development Officer
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