

## **APPENDIX A2**

### **DEPUTY PROPER OFFICER PROVISIONS - ELECTIONS**

In respect of the purposes for which the Chief Executive is the Proper Officer of the Council, the Strategic Director (KA) for the time being be authorised to act as such Proper Officer when the Chief Executive is unable to act with the exception of the purposes set out above whereby the Elections Officer be authorised to act as such Proper Officer when the Chief Executive is unable to act.

**The above 4 paragraphs be deleted as these are duplicated on page 2 of the Delegations to Officers which reads as follows :-**

### **INTRODUCTION**

This Scheme of Delegation set out below has been adopted by Melton Borough Council and is the list of delegations to officers under Section 101 of the Local Government Act 1972 and all other powers enabling delegation to officers.

The following powers and duties are delegated to the officers named within the normal constraints of the Council's policies but in the event of those officers being unavailable or unable to exercise the functions referred to, the following officers are authorised to act in their stead:

For the Chief Executive either of the Strategic Directors.

For a Strategic Director the Chief Executive.

For the Solicitor to the Council, the Chief Executive or the Monitoring Officer.

For the Head of Regulatory Services, Principal Planning Officer(s), Principal Building Control Officer, Licensing Officer or Principal Environmental Health Officer as appropriate.

For the Head of Central Services, the Chief Accountant.

For those officers with delegated powers as detailed in this Part the Chief Executive or either of the Strategic Directors.