

GOVERNANCE COMMITTEE PROPOSED TRAINING SESSIONS

Date	Topic	Key areas to be covered	Timing
23 rd November 2015	Introduction to Internal Audit	<ul style="list-style-type: none"> • Role of Internal Audit • Audit Plan • Types of Audits • The Audit Process • The Audit Report and Assurance Opinion • Annual Opinion • Reporting to Committee 	Pre-committee meeting session
1 st February 2016	Audit Planning	<ul style="list-style-type: none"> • Audit Planning Process • Assurances required • Balance of Audit work 	Pre-committee meeting session
4 th April 2016	Assurance and Independent Assurance	<ul style="list-style-type: none"> • Need for Assurance • Assurance Frameworks • Assurance Mapping • Reporting of Assurances 	Pre-committee meeting session
June 2016	Audit Committee Effectiveness / Responsibilities of an Audit Committee	<ul style="list-style-type: none"> • Expectations of an Audit Committee • What does effective Internal Audit look like? • Public Sector Internal Standards • Self- Assessment of Audit Effectiveness • Development of Audit Committee Work Plan 	Pre-committee meeting session
September 2016	Corporate Governance and Risk	<ul style="list-style-type: none"> • Good Governance Background • CIPFA/ SOLACE Principles • Code of Corporate Governance • Annual Governance Statement process • Risk Management • Internal Audit Role 	Pre-committee meeting session