

GOVERNANCE COMMITTEE

20 SEPTEMBER 2012

REPORT OF HEAD OF COMMUNICATIONS

PERFORMANCE STANDARDS FOR ELECTORAL REGISTRATION OFFICERS

1.0 PURPOSE OF REPORT

1.1 The purpose of this report is to make Members aware of a report received from the Electoral Commission regarding performance standards for Electoral Registration Officers.

2.0 RECOMMENDATIONS

It is recommended that:-

2.1 **Those Members consider the information in Appendix 1 regarding the Performance Standards.**

3.0 KEY ISSUES

3.1 On 14 September 2011 the Electoral Commission issued a direction to report under section 9B(1) of the Political Parties, Elections and Referendums Act 2000 ('PPERA').

3.2 The direction required local authorities to complete an assessment form reporting on our performance against the performance standards for electoral Registration officers.

3.3 There are 10 performance standards.

3.4 Melton Borough Council for 7 of the 10 standards is above the standard and for the remaining 3 is meeting the standard.

3.5 Further details of the standards is given in Appendix 1.

4.0 POLICY AND CORPORATE IMPLICATIONS

4.1 There are no direct policy or corporate implications.

5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS

5.1 There are no direct financial or other resource implications.

6.0 LEGAL IMPLICATIONS

6.1 There are no direct legal implications.

7.0 COMMUNITY SAFETY

7.1 There are no direct links to community safety arising from this report

8.0 **EQUALITIES**

8.1 There are no equalities implications

9.0 **RISKS**

No risks identified.

10.0 **CLIMATE CHANGE**

10.1 There are no implications for climate change.

11.0 **CONSULTATIONS**

11.1 None required.

12.0 **WARDS AFFECTED**

12.1 ALL

Contact Officer A Tebbutt
Date: 05 September 2012

Appendices : 1 – Performance Standards

Background Papers:

Reference : X : Committees\Governance\2012-13\200912