

GOVERNANCE COMMITTEE PROPOSED TRAINING SESSIONS

Topic	Key areas to be covered	Suggested form of delivery
Introduction to Internal Audit	<ul style="list-style-type: none"> • Role of Internal Audit • What is Assurance and why it is required? (3 Lines of Defence) • Audit Plan • Types of Audits • The Audit Report and Assurance Opinion • Annual Opinion • Reporting to Committee 	Pre-committee meeting session
Audit Committee Effectiveness / Responsibilities of an Audit Committee	<ul style="list-style-type: none"> • Expectations of an Audit Committee • What does effective Internal Audit look like? • Public Sector Internal Standards • Self- Assessment of Audit Effectiveness • Development of Audit Committee Work Plan 	Pre-committee meeting session
Assurance and Independent Assurance	<ul style="list-style-type: none"> • Need for Assurance • Assurance Frameworks • Assurance Mapping • Reporting of Assurances 	Pre-committee meeting session
Audit Planning	<ul style="list-style-type: none"> • Introduction to Internal Audit • Audit Planning Process • Assurances required • Balance of Audit work • What is the right level of Internal Audit? 	Pre-committee meeting session
Corporate Governance	<ul style="list-style-type: none"> • Good Governance Background • CIPFA/ SOLACE Principles • Code of Corporate Governance • Annual Governance Statement process • Risk Management • Internal Audit Role 	Pre-committee meeting session