



## GOVERNANCE COMMITTEE SUB COMMITTEE 2

PARKSIDE, STATION APPROACH, BURTON STREET, MELTON MOWBRAY

24 July 2014

PRESENT

Councillors V Manderson (Chairman)  
J Douglas, A Freer-Jones

Councillor P M Chandler – Substitute for Councillor Orson

Head of Communications and Monitoring Officer  
Solicitor to the Council  
Senior Democracy Officer  
Admin Assistant

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The Chairman opened the meeting by welcoming everyone and introduced the attending Councillors and Officers.

### **GS2.1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Moncrieff and Orson. Councillor Chandler was acting as substitute for Councillor Orson.

### **GS2.2 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **GS2.3 MINUTES OF 24 MARCH 2014**

The Monitoring Officer reminded the Sub Committee that minutes are a matter for Members and their purpose was to give an accurate record of their decision. The minutes are not supposed to be a verbatim record of the discussions, but reflect the decision. This is an unusual situation. The minutes were put to the Governance Committee on the 23 June 2014 for approval, however, none of those present at the Governance Committee on the 23 June 2014 were present at the meeting of the 24 March. Also a member of the public who was present at the Meeting on 24 March had contacted the Committee regarding the accuracy of the minutes. The Governance Committee on the 23 June 2014 decided to refer them back to the Sub Committee for them to be approved and then adopted by the Governance Committee. The Sub Committee's role at the meeting therefore, was to review Appendices A and B, and approve the Governance Sub Committee 2 minutes of 24 March 2014.

It was noted that the Governance Committee at its meeting on 23 June 2014 had suggested the following amendments to the minutes of the Governance Sub Committee 2 held on the 24 March 2014 :-

- Page 6 - Item (i). The letter 's' is to be removed from the word privileges.
- Page 7 - Paragraph 8. The word 'enforced' is to be replaced with the words 'in force'.

The minutes of 24 March 2014 including the above amendments were duly considered and proposed for approval by Councillor Chandler and seconded by Councillor Freer-Jones. On being put to the vote, this was unanimously carried.

**RESOLVED** that the minutes of 24 March 2014 be approved with the amendments put forward by the Governance Committee as set out above and be referred to the Governance Committee for adoption

The Meeting, which commenced at 2.00 p.m., closed at 2.10 pm.

Chairman