

**GOVERNANCE COMMITTEE
2 APRIL 2014**

UPDATE ON DECISIONS

Item No.	Agenda Item or Minute Number	Decision	Governance Date Originates	Lead Officer	Update
1.	G.13 INTERNAL AUDIT ANNUAL REPORT	<p><u>Reminder from minute content :-</u> A proposed training schedule was circulated to Members of the Committee. The dates are to be confirmed but it was agreed Wednesdays at 5.00 pm would be a convenient time:-</p> <p>The Head of the Consortium is also proposing to run three training workshops, dates and times to be confirmed:-.</p> <p>Evaluating Statements of Assurance – half-day Reviewing the Annual Audit Plan – half day Evaluation of the Performance of the Head of Internal Audit – half day</p>	240613	RG	<p>Control Frameworks -Training Session held prior to this Committee Meeting.</p> <p>Training Workshops incorporated into Member's Calendar.</p>
2.	G.17. CONSTITUTION REVIEW 2012/13 – FOLLOW UP	<p>Resolutions 1 (a)-(f) referred to Council for adoption</p> <p>(2) The next Planning Committee training session include reiterating and reinforcing good practice and respect for colleagues when dealing with excessive lobbying and similar approaches;</p> <p>(3) The Chief Executive to write to the Councillor who had expressed concern relating to the receiving of business offers for staff and Councillors to explain the legitimacy of such practice.</p>	240613	<p>AT</p> <p>AT</p> <p>LA</p>	<p>Full Council on 170713 approved the recommendations.</p> <p>In progress</p> <p>In hand.</p>
3.	G.65. Update on Internal Audit Performance Report Quarter Three	<p>Emergency and standby procedures be incorporated into the Internal Audit Plan for 2014/15. Audit Plan and Improvement Plan to be delivered by 31 March 2014</p>	28/01/ 2014	RG	Completed – Agenda Item 8

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4.	G.66	Fraud Strategy is amended to incorporate Members as well as Employees.	28/01/2014	RG	Agenda Item 10.

Key to Officers

MT	Management Team	HR	Head of Communities
LA	Chief Executive	JW	Head of Regulatory Services
KA	Strategic Director (KA)	VW	Solicitor to the Council
CM	Strategic Director (CM)	CS	ICT Client Manager
DG	Head of Central Services	MO	Monitoring Officer
AT	Head of Communications		

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