

GOVERNANCE COMMITTEE

18 NOVEMBER 2014

UPDATE ON DECISIONS

Item No.	Agenda Item or Minute Number	Decision	Governance Date Originates	Lead Officer	Update
1.	G.13 INTERNAL AUDIT ANNUAL REPORT	<p><u>Reminder from minute content :-</u> A proposed training schedule was circulated to Members of the Committee. The dates are to be confirmed but it was agreed Wednesdays at 5.00 pm would be a convenient time:-</p> <p>The Head of the Consortium is also proposing to run three training workshops, dates and times to be confirmed:-.</p> <p>Evaluating Statements of Assurance – half-day Reviewing the Annual Audit Plan – half day Evaluation of the Performance of the Head of Internal Audit – half day</p>	240613 original 220914	RG	To be covered at Item 11 on the Agenda.
2.	G.17. CONSTITUTION REVIEW 2012/13 – FOLLOW UP	(2) The next Planning Committee training session include reiterating and reinforcing good practice and respect for colleagues when dealing with excessive lobbying and similar approaches;	240613	AT/ VW/ JW	Training sessions were held on 8 th and 20 th October. Attendance was fair (better for the first than the second) and the feedback about the course content and delivery strongly favourable.
3.	G.78 HOUSING BENEFIT SERVICE – PERFORMANCE REPORT	An open and transparent report on the progress to be presented at the September 2014 Meeting.	020414 220914	HR	Report to be presented to the Committee March 2015.
4.	G.81 REVIEW OF THE CORPORATE COUNTER-	A review and update of the Whistleblowing Policy be presented to a future meeting of this Committee.	230614	AT	Developing in line with Harborough D C who have a deadline of December 2014 being worked

Item No.	Agenda Item or Minute Number	Decision	Governance Date Originates	Lead Officer	Update
	FRAUD STRATEGY				towards so will bring to next Governance Meeting after that which is 11 February 2015.
5.	G.86. AWARD OF MERIT SCHEME: AWARDEES 2013/14	The Task Group is requested to review the Award of Merit Scheme in 2014/15.	020414	AT	Task Group has met an update will be provided at this Meeting.
6.	G.7. INTERNAL AUDIT UPDATE 2013/14	The Head of Regulatory Services to present a report on the Civil Emergency Disaster.	230614	JW	To be presented at 11 February 2015 Committee Meeting.
7.	G.8. FRAUD LOG	Officer to bring forward proposals for future delivery of the single fraud investigation scheme.	230614	HR	Currently being drafted and will be presented at 11 February 2015 Committee Meeting.
8.	G.9. ANNUAL GOVERNANCE STATEMENT	Training be arranged on Data Protection and the Human Rights Act for Members	230614 220914	AT	Dates to be advised. Stewart Tiltman waiting for authorisation from LA and the Leader to go ahead.
9.	G.12. PAYMENT FOR PARISH REPRESENTATIVES WHEN DEALING WITH PARISH COUNCILLOR COMPLAINTS	That it be recommended to the Full Council that the Welland Independent Remuneration Panel be requested to consider an allowance for the Parish Representatives when they are involved in a Governance Sub Committee Meeting.	230614	AT	Panel Meeting on 12 November 2014.
10.	G20. Update on Decisions	Cllr Slater asked on the progress of his request for information to be provided to Members which shows the standby and emergency numbers for the appropriate trained staff with indication of who should be called in the event of an emergency. The Monitoring Officer reassured him this was in hand on the Management Team Action Plan. It was decided this should be added back on to this	220914	JW/HR	In progress. Proposed completion date end of November 2014

Item No.	Agenda Item or Minute Number	Decision	Governance Date Originates	Lead Officer	Update
		Committee`s list of actions to follow up.			

Key to Officers

MT	Management Team	HR	Head of Communities
LA	Chief Executive	JW	Head of Regulatory Services
KA	Strategic Director (KA)	VW	Solicitor to the Council
CM	Strategic Director (CM)	MO	Monitoring Officer
DG	Head of Central Services		
AT	Head of Communications		

X:\Committees\Gov Cttee\Decisions Update\2014\22092014