

# AGENDA ITEM 5

## GOVERNANCE COMMITTEE

1 FEBRUARY 2016

### UPDATE ON DECISIONS

Item No.	Agenda Item or Minute Number	Decision	Governance Date Originates	Lead Officer	Update
1.	G.8. FRAUD LOG (Single Fraud Investigation)	Officer to bring forward proposals for future delivery of the single fraud investigation scheme.	230614	HR	Report at this meeting.
2.	G.40. Protective Marking	The Head of Communications instigate a programme of training for the use of the Protected Marking Scheme.	181114	AT	Protective Marking training – this has been awaiting the changes to the MIKE system. Module is in final stages of development.
3.	G.68 Housing Benefit processing and Performance Management	2.3. 6 Monthly Review report to be brought to this committee.	310315	RB/MS	Officers are preparing an end of year performance report in conjunction with the Revenue and Benefits Review project.
4.	G.29 Electoral and Electoral Registration	2.2 That the Committee agree to the setting up of a Sub Committee as required to consider the establishment of a 5 Councillor Sub Committee to consider and make decisions regarding the Boundary Review as required. The Chief Executive Officer to exercise her delegated authority to confirm the Membership of the Sub Committee.	280915	CE/AT	Boundary Commission issued Leicestershire review in Nov 2015 for consultation which closed on 11 January 2016.  Sub Cttee met on 22 December 2015 and its response to the consultation was submitted. <b>Completed</b>
5.	G34 : Minutes	(2) there be a report to the next Committee meeting on setting up a Sub	231115	AT	Report at this meeting <b>Completed</b>

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		Committee or Task Group to review the Member complaints process.			
6.	G39 : Internal Audit Update	(1) with regard to the outstanding action of updating and communicating the Business Continuity Plan, Management Team consider the issue and the Leader and Deputy Leader be involved in setting the way forward.	231115	DG	Management Team have discussed the way forward and requested a new completion date of 31/1/2016.
7.	G40 :Annual Report on Equality and Diversity	(2) delegated authority be given to the Head of Central Services in consultation with the Lead Member for Equalities to update the Single Equality Scheme with any comments received from the Council's Management Team and submit the scheme to Full Council for inclusion in the Council's Constitution;  (5) the structure of Committees include the Lead Member for Equalities on this Committee and this change in arrangements take place in May 2016 when Committee seats were reviewed at the Annual Meeting. As this is a constitutional change, this be referred to Full Council for adoption.	231115	DG	Adopted by Full Council on 16 December 2015 <b>Completed</b>

Key to Officers

MT	Management Team	AT	Head of Communications
LA	Chief Executive	HR	Head of Communities & Neighbourhoods
KA	Strategic Director (KA)	JW	Head of Regulatory Services
CM	Strategic Director (CM)	VW	Solicitor to the Council
DG	Head of Central Services	MO	Monitoring Officer