

Table 1: Fraud Log 2014/15

Date	Referred by	Details	Value	Outcome
1 st July 2014	ICT Manager	<p>Information received relating to suspected telephone fraud from the MBC telephone switch.</p> <p>Details obtained of three calls made to Cuba and mobile phones in Cuba during June 2014.</p>	£86.56	July 2014: International Call Baring was implemented immediately. Further investigations undertaken with Dimension Data to ensure that the telephone system was configured in accordance with best practice guidance and no further incidents reported. Monies not recovered.
16 th August 2014	S151 Officer	<p>Officer received a call from the Council's bank regarding a suspected fraudulent cheque which had been presented at another bank and claimed to be a payment from Melton Borough Council (value of £4,950).</p> <p>Council officers were able to confirm that this had not been issued by the Council and the cheque number was inconsistent with the current cheque stock. The bank placed a stop on the cheque.</p> <p>The Council then contacted the account officer at the bank to gather further details and to see whether it would be possible to obtain a copy of the fraudulent cheque to support further investigation, including how the cheque was created. Also arranged with Melton Branch to view and check the stock currently held at the bank as the number in question should be in the next box to be collected.</p> <p>Council officers visited the Melton branch of the bank and confirmed that the cheque number quoted was in the expected box held at the branch and a photograph was taken as evidence.</p>	No cost to Council as cheque was stopped	<p>October 2014: Bank investigation completed. Council's bank was unable to obtain a copy of fraudulent cheque.</p> <p>As the cheque was not in line with the serial number, it was confirmed that the cheque as a whole was a counterfeit cheque.</p>
28 th October 2014	Admin Assistant	<p>Purchase card fraudulent transaction. The amount was £11.33 (after conversion from US\$) and the date of the transaction was 17th October 2014.</p> <p>This came to light when the cardholder checked Barclaycard statement online to review recent transactions.</p>	Full cost recovered (£11.33)	October 2014: Card cancelled 27 th October 2014 and new card issued. Monies reimbursed by the bank.

Date	Referred by	Details	Value	Outcome
19 th January 2015	Central Services Manager	<p>A cheque payment was processed to a Council supplier for £1,320 for an invoice dated 30th June 2014. This cheque was cashed. However, the supplier was chasing for payment as they did not have a record of receiving or processing the cheque. On investigation with the bank, the Council obtained a copy of the cheque that has been processed and the payee name had been manually amended to an individual's name.</p> <p>Council officers contacted the bank to investigate further as a fraudulent payment.</p>	Full cost recovered (£1,320)	<p>April 2015: Officers checked with HR and confirmed that the individual was not known to the Council.</p> <p>Council's bank refunded the money as it was recognised that they should not have processed the cheque – further investigation is the responsibility of the bank.</p>