

TRANSFORMATION AND EFFICIENCY BOARD

DRAFT TERMS OF REFERENCE

- 1 To act as a Task and Finish Group to give guidance, direction and support to Officers in relation to:
 - i) the development of the Council's Efficiency Plan 2016-2020 (the plan)
 - ii) the allocation of priority and resources to deliver the plan
 - iii) the delivery of projects included within the plan
 - iv) the delivery of the Phase 3 Transformation projects
 - v) the introduction of a new commercial approach to Council Services (as appropriate).
- 2 To carry out oversight and monitoring, as appropriate, of the approved projects.
- 3 To consider relevant cultural issues related to both the delivery of efficiency and the implementation of successful transformation, including thorough understanding of the ME2E Programme linkages.
- 4 To make an Annual Report to PFA on the progress of the Council to meet the plan and the Transformation Programme.