

**GOVERNANCE COMMITTEE**

**20 SEPTEMBER 2012**

**REPORT OF HEAD OF CENTRAL SERVICES**

**RISK MANAGEMENT ACTION PLAN**

**1.0 PURPOSE OF REPORT**

- 1.1 To provide Members with the updated risk management action plan for comment and approval.

**2.0 RECOMMENDATIONS**

- 2.1 **That Members approve the Council's risk management action plan subject to any amendments made at the meeting.**

**3.0 KEY ISSUES**

- 3.1 At the previous meeting of this Committee held on 27<sup>th</sup> June 2012 a revised risk management policy and strategy was approved. One of the key changes in the policy and strategy was the prioritisation of risk. This enabled management to determine the appropriate action that should be taken for each risk depending on its level. Those risks scoring above a certain level required a Director focus and as such these are the risks that should be reflected in the corporate risk register. Risks below this level will be managed within services at the appropriate level and will be reflected in service plans.
- 3.2 Following the approval of the revised strategy and policy and the approval of the service plans for 2012/13 by policy committees earlier this year the key risks have been extracted and used to form a revised Corporate Risk Register including the action plan for each risk. This is attached at Appendix A.
- 3.3 The risk register has been discussed with the lead member for risk Cllr Douglas and any comments received as a result of these discussions incorporated.
- 3.4 The register is discussed quarterly by Management Team along with the risks contained in the service plans and progress monitored.
- 3.5 It is proposed to provide training to the Governance committee prior to one of the scheduled meetings in order to assist members in carrying out their responsibilities for risk management under the terms of reference for the committee.

**4.0 POLICY AND CORPORATE IMPLICATIONS**

- 4.1 As set out in the body of the report.

**5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS**

- 5.1 There are financial implications from poor Risk Management however, with robust procedures these should be minimised or eradicated.

## 6.0 **LEGAL IMPLICATIONS/POWERS**

6.1 Failure to adequately address Legal issues arising from any activity of the Council increases risk. Officers endeavour to ensure Members are adequately advised and projects properly implemented to ensure that Legal requirements are met.

## 7.0 **COMMUNITY SAFETY**

7.1 There are no particular implications arising from this report.

## 8.0 **EQUALITIES**

8.1 There are no equalities issues arising as a direct result of this report.

## 9.0 **RISKS**

9.1 Dealt with within the report.

## 10.0 **CLIMATE CHANGE**

10.1 There are no particular implications arising from this report.

## 11.0 **CONSULTATION**

11.1 Consultation has been undertaken with the Management Team and the lead member for risk.

## 12.0 **WARDS AFFECTED**

12.1 All

Contact Officer Dawn Garton

Date: 27 August 2012

Appendices : A1 – Corporate Risk Register: Melton Borough Council  
A2 – Corporate Risk Register: Melton Borough Council - Action Plan

Background Papers: Risk Management Policy and Strategy  
Service Plans

Reference : X:\Cttee, Council & Sub Cttees\Governance\2012 13\200912