

POLICY, FINANCE & ADMINISTRATION COMMITTEE

15 APRIL 2015

REPORT OF HEAD OF CENTRAL SERVICES

ITEMS FOR APPROVAL UNDER FINANCIAL PROCEDURE RULES

1.0 THE PURPOSE OF THE REPORT

1.1 The purpose of this report is to submit requests for approval of this Committee under Financial Procedure Rules and to provide information on amounts approved under delegated powers and to report the impact of these on the Council's reserves and balances.

2.0 RECOMMENDATIONS

2.1 It is recommended that:

- a) the virements approved under delegated powers (para. 3.1.1 refers) be noted;
- b) the business case discussed in para 4.2 be approved with the total budget in the capital programme being increased to £318,000 and a supplementary estimate of £10,000 towards the Skate Park be approved from Capital Receipts to fund the shortfall after allowing for the external funding; and
- c) Members to approve a supplementary estimate of £17,650 from the Corporate Priorities Reserve for the one off costs of the Intensive Housing Management Service as detailed in paragraph 5.1.

3.0 VIREMENTS

3.1 Delegated Authority

3.1.1 Since the last meeting the Head of Central Services has approved forty eight requests for virement within the same service totalling £429,470 and thirty requests for virement between services totalling £178,070. More details of those requests in excess of £10,000 can be found in Appendix A.

4.0 CAPITAL PROGRAMME

4.1 The under mentioned schemes (business cases attached as Appendix B) are submitted for approval

Committee	Scheme	← Funding →		
		Amount	Year	Source
Community and Social Affairs Committee	Skate Park	£318,000	2015-16	Special Expenses Reserve/Capital Receipts/S106 monies

4.2 At a meeting of the Community and Social Affairs Committee on 18 March 2015 the business case for the Skate Park was approved, and that a request be made to this committee for a supplementary estimate of £10k to be funded from capital receipts. A budget of £300k was approved when the budget was set by Full Council on 25 February 2015. The business case identifies the initial costs as £318k, the additional costs from the original approved budget to be funded by £8k of external funding and a £10k supplementary estimate from capital receipts.

5.0 SUPPLEMENTARY ESTIMATE REQUEST

5.1 At a meeting of this committee on 27 January 2015 it was approved that the new Intensive Housing Management Service be implemented. This new model has resulted in ongoing savings of £42,000 within the General Fund; however there are one off redundancy costs of £20,600. These costs are to be apportioned between the General Fund and the HRA based on how the posts being made redundant were funded. £2,950 is to be charged to the HRA, this will be funded by existing budgets. The remaining £17,650 is to be charged to the General Fund, this requires a supplementary estimate to be funded from the Corporate Priorities Reserve.

6.0 POLICY & CORPORATE IMPLICATIONS

6.1 Policy and corporate implications are considered for each new budget proposal as part of the Council's priority assessment process. The results of this are reported to members as part of the budget setting process.

7.0 FINANCIAL & OTHER RESOURCE IMPLICATIONS

7.1 The current level of balances and reserves are shown in Appendix C. There are no other financial and resource implications arising from this report.

8.0 LEGAL IMPLICATIONS/POWERS

8.1 Any legal implications arising from these movements in funds will have been addressed during the approval process.

9.0 COMMUNITY SAFETY

9.1 Individual budgets could have links to community safety issues. These are covered in any associated reports and financial forms that refer to these budgets as they progress through the decision making process. As community safety is a corporate priority this is considered as part of the priority assessment and budget setting process when considering individual budget proposals.

10.0 EQUALITIES

10.1 The equality issues of each specific budget are considered as they progress through the approval process.

11.0 RISKS

11.1 There will be risks associated with all budgets and these should be considered as part of the consideration of these individual budget proposals through the decision making process.

12.0 CLIMATE CHANGE

12.1 Individual budget heads could have climate change issues but these are considered individually as they progress through the approval process.

13.0 **CONSULTATION**

13.1 Any proposed adjustments to budgets are made in consultation with budget holders and the Management Team where appropriate.

14.0 **WARDS AFFECTED**

14.1 All wards are affected.

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Date: 26th March 2015

Appendices: Appendix A: Virements in Excess of £10k
Appendix B: Business Case Skate Park
Appendix C: Statement of Revenue and Capital Reserves

Background Papers: Committee Papers
Budget Reduction/Virements/Supplementary Estimate Forms

Reference: X: C'tee, Council & Sub-C'tees/PFA/2014-15/15-04-15/DG-Items for Approval