

13 September 2010

Dear Sir or Madam

A Meeting of the **COMMUNITY AND SOCIAL AFFAIRS COMMITTEE** will be held in the Boardroom, Phoenix House, Melton Mowbray, on **Tuesday 21 September 2010 at 6.30 p.m.** at which your attendance is requested.

Yours faithfully

Lynn Aisbett
Chief Executive

A G E N D A

No.	Item
1.	APOLOGIES FOR ABSENCE
2.	MINUTES To confirm the Minutes of the :- (a) Special Meetings held on 9 June 2010 and 29 June 2010 (b) Minutes of the Meeting held on 23 June 2010
3.	DECLARATIONS OF INTEREST
4.	RECOMMENDATIONS FROM OTHER COMMITTEES
5.	A QUALITATIVE ASSESSMENT OF THE HOUSING NEEDS AND ASPIRATIONS OF OLDER PEOPLE IN LEICESTERSHIRE The Assistant Chief Executive (CW) to submit a report to present to Members the 2010 Qualitative Assessment of the Housing Needs and Aspirations of Older People in Leicestershire commissioned by the Leicester and Leicestershire Housing Market Area Partnership (HMA) comprising of the following local authorities: Blaby District, Charnwood Borough, Harborough and Bosworth Borough, Hinckley and Bosworth Borough, Leicester city, Leicester County, Melton Borough, North West Leicestershire District and Oadby and Wigston Borough

No.	Item
6.	<p>IMPROVING HOUSING SERVICES - ANNUAL REPORT AND HOUSING TASK GROUP</p> <p>The Head of Social and Economic Development to submit a report to seek members' comments and approval on the Annual Report to tenants to meet the Tenant Services Authority requirements and approve the terms of reference of the Housing Landlord Services Task Group, both designed to improve housing services provided by Melton Borough Council.</p>
7.	<p>REPORT OF TELEPHONY TASK GROUP</p> <p>The Corporate Director (KA) to submit a report to</p> <p>(a) inform Members that all of the original terms of reference for the Telephony Task Group have been completed;</p> <p>(b) consider the future role of the Task Group.</p>
8.	<p>CAPITAL PROGRAMME MONITORING TO 31 JULY 2010</p> <p>The Head of Financial Services to submit a report to update the Committee on the progress of schemes within the Capital Programme to 31 July 2010</p>
9.	<p>HOUSING REVENUE ACCOUNT – BUDGET MONITORING 1 APRIL 2010 – 30 JUNE 2010</p> <p>The Head of Financial Services and the Head of Social and Economic Development to submit a joint report to provide information on actual expenditure and income incurred on the Housing Revenue Account (HRA), compared to the latest approved budget for the period 1 April 2010 to 30 June 2010</p>
10.	<p>CAPITAL PROGRAMME 2010-2011 TO 2014-2015</p> <p>The Head of Financial Services to submit a report to determine the Committee's Capital Programme for 2010-2015 based on a review of spending in the current year's programme and schemes included in the programme for later years</p>
11.	<p>BUDGET MONITORING APRIL TO JUNE 2010</p> <p>The Head of Financial Services to submit a report to provide information on actual expenditure and income incurred on this Committee's services compared to the latest approved budget for the period 1 April 2010 to 30 June 2010</p>
12.	<p>HOUSING REVENUE ACCOUNT (HRA) - REVIEW OF FEES AND CHARGES 2011/12</p> <p>The Head of Financial Services to submit a report to</p> <p>(a) provide information on the various fees and charges that are made by this committee for the Housing Revenue Account;</p> <p>(b) To recommend changes to these charges to operate from 1 April 2011, other than Council dwelling rents which will be subject to a separate report to be presented to this committee in January 2011</p>

No.	Item
13.	<p>REVIEW OF CHARGES 2011-12 The Head of Financial Services to submit a report to provide information on the various fees and charges that are made by this Committee and to recommend changes to these charges to operate from 1 April 2011</p>
14.	<p>URGENT BUSINESS To consider any other item(s) that the Chairman considers urgent</p>

To: Councillors	P.M. Chandler	M. Dean
	S. Dungworth	A. Freer
	M.C.R. Graham	P.M. Posnett (C)
	R. Holt	D.R. Wright
	M.R. Sheldon (VC)	J. Wyatt