

28th August 2012

Dear Sir or Madam

A Meeting of the **COMMUNITIES AND SOCIAL AFFAIRS COMMITTEE** will be held at the **Council Chamber 1**, Parkside on **Wednesday 19th September 2012 at 6:30p.m.** at which your attendance is requested.

Yours faithfully

Lynn Aisbett
Chief Executive

A G E N D A

No.	Item
1.	APOLOGIES FOR ABSENCE
2.	MINUTES To confirm the Minutes of the last meeting of the Committee held on 20 th of June and the 27 th June 2012.
3.	DECLARATIONS OF INTEREST
4.	RECOMMENDATIONS FROM OTHER COMMITTEES
5.	UPDATE ON DECISIONS The Head of Communities and Neighbourhoods to submit an update on decisions from previous meetings of the committee.
6.	BUDGET MONITORING APRIL TO JUNE 2012 The Head of Central Services to present a report providing information on actual expenditure and income incurred on this Committee's services compared to the latest approved budget for the period 1 st April 2012 to 30 th June 2012.

7.	CAPITAL PROGRAMME MONITORING The Head of Central Services to present a report updating the Committee on the process of schemes within the Capital Programme to 31 st August 2012.
8.	CAPITAL PROGRAMME 2012-2013 TO 2016-2017 The Head of Central Services to submit a report for Members to note the Capital Programme for 2012-2017 and consider the schemes being submitted in 2012-2017 for funding as part of the budget setting process to ensure they meet the Council's priorities.
9.	HRA- BUDGET MONITORING 1 APRIL 2012- 30 JUNE 2012 The Head of Central Services to submit a report to provide information on actual expenditure and income incurred on the Housing Revenue Account (HRA), compared to the latest approved budget for the period 1 st April 2012 to 30 th June 2012.
10.	CORPORATE REVIEW OF CHARGES 2013-14 The Head of Central Services to present a report providing information on the various fees and charges that are made by this committee.
11.	HRA- REVIEW OF FEES AND CHARGES 2013/14 The Head of Central Services and the Head of Communities and Neighbourhoods to present a report providing information on the various fees and charges that are made by this committee for the HRA.
12.	HOUSING INFRASTRUCTURE PROJECTS The Head of Communities and Neighbourhoods to present a report updating Members on the key housing related projects for Members information and comments.
13. To Follow	CEMETERY SERVICES The Head of Communities and Neighbourhoods to present a report updating Members on the current Cemetery Service provision and security.
14.	CITIZENS ADVICE BUREAU The Head of Communities and Neighbourhoods to present a report seeking Members comments and approval on the Citizen Advice Bureau Service provision in Melton.
15.	LOCAL AUTHORITY MORTGAGE SCHEME The Head of Communities and Neighbourhoods to present a report To consult members of the proposal to participate in Leicestershire County Councils (LCC) Local Authority Mortgage Scheme (LAMS).
16.	TENANCY POLICY The Head of Communities and Neighbourhoods to submit a report seeking member's approval of the Tenancy Policy (2012-17)
17.	AGEING WELL STRATEGY The Head of Communities and Neighbourhoods to submit a report seeking Members comments and approval on the Melton ageing well strategy statement 2012-2015.

18.	<p>BENEFIT FRAUD SECURITY STRATEGY The Head of Communities and Neighbourhoods to present a report seeking Members approval on the Benefit Fraud Security Strategy.</p>
19.	<p>COMMUNAL CLEANING CONTRACT The Head of Communities and Neighbourhoods to present a report updating Members on the Communal Cleaning Service and revised specification.</p>
20.	<p>COMMUNITY GARDEN PROJECT The Head of Communities and Neighbourhoods to present a report seeking support from Members for the <i>Grow Your Own Project Melton</i> and other residents of Melton to use an area in the Country Park.</p>
21.	<p>LEISURE VISION UPDATE The Head of Communities and Neighbourhoods to update Members on progress of the Leisure Vision Project Board and seek Members approval for financial pump priming.</p>
22.	<p>HOUSING RELATED SUPPORT The Head of Communities and Neighbourhoods to present a report updating Members on the current Housing related Supported Service.</p>
	<p>EXCLUSION OF THE PUBLIC</p> <p>RECOMMENDED that the Public be excluded during the consideration of the following two items of business in accordance with Part 1 of Schedule 12A of the Local Government Act 1972 (Access to Information : Exempt Information) under paragraph 3</p>
23.	<p>COMMUNAL CLEANING CONTRACT The Head of Communities and Neighbourhoods to present a report updating Members on the Communal Cleaning Service and revised specification and approve award of the contract following procurement process.</p>
24.	<p>CCTV CO-ORDINATOR The Head of Communities and Neighbourhoods to present a report seeking Members approval to employ the CCTV co-ordinator.</p>
25.	<p>URGENT BUSINESS To consider any other items that the Chairman considers urgent.</p>

Appendix
B to Follow

To : Councillors

P.M Chandler	J. Moulding
M.C.R Graham	P.M Posnett
E. Holmes	B. Rhodes
V.J Manderson (VC)	D.R Wright (C)
T. Moncrieff	J. Wyatt