

## COMMUNITY AND SOCIAL AFFAIRS

14 NOVEMBER 2012

### REPORT OF THE HEAD OF COMMUNITIES & NEIGHBOURHOODS

#### GAS SERVICING CONTRACT- EXTENSION AND PROCUREMENT OF A LONGER TERM GAS AND OIL CONTRACT

##### 1.0 PURPOSE OF REPORT

- 1.1 To seek comments and approval from Members to extend the current gas servicing contract for 6 months (from 1 January 2013) and approve an EU procurement process to secure a longer term Gas and Oil maintenance contract.

##### 2.0 RECOMMENDATIONS

- 2.1 **Members approve a 6 month contract extension to the current Gas Servicing Contract from 1 January 2013 and;**
- 2.2 **Members instruct officers to commence a 5 year Gas and Oil servicing Contract through an EU procurement process.**

##### 3.0 KEY ISSUES

###### 3.1 Background

- 3.2 The Current gas servicing contract expires on 31 December 2012, it includes the ability to extend for a further month, however, this is not enough to complete an EU procurement process, therefore the request to extend for a further 6 months.. It was considered including the Gas service contract as part of the Responsive Repairs, Planned and Voids contract however, due to the specialist nature of this work, which is often sub- contracted by mainstream Housing Repairs Contractors, we would not have realised some of the efficiencies a single contract may bring.
- 3.3 The gas servicing contract covers all council owned gas appliances within 1,340 properties across the borough. The contract covers these appliances for 24 hour breakdown cover and the annual landlord gas safety certificate and annual service. All components of the appliances are covered by this agreement including parts and labour elements.
- 3.4 The oil contract would cover all council owned oil fired heating systems at 44 properties across the borough. The contract would cover these heating systems for 24 hours breakdown cover, annual service and landlord safety check.

##### 4.0 POLICY AND CORPORATE IMPLICATIONS

Some of the clear priorities that relate to this strategy are:

###### People

- Supporting people and businesses through the economic downturn
- Improving the well-being of vulnerable people

**Place**

- Improved quality of life for people living in the most disadvantaged neighbourhoods.
- Help provide a stock of housing accommodation that meets the needs of the community.

**Well Run Council**

- To provide high performing services that are efficient and meet customers' needs

**5.0 FINANCIAL AND OTHER RESOURCE IMPLICATIONS**

5.1 The extension to the current contract would be met from within the existing HRA repairs and maintenance budget. A separate report following conclusion of the procurement process will be presented to members seeking their approval to appoint. This will also highlight the financial implications.

**6.0 LEGAL IMPLICATIONS/POWERS**

6.1 Due to the length and value of the contract procurement, advice is that this falls into an EU procurement process.

6.2 The Council has a legal duty to undertake annual gas safety checks in our properties.

**7.0 COMMUNITY SAFETY**

7.1 No direct implications, however, annual gas safety checks clearly relate to safeguarding tenants.

**8.0 EQUALITIES**

8.1 No direct implications have been identified relating to the recommendations in this report. The tender documents will include the Council's Single Equality scheme as part of the documents bidders will be asked to incorporate into their tender.

9.0 **RISKS**

9.1 **Probability**



Very High A				
High B				
Significant C				
Low D				
Very Low E			1, 2	
Almost Impossible F				
	IV Negligible	III Marginal	II Critical	I Catastrophic

→  
**Impact**

Risk No.	Description
1	Extension is not approved
2	Unable to secure value for money long term contract

10.0 **CLIMATE CHANGE**

10.1 There are no climate change issues directly arising from this report.

11.0 **CONSULTATION**

11.1 Consultation will be undertaken as part of the procurement process, through the Councils Tenant's Forum.

12.0 **WARDS AFFECTED**

12.1 All wards affected.

Contact Officer: Natalie James- Team leader Housing repairs

Date: 31 October 2012

Appendices: None

Background Papers: None

Reference: X:C'ttees, Council & Sub-C'ttees/CSA/2012-13/14-11-12/HR- Gas Servicing